



**Borough Manager's Report
Assembly Meeting 18 September 2017**

Parks and Rec and Library

- ❖ Fall schedule started on 9/3, and with it brings a NEW Open Swim on Sundays from 1-3pm. We are also no longer closed from 1-3pm Monday through Friday.
- ❖ The Parks & Rec Basketball League starts 9/16 for 2nd-6th grades, and 9/18 for K-1st grades.
- ❖ The Pool will be closed to the Public for the High School Swim Meet Weekend, 9/29-9/30.
- ❖ Parks and Rec wishes to establish a Friends of Parks and Rec non-profit group. We are looking for people who are interested in starting this group. The interest of this group is to help achieve grants or monies that are not accessible to municipalities, and to help shape the future of the Parks and Recreation department.
- ❖ RFP for the Lighting of the Community Center is out for bid. Proposals are due 10/5 by 5pm.

Police Department and Fire/EMS/Search and Rescue

- ❖ Officers Tate and Waechter are at the Fairbanks Academy and are still representing Petersburg very well.



Results of pepper spray training are included.

- ❖ The PD hosted Sexual Assault Response Team the week of September 11th. The team is made up of medical providers, advocates and law enforcement.
- ❖ Sandy met with Rick Dormer to discuss emergency response at the school and potential/future courses the Fire Dept may be able to offer to high school students.
- ❖ Junior Firefighter program has started. Sign-ups were held on Sept 11th. There were several returning students and a few new applicants. The first class on Sept 18th. JFF is for High School Students ages 15-19.
- ❖ Working on a Course Approval for an Emergency Trauma Technician Course. Sandy hopes to offer the course in mid to late October.

Electric Department

- ❖ The 350-generator project began on August 29th to remove the existing generator and install a new backup generator. We also used the opportunity to clear trees and branches over the substation.
- ❖ The diesel generators are scheduled to be running from Sept. 6th through September 16th. There will be no diesel surcharge due to the SEAPA rebate.
- ❖ As of September 25th, Power & Light will temporarily relocate to the Public Works building while renovations are underway.

- ❖ Recently, the Borough was contacted by the Regulatory Commission of Alaska (RCA) in regard to the Certificate of Necessity and Convenience that was held by the TBPA for operation of the Tyee Lake Hydro project. As the TBPA has been effectively dissolved by the Petersburg and Wrangell Boroughs a few years ago, an application has collectively been submitted by Petersburg and Wrangell to the RCA for consideration of discontinuance of the unneeded certificate. This is a housekeeping issue and does not affect the current operation of the Tyee Hydro project by SEAPA.
- ❖ The 16 building roof and siding project is 98% complete. Rainforest Contracting has done an excellent job and is waiting on some flashing to finish the work.
- ❖ The PFI switch project has been split into dirt work and electrical phases. The dirt work contract has been advertised for bids and will be opened on October 2nd. The electrical work will be accomplished through a professional services contract with EPS of Juneau, which is currently being negotiated.

Harbor Dept.

- ❖ Staff busy with maintenance on finger floats in the South Harbor, rebuilding hinges and adding floatation.
- ❖ Staff is finalizing the Harbor Conference details. So far we have approx. 75 attendees and hotels and B&B's are filling up. Another reminder to the community that this is scheduled for Oct 2-6th

Mountain View Manor

- ❖ Licensing review complete. Grade A+
- ❖ Fire Panel replacement update- devices arrived and Nordic Electric installing them yesterday, today, and tomorrow. Simplex will be here next week to program, inspect, and test our new system and sign us off.
- ❖ Ken's painting has completed painting Assisted Living and looks wonderful!
- ❖ A big thank you to Dr. Lister and his Boy Scout Troop for halibut fishing for Assisted Living and the donation of fish! Much appreciated!

Finance Department

- ❖ Property taxes are due on October 2nd by 5pm. A 10% penalty applies to all unpaid taxes. Please be aware customers may have long wait times in person and on the phone if you wait until the end of the month to pay. (Absentee voting is also occurring in our office at this time)

Sanitation Department

- ❖ Scrap metal and junk car roundup is going well. First week saw 56,000 lbs of metal and cars. The total at the end of the second week was over 140,000 lbs. Public works will help to push back and stack the metal pile as deliveries continue. No definitive word on a scrap metal trip from Waste Management yet.

Water/Wastewater

- ❖ Water staff recently patched some concrete joints on the face of the spillway at the Cabin Creek Dam.
- ❖ Water department began sampling regimen of our raw water sources as required by EPA surface water treatment rules.
- ❖ Staff recently had an EPA inspection at the WWTP. The inspection went well with no initial issues noted by the inspector.
- ❖ WW staff has once again successfully passed their annual quality assurance testing in the laboratory.

Community and Economic Development

- ❖ ComDev & Building Official have moved into the municipal building. Offices on the 1st and 2nd floors. Staff phone numbers and emails are on the borough website.
- ❖ Next P&Z meeting is scheduled for September 19 at 4:30 pm in the Assembly Chambers.
- ❖ Liz met with Nelida Irvine of the Small Business Administration. She provided an overview of the various SBA products available for small business financing. Anyone interested in more information about SBA Programs can contact PEDC.