



Petersburg Borough

12 South Nordic Drive
Petersburg AK, 99833

Meeting Agenda Borough Assembly

Monday, April 15, 2019

6:00 PM

Assembly Chambers

1. **Call To Order/Roll Call**

2. **Voluntary Pledge of Allegiance**

3. **Proclamation of Appreciation for Doug Welde**

A. **Proclamation of Appreciation for Doug Welde**

Attachments: [Proclamation of Appreciation - D. Welde.PDF](#)

Mayor Jensen will present a Proclamation of Appreciation to Retired Fire Chief Doug Welde for his many years of service to Petersburg.

4. **Approval of Minutes**

A. **April 1, 2019 Regular Meeting Minutes and April 5, 2019 Special Meeting Minutes**

Attachments: [April 1, 2019 Assembly Meeting Minutes.PDF](#)

[April 5, 2019 Special Meeting Minutes.PDF](#)

5. **Amendment and Approval of Meeting Agenda**

6. **Public Hearings**

A. **Public Hearing for Ordinance #2019-02: An Ordinance Amending Chapter 4.28, Titled "Sales Tax" of the Borough Code Regarding the Collection of Local Sales Tax on Internet Sales**

Any public testimony regarding Ordinance #2019-02 should be given during this public hearing. A copy of Ordinance #2019-02 may be found under agenda item 15A.

7. **Bid Awards**

8. **Persons to be Heard Related to Agenda**

Persons wishing to share their views on any item on today's agenda may do so at this time.

9. **Persons to be Heard Unrelated to Agenda**

Persons with views on subjects not on today's agenda may share those views at this time.

10. Board, Commission and Committee Reports**11. Consent Agenda****12. Report of Other Officers****A. Petersburg Medical Center Update**

PMC CEO Hofstetter will provide an update on the Medical Center.

13. Mayor's Report**A. April 15, 2019 Mayor's Report**

Attachments: [April 15, 2019 Mayor's Report.PDF](#)

14. Manager's Report**A. April 15, 2019 Manager's Report**

Attachments: [Manager Report 04152019](#)

15. Unfinished Business

Ordinances for Second Reading

A. Ordinance #2019-02: An Ordinance Amending Chapter 4.28, Titled "Sales Tax" of the Borough Code Regarding the Collection of Local Sales Tax on Internet Sales

Attachments: [Finance Director Tow Memo.PDF](#)

[Ordinance #2019-02.PDF](#)

If adopted, Ordinance #2019-02 will update the sales tax code to add language to include internet sales of goods and services. The ordinance was unanimously approved in its first reading.

16. New Business**A. Resolution #2019-06: A Resolution Opposing Governor Dunleavy's Proposed FY 2020 Budget**

Attachments: [Resolution #2019-06.PDF](#)

Vice Mayor Stanton Gregor requested a resolution similar to one the Anchorage Assembly passed recently opposing Governor Dunleavy's proposed FY 2020 budget.

- B. Resolution #2019-08: A Resolution Declaring the Eligibility of the Petersburg Borough to Submit an Application to the Alaska Department of Transportation and Public Facilities (ADOT&PF) for the Community Transportation Program for the South Harbor North Gangway Replacement Project in Petersburg and Authorizing the Borough Manager to Sign the Application and Future Project Agreements**

Attachments: [Resolution #2019-08.PDF](#)

[Harbormaster Wollen & Director Cabrera Memo.PDF](#)

[South Harbor North Gangway Replacement Estimate.PDF](#)

[South Harbor North Gangway Replacement Site Plan.PDF](#)

[Letter of Support from Viking Travel.PDF](#)

Harbormaster Wollen and Director Cabrera request approval of Resolution #2019-08 which will allow the Borough to apply for a grant through the Alaska Department of Transportation's Community Transportation Program for an ADA compliant ramp for the north end of South Harbor.

- C. Follow-up Letter to USFS Chief Christiansen Regarding Review of Timber Sales Administration**

Attachments: [4.16.19 Letter to USFS Chief Christiansen re Tonka Thorne Timber Sales.PDF](#)

[11.6.18 Letter to USFS Chief Christiansen re Tonka Thorne Timber Sales.PDF](#)

[1.14.19 Email to USFS Chief Christiansen re Tonka Thorne Timber Sales.PDF](#)

Assembly Member Lynn requested another letter be drafted to USFS Chief Christiansen asking for information related to follow-up actions of the Forest Service regarding the 2016 Washington Office Activity Review of Timber Sales Administration, Sale Preparation, Stewardship Contracting, NEPA and Timber Theft Prevention, Region 10.

- D. Selection of Assembly Member to Participate in Manager Giesbrecht's Performance Evaluation Conference with Mayor Jensen**

Attachments: [Manager Performance Evaluation Process.PDF](#)

The Assembly conducts a performance evaluation of the Manager each year. Clerk Thompson is currently working to prepare the evaluation forms. Part of the evaluation process calls for the Mayor, a selected Assembly Member and the Manager to review the completed evaluation forms during an evaluation conference prior to finalizing the evaluation and bringing it before the Assembly for approval. Today the Assembly should choose the selected Assembly Member for the evaluation conference.

17. Communications

18. Assembly Discussion Items

- A. Recognitions**

19. Adjourn