



# Petersburg Borough

12 South Nordic Drive  
Petersburg AK, 99833

## Meeting Agenda Borough Assembly

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Monday, July 21, 2014

7:00 PM

Assembly Chambers

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**1. Call To Order/Roll Call**

**2. Voluntary Pledge**

**3. Approval of Minutes**

[14-207](#)

Minutes of the July 7, 2014 Regular Meeting

Attachments: [July 7, 2014 Minutes.pdf](#)

**4. Amendment and Approval of Meeting Agenda**

**5. Public Hearings and Bid Awards**

**A. [14-208](#)**

Public Hearing on Proposed Sales Tax Exemption Ordinances to be Referred to the Voters

1. Ord. #2014-12: Sunsetting the Senior Citizen Sales Tax Exemption 12-31-2019
2. Ord. #2014-13: Eliminating the Non Borough Resident Senior Citizen Sales Tax Exemption
3. Ord. #2014-14: Limiting the Senior Citizen Sales Tax Exemption to Groceries and Heating Fuel
4. Ord. #2014-15: Increasing the Sales Tax Exemption Cap to Sales Over \$2,000
5. Ord. #2014-16: Establishing a One Year Residency and Physical Presence Requirement for Purposes of Obtaining a Senior Citizen Sales Tax Exemption

**B. [14-209](#)**

Public Hearing on Ordinance #2014-17: Authorizing an Ordinance to Levy and Collect an Excise Tax on all Cigarettes and Other Tobacco Products Brought into the Borough for Sale

This ordinance, if approved by the assembly, will also be submitted to the voters at the October 7 election

**C. [14-210](#)**

Public Hearing on Ordinance # 2014-18: An Ordinance Providing for Chapter 3.85 (Historic Preservation) of the Municipal Code

**6. Visitors' Views Related to Agenda**

**7. Visitors' Views Unrelated to Agenda****8. Board, Commission and Committee Reports****9. Consent Agenda**

*Items on the Consent Agenda are considered as non-controversial/routine matters requiring action by the Assembly and are passed by one motion. Any member of the Assembly may ask for a Consent Agenda item to be removed from the Consent Agenda and discussed prior to taking action.*

- A.**     [14-212](#)     Approval of July 7, 2014 Change Order Request with Professional Computer Systems, Co. for Four New Computer Servers at the Cost of \$39,000

The servers are to replace four servers currently running on Windows 2003 with support ending July 2015. The Assembly did approve \$47,000 in expenses for servers in the FY 2015 Budget.

Attachments: [PCS Change Order.pdf](#)

- B.**     [14-215](#)     Authorization to Execute the Professional Services Agreements with Appraisal Company of Alaska to Perform the Tax Year 2015 Property Assessment Function

Appraisal Company of Alaska has submitted two contracts to perform the work. The contract for Service Area One (prior City of Petersburg area) is for \$40,000; and the contract for the balance of the Borough is \$30,000

Attachments: [Service Area I Contract.pdf](#)

[Outside Service Area I Contract.pdf](#)

**10. Report of Other Officers****11. Mayor's Report**

- [14-218](#)     Mayor's Report for 7-21-2014

Attachments: [7-21-2014 report.pdf](#)

**12. Manager's Report**

- [14-213](#)     07-21-2014 Report

Attachments: [Manager report 07212014](#)

**13. Unfinished Business**

## Ordinances for Second Reading

- A. [ORD#14-12](#)  
[a](#) Ordinance #2014-12: An Ordinance Limiting Senior Citizen Sales Tax Exemption to Those Who Have Obtained and Maintained an Exemption Based Upon a Qualifying Application Submitted by December 31, 2019

The Ordinance, if passed by the assembly will be presented to the voters at the October 7, 2014 election. If approved by the voters, no senior exemption cards would be issued after December 31, 2019.

Attachments: [Ord. 2014-12, with amended ballot proposal.pdf](#)

- B. [ORD#14-13](#) Ordinance #2014-13: An Ordinance Eliminating the Senior Citizen Sales Tax Exemption Applicable to Non-borough State Residents

If passed by the assembly, the ordinance will be referred to the voters at the October 7, 2014 municipal election.

Attachments: [Ord. 2014-13.pdf](#)

- C. [ORD#14-14](#) Ordinance #2014-14: An Ordinance Limiting the Senior Citizen Sales Tax Exemption to the Purchase of Groceries and Residential Heating Fuel

If passed by the assembly, the ordinance will be referred to the voters at the October 7, 2014 municipal election.

