

# Memorandum

**To:** Steve Geisbrecht Borough Manager, Karl Hagerman Acting Manager  
**From:** Glo Wollen, Harbormaster  
**Date:** 5/1/2014  
**Re:** PND's South Harbor Fish Cleaning Float Contract Admin and Inspection Services Proposal

On Tuesday, April 22, 2014 the Petersburg South Harbor Launch Ramp Fish Cleaning Float Project bid opening was held with the apparent low bidder being Tamico, Inc. with a total bid amount of \$166,000. PND Engineers, Inc. has provided the Borough the attached fee proposal for engineering services that include contract administration and inspection for this project.

The Petersburg Launch Ramp Fish Cleaning Float Project is funded through CSMI – Chinook Salmon Mitigation Infrastructure Grant #13-CSMI-008 in the amount of \$225,800 awarded in September of 2013 to the Petersburg Borough on behalf of this capital improvement project. To date, \$21,000 of available funding has been spent on engineering and design, approx. \$2,000 on the bid process, and I have recommended awarding project construction to Tamico, Inc. for \$166,000 leaving approx \$36,800 available in the total grant.

I recommend moving forward and accepting PND Engineers, Inc. proposal for Contract Administration and Construction Inspection Services not to exceed \$17,976 for the South Harbor Fish Cleaning Float construction project. If you agree with this recommendation, please forward it to the Borough Assembly for consideration if possible at their next regular meeting on May 5th.

Thank you.