



Petersburg Borough

12 South Nordic Drive
Petersburg AK, 99833

Meeting Agenda Borough Assembly

Monday, April 7, 2014

12:00 PM

Assembly Chambers

1. **Call To Order/Roll Call**
2. **Voluntary Pledge**
3. **Approval of Minutes**
 - A. [14-107](#) Approval of Regular Meeting Minutes for March 17, 2014;
Special Meeting Minutes of March 21, 2014 and April 1, 2014, and
Board of Equalization Minutes of April 2, 2014
Attachments: [3-17-2014 Minutes.pdf](#)
[3-21-2014 Special Session Minutes.pdf](#)
[4-01-2014 Special Session Minutes.pdf](#)
[4-02-2014 Board of Equalization Minutes.pdf](#)
4. **Amendment and Approval of Meeting Agenda**
5. **Public Hearings and Bid Awards**
 - A. [14-112](#) Public Hearing on Ordinance #s: 2014-02 and 2014-03: Amending the
Zoning Map for Service Area 1 to Rezone Lots 3 and 4 of Tract B of the
Olsen Subdivision from Single Family Residential to Commercial 2 (C-2)

A letter from Planning & Zoning Commission Chairman Susan
Thomason has been provided explaining the Commission's desire to
resolve long standing issues for two single family residential lots that are
currently being used for light commercial activities.
Attachments: [April 2 P&Z Chairman Letter.pdf](#)
6. **Visitors' Views Related to Agenda**
7. **Visitors' Views Unrelated to Agenda**
8. **Board, Commission and Committee Reports**
9. **Consent Agenda**

10. Report of Other Officers**11. Mayor's Report****12. Manager's Report****A. [14-102](#) 04-07-2014 Report**

Attachments: [Manager report 04072014](#)

13. Unfinished Business

Ordinances for Second Reading

A. [ORD#14-02](#) Ordinance #2014-02: An Ordinance Amending the Official Zoning Map for Service Area 1 of the Petersburg Borough, to Rezone Lot 3 of the Subdivision of Tract B of the Olsen Subdivision from Single Family Residential (S-F) to Commercial-2 (C-2) with Special Limitations.

Attachments: [Ord. #2014-02.pdf](#)
[Map.pdf](#)
[March 12, 2014 Letter from Millers.pdf](#)
[Burrell Zoning History.pdf](#)
[Miller Zoning History.pdf](#)
[Property Owner Notification of this Meeting.pdf](#)
[Attachments from 1-21-2014 Meeting.pdf](#)

B. [ORD#14-03](#) Ordinance #2014-03: An Ordinance Amending the Official Zoning Map for Service Area 1 of the Petersburg Borough, to Rezone Lot 4 of the Subdivision of Tract B of the Olsen Subdivision from Single Family Residential (S-F) to Commercial-2 (C-2) with Special Limitations.

All attachments with Ordinance #2014-02 also apply to this ordinance.

Attachments: [Ord. #2013-03.pdf](#)

C. [14-105](#) Fiscal Year 2014/15 Budget Considerations

This agenda item has been scheduled for both meetings in April to provide opportunity for assembly members to further discuss and consider FY 2014/15 budget items.

D. [13-000](#) Juneau Appeal of Petersburg Borough Boundaries

Juneau has filed its appeal with the Supreme Court of the Superior Court's affirmation of the Petersburg Borough boundaries. Petersburg attorneys will be filing any and all necessary responses in a timely manner.

Attachments: [Order Affirming Local Bound Action on Petersburg Borough Formation.pdf](#)
[Juneau Appeal.pdf](#)

14. New Business**A. [ORD#14-06](#) Ordinance # 2014-06: An Ordinance Providing for Chapter 4.50 (E-911 Emergency Communications Fund) of the Municipal Code and Updating Current Language to Reflect Borough Incorporation.**

This is the first reading of the ordinance. The ordinance provides for an enhanced 911 system on a borough-wide basis and provides for the continued imposition, collection and remittance of an E-911 surcharge.

Attachments: [Ord. # 2014-06 - E911 in First Reading.pdf](#)

B. [ORD#14-07](#) Ordinance # 2014-07: An Ordinance Adjusting the FY 2014 Budget for Known Changes

The ordinance is in its first reading. The ordinance provides for recycling revenue for scrap metals in the amount of \$79,653.04 and added expense of \$20,100 for curbside recycling collection.

Attachments: [Ord. #2014-007 - Budget Amendment in First Reading.pdf](#)

C. [RES#14-04](#) Resolution # 2014-04: A Resolution Designating Departments and Their Functions that Must Comply with HIPPA (Health Information Portability and Accountability Act)

The resolution declares that Petersburg Borough is a "hybrid" entity of HIPAA and designates that three borough departments and their functions are most subject to the Act. Those departments are: Mt. View Manor; Administration and the EMS Division of the Fire Department.

Attachments: [Res. #2014-04.pdf](#)

D. RES#14-05 Resolution #2014-05: A Resolution Amending the Participation Agreement with the Public Employees' Retirement System

This is a "house-keeping" resolution acknowledging borough formation and assigning borough administrative personnel who can execute necessary documents and administrative tasks of the agreement.

Attachments: Res. #2014-05.pdf

- E. [RES#14-06](#) Resolution #2014-06: ; A Resolution Declaring Saturday, May 3, 2014, as a Sales Tax-Free Day in the Petersburg Borough
Attachments: [Res. #2014-06.pdf](#)
 [Support Letters for Sale Tax-free Day.pdf](#)
- F. [14-99](#) Approval of Change Order # 2 -Landfill Slope Stabilization Project

Public Works and PND Engineers is recommending approval of Change Order #2. Rock N Road Construction has approved of this change. This change will result in a lump sum contract value of \$546,000.00, a reduction of \$46,559.94 from the previous project value.
Attachments: [Landfill Slope Stabilization CO2 with Backup 3.25.14](#)
- G. [14-104](#) Authorization to Send Letter to SEAPA Requesting Consideration in the Reduction of the Wholesale Electric Rate

During review of the electric department budget and in consideration of the recommendations made in the 2013 Electric Revenue Requirement Study, the Assembly requested a letter be drafted asking SEAPA to consider reducing the wholesale power rate to the member communities versus issuing annual rebates.
Attachments: [Letter to SEAPA.pdf](#)

15. Communications

16. Assembly Discussion Items

- A. [14-110](#) Assembly Review and Comment to Borough's Draft RFP for a Comprehensive Plan Update

An updated Comprehensive Plan could address items such as: waterfront development; municipal land selections, housing, the visitor industry, quality of life issues, new zoning districts and development of a Harbor Master Plan.
Attachments: [Draft RFP - Comprehensive Plan.pdf](#)
- B. [14-89](#) Transfer of Three Marine Facilities from State to Borough (Papke's Landing, Kupreanof Dock and Entrance Island Dock)
- C. [13-002](#) Recognitions
- D. [14-98](#) Congratulations to Diane Murph

Diane earned the Girl Scouts prestigious "Gold Award". In recognition of Diane's achivement, Mayor Jensen provided a Certificate of Merit.
Attachments: [Certificate.pdf](#)

17. Executive Session**A. [14-24](#) Executive Session**

The Assembly will adjourn to Executive Session to discuss with the Borough Manager and Negotiating Team the bargaining positions and negotiating points to be considered in the upcoming contract negotiations with the International Brotherhood of Electrical Workers, Local 1547.

18. Adjourn