Attachments: [Ord. 2014-14.pdf](#)

- D. [ORD#14-15](#) Ordinance #2014-15: An Ordinance Raising the Sales Tax Exemption Cap from \$1200 to \$2000

If passed by the assembly, the ordinance will be referred to the voters at the October 7, 2014 municipal election

Attachments: [Ord. 2014-15.pdf](#)

- E. [ORD#14-16](#) Ordinance #2014-16: An Ordinance Establishing a One Year Residency and Physical Presence Requirement for Purposes of Obtaining a Senior Citizen Sales Tax Exemption

If passed by the assembly, the ordinance will be referred to the voters at the October 7, 2014 municipal election.

Attachments: [Ord. 2014-16.pdf](#)

- F. [ORD#14-17](#) Ordinance #2014-17: An Ordinance Providing to Impose an Excise Tax on Cigarettes and Other Tobacco Products

If approved by the assembly, the ordinance will be referred to the voters at the October 7, 2014 municipal election. If approved by the voters, a wholesale excise tax of \$2.00 per pack of cigarettes (plus an annual Consumer Price Index adjustment,) and 45% of the wholesale price on other tobacco products, will be placed on those products that are brought into the Borough to be offered for sale.

**Attachments:** [Ord. 2014-17.pdf](#)

[Memo on Municipal Tobacco Excise Tax Samples.pdf](#)

- G. [ORD#14-18](#) Ordinance #2014-18: An Ordinance Providing for Chapter 3.85 (Historic Preservation) of the Municipal Code and Providing for an Appointed Advisory Commission

At the June 2 meeting, the assembly was presented with a petition signed by 50 borough residents requesting that the prior city ordinance #827 be re-adopted as a borough ordinance. The supporters of the petition informed the ordinance would promote and enhance knowledge of the history of Petersburg. The ordinance was amended on July 7 to provide for dissolution of the Historic Preservation Commission if it fails to meet within any two year period.

**Attachments:** [Petition for Historic Preservation Commission.pdf](#)

[Ord. 2014-18, as amended in First Reading.pdf](#)

- H. [14-214](#) Authorization for the Borough Manager to Execute the Assignment and Assumption Agreement Between Southeast Alaska Power Agency, Petersburg Borough, City and Borough of Wrangell and Thomas Bay Power Authority for the Transition of Operations and Maintenance of the Tyee Lake Facility

At the time of preparing this meeting agenda, the final attorney approved agreement had not yet been received. It is staff's intent to forward the final document to the Assembly as soon as received so action can be taken at this meeting.

- I. [13-000](#) Juneau Appeal of Petersburg Borough Boundaries

**Attachments:** [Motion for stay.pdf](#)

*No new information*

## 14. New Business

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| <p><b>A.</b></p> | <p><a href="#"><u>ORD#14-19</u></a> Ordinance #2014-19: An Ordinance Providing for Chapter 14.16, Entitled Electricity, Updating Current Language to Reflect Borough Incorporation and Providing for Rate Restructuring and Increases</p> <p><b><u>Attachments:</u></b> <a href="#"><u>Ord. #2014-19.pdf</u></a></p> |
| <p><b>B.</b></p> | <p><a href="#"><u>14-217</u></a> Resolution # 2014-10: A Resolution Authorizing the Lease of Borough Land at the Scowbay Turnaround Subdivision and Authorizing the Execution of the Lease Document</p>  |

At the June 2 meeting, the assembly unanimously passed Resolution # 2014-07 that informed of the assembly's intent to lease approximately 3,000 s.f. of land at the Scow Bay Turnaround to Stephen Berry to be used for commercial marine vessel services for boat repair and refinishing. The land has been assessed and surveyed and the lease document prepared. Resolution #2014-10 will approve lease of the land for a five year period at an annual rental rate of \$1,290.00, plus property taxes.

**Attachments:** Resolution 2014-09.pdf

[Lease Area Map Exhibit A.pdf](#)

[Alaska Yacht and Vessel Services Lease.pdf](#)

## 15. Communications

## 16. Assembly Discussion Items

- A.** 13-002 Recognitions

## 17. Executive Session

- 14-211 Prior to Taking Any Action on Ratification of a New PMEA Collective Bargaining Agreement, the Assembly will Recess to Executive Session to Discuss the Possible New Contract Terms with the Borough's Negotiating Team

**18. Consideration to Ratify the new Collective Bargaining Agreement with the Petersburg Municipal Employee's Association for the Period of July 1, 2014 through June 30, 2017**

## 19. Adjourn