



**AMENDMENT NO. 1**  
**To**  
**PROFESSIONAL SERVICES CONTRACT**  
**Between**  
**PETERSBURG BOROUGH**  
**and**  
**PND ENGINEERS, INC. (PND)**  
**For**  
**SOUTH HARBOR BOAT RAMP FISH CLEANING FLOAT**  
**CONTRACT ADMINISTRATION & CONSTRUCTION INSPECTION SERVICES**

All provisions of the Basic Agreement not specifically changed by this Amendment remain in full force and effect. This Amendment makes the following contract changes:

**DESCRIPTION OF ADDITIONAL SERVICES & PROJECT SCHEDULE:**

Provide engineering services during construction as described in PND proposal dated April 24, 2014, attached.

**FEE BASIS FOR ADDITIONAL WORK:**

Time and Expenses (T&E) not to exceed \$17,976 without prior written authorization from Petersburg Borough. PND standard billing rates at time of service shall apply. All third party reimbursable expenses shall include a 10% administrative fee.


Monthly invoices shall be provided under PND Project No. 132082.02.

IN WITNESS WHEREOF, the parties have executed this Amendment:

**Approved for BOROUGH:**

**Approved for CONSULTANT:**

By: \_\_\_\_\_  
Title: Stephen Giesbrecht, Borough Manager

By:  \_\_\_\_\_  
Title: Dick Somerville, P.E., PND Vice President

Date: \_\_\_\_\_

Date: April 24, 2014



April 24, 2014

PND 132082.02

Glorianne Wollen  
Harbormaster  
Petersburg Borough  
PO Box 329  
Petersburg, Alaska 99833

Re: South Harbor Fish Cleaning Float  
Contract Administration and Construction Inspection Services

Dear Ms. Wollen:

PND Engineers, Inc. (PND) is pleased to provide this fee proposal for engineering services during fabrication and construction of the South Harbor Fish Cleaning Float project. We have prepared the enclosed fee breakdown for contract administration and inspection tasks under the assumption that the work will be performed concurrently with our other ongoing work at the Drive Down Facility. This allows us to inspect the construction of both projects with the same inspector.

We assume that the fabrication of the float will be completed within a two week period at a fabrication plant in the Pacific Northwest. PND's Seattle office will provide periodic fabrication inspections for the float on a limited part time basis. PND will provide onsite field installation inspections for the float and piles, assuming inspection overlap with the DDF project. We have budgeted for one week of installation inspection time. Our goal is to address design, construction and quality assurance issues efficiently and promptly to avoid costly project delays for the Petersburg Borough.

We hope that we have perceived your needs appropriately and offer the attached scope and fee proposal breakdown for your consideration. We propose to contract on a time and expenses (T&E) basis in accordance with our May 2013 standard billing rates. We will monitor expenditures with you regularly and will not exceed the estimated budget without your prior written authorization.

Feel free to call me at any time should you have any questions or need additional information regarding this proposal. We look forward to working with you towards the successful completion of this harbor project.

Sincerely,  
PND Engineers, Inc. | Juneau Office

A handwritten signature in blue ink, appearing to read 'Dick Somerville'.

Dick Somerville, P.E.  
Vice President

Enclosures



**PND Engineers, Inc.**  
**South Harbor Fish Cleaning Float**  
**Engineering Services Fee Proposal - April 24, 2014**  
**Contract Administration and Inspection Services during Construction**  
**PND Project No. 132082.02**

**Scope of Services**

ANTICIPATED TASKS										PND Senior Engineer VII	PND Senior Engineer VI	PND Senior Engineer III	PND Senior Engineer I	PND Staff Engineer V	PND Staff Engineer IV	CAD Designer V	PND Tech IV	Line Item Costs	Task Subtotal Costs
1. Project Admin & Management										4						\$95.00	\$90.00		
2. Contract administration - Prepare contract correspondence, review pay applications, prepare field orders, change orders, RFI's, DCVR's, deficiency notices. Assume 4 weeks.										2	10						2	\$2,190	
3. Conduct Preconstruction Conference via Teleconference - Prepare and distribute meeting minutes.											2							\$330	
4. Submittal Reviews: Structural Steel and Timber - float											8						2	\$1,500	
5. Design assistance for scope changes, unanticipated site conditions & proposed substitutions										1	4					2		\$1,030	
6. Project manager one site visit & progress meeting w/ Borough & Contractor, prepare progress report (1 each)											12						1	\$2,070	
7. Periodic fabrication inspections for float: Photos & reports - periodic basis 10 hrs/wk x 2 weeks										1	2		20				2	\$2,890	
8. Periodic on site construction inspections w/ daily reports & photos - assume 40 hours														40			2	\$4,380	
9. Punch List Inspections through Final Completion & Contract Closeout Documentation										1	2			8			2	\$1,530	
10. Transfer contractor provided as-built data to electronic files											1					4		\$545	
<b>Total Estimated Manhours</b>										9	41		20	48		6	13		<b>\$17,365</b>
<b>Estimated Third Party Expenses</b>																			
Lodging										Assume concurrent w/ other projects									
Meal per diem allowance - fabrication inspection										2 man days * \$65									
Vehicle										Assume concurrent w/ other projects									
Travel Allowance										1 Airfare									
Misc. Expenses										Job consumables, fuel, freight, small tools, field supplies, goldstreaks, etc.									
Administrative Fee										10% admin markup on third party expenses									
<b>Total Estimated T&amp;M Fee</b>																			<b>\$611</b>
																			<b>\$17,976</b>

Note: This budget assumes work is completed concurrently with other projects in Pg.