



Petersburg Borough

12 South Nordic Drive
Petersburg AK, 99833

Meeting Agenda Borough Assembly

Monday, November 4, 2013

12:00 PM

Assembly Chambers

1. Call To Order/Roll Call
2. Voluntary Pledge
3. Approval of Minutes
 - A. Regular Meeting Minutes of October 21, 2013
Attachments: [10-21-2013 Minutes.pdf](#)
4. Amendment and Approval of Meeting Agenda
5. Public Hearings and Bid Awards
6. Visitors' Views Related to Agenda
7. Visitors' Views Unrelated to Agenda
8. Board, Commission and Committee Reports
9. Consent Agenda
 - A. Local Approval to Renew Inga's Galley Restaurant/Eating Place
Alcoholic Beverage Permit
Attachments: [License Renewal Notification.pdf](#)
10. Report of Other Officers
11. Mayor's Report

A. Written Report

1. Seeking Letters of Interest: The Borough is seeking letters of interest from qualified citizens who wish to serve the community as a member of the Borough Assembly or Library Board. Appointments to these vacancies will be made at the November 25 meeting.
2. Change in Regular Meeting Date Due to lack of quorum during the week of November 18, the next regular Assembly meeting will be held Monday, November 25 at 7:00 p.m.
3. Reminder on Noncompliance Hearing: In conjunction with the December 2 assembly meeting, the assembly will conduct a non-compliance hearing regarding the structure at 1011 Wrangell Ave. The structure has been deemed a dangerous building per Municipal Code 9.20.
4. Work Session Reminder: The joint work session between the Hospital Board and Assembly will be Thursday, December 5 at 9:00 a.m. Topics to be covered: finances and proposed borough Code 3.50 that addresses the Hospital Board.
5. Meeting with Representative Don Young: Borough Manager Giesbrecht and I will be meeting with Representative Young on this Friday November 8. Topics that we hope to address are: Hydro development; Roadless Rule for the Tongass; PIA funding; Rivers without Boarder; and federal funding opportunities for our sewer forcemain.

12. Manager's Report**A. 11-04-2013 Report**

Attachments: [managers report](#)

13. Unfinished Business**Ordinances for Third and Final Reading****A. Ordinance # 2013-16: An Ordinance Providing for Chapter 4.24, Entitled Property Tax, of the Municipal Code, Updating Current Language to Reflect Borough Incorporation; and Updating Various Functions and Dates to Meet Annual Budget Deadlines.**

Attachments: [Ord. 2013-16 Chapter 4.24 Property Tax.docx](#)

B. Juneau Appeal of Petersburg Borough Boundaries

No new information received from the Court.

C. Redistricting

The Redistricting Board has asked to delay until early January.

D. Review of Library Advisory Board

The Assembly will review the merits of retaining the board for borough government purposes as required in Borough Charter Section 19.08. Library Director Alcock has provided the standard evaluation information, history of the library board, and board minutes.

Attachments: [Library Board Eval Form.pdf](#)
[History of Petersburg Library.pdf](#)
[Library Board Minutes.pdf](#)

E. Authorization for Mayor Jensen to sign Manager Giesbrecht's employment contract effective November 4, 2013

At the October 7, 2013 Assembly meeting Mayor Jensen and Assembly Member Hoag were instructed to negotiate a long term contract with Borough Manager Giesbrecht. The attached contract has been agreed upon by both parties and has been reviewed and approved by Borough Attorney Jim Brennan. The term of the contract is for 5 years with a 1 year severance package.

Attachments: [Giesbrecht Employment Contract.pdf](#)

14. New Business**A.** Ordinance # 2013-17: An Ordinance Providing for Chapter 14.12, Entitled Sanitation, of the Municipal Code, Updating Current Language to Reflect Borough Incorporation; and Providing Incentive For Recycling

The purpose of this ordinance is to update Code language to reflect borough incorporation and to provide for a co-mingled recycling service.

Attachments: [Ord. 2013-17 Chapter 14.12.pdf](#)

B. Resolution Waiving Another Competitive Bid Process for Janitorial Services at Municipal Buildings

Weller's Janitorial Service requested that their October 8, 2013, signed contract be rescinded. The Borough's prior janitorial service, Apex Janitorial, has agreed to accept an 11 month contract in the amount of \$8,510 per month while the Borough reviews its janitorial needs.

Attachments: [Resolution # 2013-25.pdf](#)
[Code Provisions.pdf](#)
[Weller Contract and Request for Release.pdf](#)

C. Authorization to Amend PND's Existing Rasmus Enge Bridge Design Contract by \$59,789

Attachments: [Geotech Design Funding Mgr Memo 10-30-13.pdf](#)
[Rasmus Enge Final Design and Const fee proposal 7-29-13.pdf](#)

15. Communications

16. Assembly Discussion Items

A. Recognitions

This agenda item is reserved to acknowledge individuals, groups, departments, agencies or anyone for their contributions toward the betterment of the Petersburg community.

17. Adjourn