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**MEMORANDUM**

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**TO:** STEVE GIESBRECHT, BOROUGH MANAGER  
**FROM:** SHELYN BELL, MOUNTAIN VIEW MANOR DIRECTOR  
**SUBJECT:** NORTH PORTICO FOUNDATION REPAIR PROJECT – AWARD RECOMMENDATION  
**DATE:** 1/30/2017  
**CC:** DEBRA THOMPSON, BOROUGH CLERK

On December 15, 2016 and January 5, 2017 the Borough advertised an Invitation to Bid in the Petersburg Pilot for the North Portico Foundation Repair Project. This project will serve to realign the N.W. and S.W. columns of the portico and repair foundation settlement damage that has occurred. It will also replace concrete slabs and some curb and gutter that has settled and is now a hazard to our residents. All landscaping disturbed by the project will be restored to original condition. The bid opening was held on January 18<sup>th</sup> at 2:00 pm in the PIA conference room.

The solicitation resulted in three bids being received. Bidders were Rainforest Contracting, Rock N Road Construction, and Tamico Inc. – all of Petersburg. The outcome of the bid process is presented below:

**Bid Results (base bid and all additive alternates)**

|                          |          |
|--------------------------|----------|
| Rainforest Contracting   | \$61,610 |
| Rock N Road Construction | \$63,150 |
| Tamico Inc               | \$54,100 |
| Engineer's Estimate      | \$73,600 |

As you can see, all bids were below the engineer's estimate, however the total project expenses will surpass the budget that is currently in place. See below.

**Expenses vs. Budget**

|  |  |
|--|--|
| Design/Contract Admin/Inspection                   | \$12,670                                 |
| Lowest construction bid: base bid + every add alt. | \$54,100                                 |
| <u>10% Construction Contingency</u>                | <u>\$ 5,410</u>                          |
| <b>Total required for project completion</b>       | <b>\$72,180</b>                          |
| <b>Total Project Budget</b>                        | <b>\$58,000</b> (only included base bid) |
| <b>Additional funding required</b>                 | <b>\$14,180</b>                          |

Additional monies over the budgeted amount, \$14,180, will be included in the next supplemental budget ordinance and will be allocated from the Assisted Living fund's minimal reserves.

Harai and Associates has reviewed the bids, and found no irregularities and hereby recommends award to the apparent low bidder, Tamico Inc. The Public Works department concurs with the Engineer's review and recommendation. An Intent to Award letter, informing the bidders of this recommendation, was sent to all bidders on January 27<sup>th</sup>.

**I recommend that the Borough Assembly award the North Portico Foundation Repair Project to Tamico, Inc. for a price not to exceed \$54,100 and approve of a supplemental budget request of \$14,180 to fully fund the base bid, all additive alternates and a small construction contingency.**

The full project will correct the settled portico supports as well as the many minor hazards at the main entrance to the Borough's Assisted Living facility.

Please contact me with any questions. Thank you for your consideration.