



**Borough Manager's Report  
Assembly Meeting 18 December 2017**

- ❖ Many Borough Facilities will be closed or have changed hours during the Holidays. Please call ahead if you are unsure.
- ❖ Library held a painting class with Janine Gibbons. A display of the paintings can be seen downtown in the window of the Fleet.
- ❖ Lego Crazy, an afterschool volunteer led program, is now running again every Friday.
- ❖ Annual Rotary party was December 17<sup>th</sup> at the Elderly Housing Social Hall. Thank you for everyone involved.
- ❖ Karl and Chandra were working with Sitka Electric to get final answers on some questions prior to bringing the contract to the Assembly.
- ❖ American Red Cross has spent the last year updating their system and protocols. Chandra may have to partner with Wrangell to fly in a trainer to make sure that all our Lifeguard instructors are updated with the new procedures in time.
- ❖ Chris Cotta is working on ADEC paperwork and preparations for a couple of different wastewater projects: Scow Bay 1 pump station upgrades and Kisenno Street sewer main.
- ❖ Used oil reserves used for heat at the baler facility are tracking well this winter. The department is getting the heat they need and have opened up enough storage capacity to handle any winter oil changes from the fishing fleet. The harbor department has been great to work with on this mutually beneficial arrangement.
- ❖ Motor Pool FY19 replacement evaluations have started. Vehicles from the harbor, parks and rec, public works, sanitation and the hospital van are on the evaluation list.
- ❖ The grader snow wing problem was resolved by way of a visit from an NC Machinery technician. Staff assisted the technician in finding the problem, which turned out to be a kinked and separated wire that was deep in one of the many wiring harnesses on the unit. As the problem was obviously a latent factory defect, Karl has requested relief for the repair costs from NC Machinery and Caterpillar. The grader is now back to 100%.
- ❖ The PFI switch project is 2/3 complete. On Friday, December 8<sup>th</sup>, the department line crew assisted EPC, the electrical contractor, during the planned outage to change the PFI feed from old to new. The work was hampered by weather but the crews worked very well together and managed to get the power back on in about 7 ½ hours. At this point, the electrical portion of the project is complete. The dirt work contractor will now be able to finish with their work at the site, which includes patching the street with concrete, forming and re-pouring sidewalk and curb & gutter sections, forming and pouring the new, relocated

retaining wall and pouring the slabs at the site. Substantial completion of this work is required by April 15<sup>th</sup>.

- ❖ The PMPL Remodel project continues to progress. The contractor poured the retaining walls at the parking area and the subgrade foundation wall in the front of the building during the week of November 27-December 1<sup>st</sup>. As of December 11<sup>th</sup>, plumbers from Ketchikan Mechanical are on site to rough-in the plumbing. The Architect, Linda Millard from Ketchikan, will be on site on Friday, December 15<sup>th</sup> for a walk through and progress meeting.
- ❖ Rainforest Contracting is almost complete with the 16 Building siding and roofing project. They received and installed the long lead-time exhaust penetration flashings, but we are still trying to track down a leak in the roof. The contractor will be working on locating and fixing the leak dependent on rental of a boom lift so that his workers can address the issue safely.
- ❖ Power & Light has chosen our independent consultant for the FERC part 12D dam safety report on Crystal Lake Dam. We are just waiting on the contract from the consultant.
- ❖ Start up for the 350 gen set has been postponed from the week of Dec 11<sup>th</sup> to the week of Jan 8<sup>th</sup> due to scheduling problems with the factories engineer.
- ❖ We have narrowed our search for a Power & Light Superintendent to five initial candidates who will all receive questionnaires that will ask them to provide written responses to the Borough. Their answers will then be evaluated, and initial interviews potentially scheduled if the evaluation group deems them qualified. Next step would be narrowing down the candidate list to 2-3 finalists, doing background checks, and having the Assembly choose two of their members to be involved in face-to-face interviews after the Holidays.

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