



# Petersburg Borough

12 South Nordic Drive  
Petersburg AK, 99833

## Meeting Agenda Borough Assembly

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Monday, January 7, 2019

12:00 PM

Assembly Chambers

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**1. Call To Order/Roll Call**

**2. Voluntary Pledge**

**3. Approval of Minutes**

*There are no minutes available for approval.*

**4. Amendment and Approval of Meeting Agenda**

**5. Public Hearings**

**A. Public Hearing for Ordinance #2018-21: An Ordinance Adjusting the FY 2019 Budget for Known Changes**

*Any public testimony regarding Ordinance #2018-21 should be given during this public hearing. A copy of Ordinance #2018-21 may be found under agenda item 14B.*

**6. Bid Awards**

**7. Visitors' Views Related to Agenda**

*Visitors wishing to share their views on any item on today's agenda may do so at this time.*

**8. Visitors' Views Unrelated to Agenda**

*Visitors with views on subjects not on today's agenda may share those views at this time.*

**9. Board, Commission and Committee Reports**

**A. SEAPA December 2018 Meeting Report**

**Attachments:** [B. Lynn SEAPA Meeting Notes.PDF](#)

*Assembly Member Lynn, Petersburg's SEAPA Board Member, will provide a report of the December 2018 SEAPA meeting.*

**10. Consent Agenda**

**A. BPO Elks Lodge #1615 Liquor License Renewal Application**

**Attachments:** [Elks Lodge Liquor License Renewal Application.PDF](#)

*The Elks Lodge #1615 has submitted an application to the State of Alaska's Alcohol and Marijuana Control Office to renew their liquor license for 2019/2020. The Borough Assembly may support approval of the application or may protest approval of the application pursuant to State Statute (AS 04.11.480). A protest of the application may not be arbitrary, capricious, or unreasonable.*

**B. Petersburg Volunteer Fire Department 2019 Gaming Permit**

**Attachments:** [PVFD Letter of Request.PDF](#)

*The PVFD is requesting approval of their 2019 State of Alaska Gaming Permit.*

**11. Report of Other Officers****A. Petersburg Medical Center Update**

*PMC CEO Hofstetter will provide an update on the Medical Center.*

**12. Mayor's Report****A. January 7, 2019 Mayor's Report**

**Attachments:** [January 7, 2019 Mayor's Report.PDF](#)

**13. Manager's Report**

*Due to the holidays, there is no written Manager's Report for this meeting.*

**14. Unfinished Business****Ordinances for Third and Final Reading****A. Ordinance #2018-20: An Ordinance Amending Section 3.08.120(C) of the Municipal Code, Entitled "Assembly Meetings - Agenda", to Add the Pledge of Allegiance to the Agenda and to Change the Agenda Title of Visitor's Views to Persons to be Heard**

**Attachments:** [Ordinance 2018-20](#)

*If adopted, Ordinance #2018-20 will update the title of Visitors' Views to Persons to be Heard on meeting agendas.*

**Ordinances for Second Reading****B. Ordinance #2018-21 - An Ordinance Adjusting the FY 2019 Budget for Known Changes**

**Attachments:** [Ordinance #2018-21.PDF](#)

*If adopted, Ordinance #2018-21 will use \$400,000 of Sanitation funds and \$200,000 of Sanitation's Motor Pool funds for the Baler Equipment Replacement Expense.*

## Other Unfinished Business Items

**C. FY 2020 Potential Budget Discussion Items**

**Attachments:** [Potential Budget Discussion Items.PDF](#)

*At the request of the Assembly, Manager Giesbrecht and Department Heads have provided additional information to the Potential Budget Discussion Items list.*

**15. New Business**

**A. Resolution #2019-01: A Resolution Adopting an Alternative Allocation Method for the FY19 Shared Fisheries Business Tax Program and Certifying that this Allocation Method Fairly Represents the Distribution of Significant Effects of Fisheries Business Activity in FMA 18: Central Southeast Area**

**Attachments:** [Resolution #2019-01.PDF](#)

[Shared Fisheries Business Tax Program.PDF](#)

*Each year the Borough approves a version of this Resolution adopting the alternative allocation method for the current fiscal year's Shared Fisheries Business Tax Program. Finance Director Tow is requesting approval of Resolution #2019-01 for FY 2019.*

**B. Fiscal Year 2020 Capital Projects List**

**Attachments:** [FY 2020 Draft Capital Projects List.PDF](#)

[Additional Capital Project Needs List.PDF](#)

*Manager Giesbrecht requests the Assembly prioritize and approve the Borough's FY 2020 capital projects list.*

**C. Authorization for Mayor Jensen to Accept for Public Uses and for Public Purposes the Real Property Dedicated to the Public for Trust Land Survey 2018-12 - P-1A and P-1B Subdivision Including Easements, Rights of Way, Alleys and Roadways**

**Attachments:** [DNR Request for Acceptance of Dedication.PDF](#)

*The State of Alaska, Department of Natural Resources, requires borough mayors to sign for acceptance of any land dedicated for public use and for public purposes within the borough, regardless of whether or not the borough has platting authority in the area. This land dedication is in the area of 10 mile Mitkof Highway/Falls Creek, which is currently exempt from platting authority. Acceptance of lands for public use or public purpose does not obligate the public or any governing body to construct, operate or maintain improvements. DNR is requesting Mayor Jensen sign the plats of the TLS 2018-12 - P-1A and P-1B Subdivision.*

**D. Authorization for Mayor Jensen and Manager Giesbrecht to Attend a Shipping Cost Summit in Ketchikan on January 24, 2019**

**Attachments:** [Shipping Cost Summit Letter.PDF](#)

*Regional Mayors and Managers recently met to discuss the high cost of barge transportation of goods and supplies. The Mayors decided to inquire if other affected communities statewide are interested in holding a Shipping Summit to discuss proposed actions municipalities and businesses can take to help counteract the problem of high shipping costs. The Summit is proposed for January 24, 2019 in Ketchikan. The estimated cost for Mayor Jensen and Manager Giesbrecht to attend the Summit is \$1,600.*

**E. Authorization for Member Lynn to Attend the Alaska Municipal League Winter Legislative Conference**

*Assembly Member Lynn requests to attend the AML Winter Legislative Conference in Juneau February 19-21, 2019. The approximate cost to attend is \$1,600. This expense was not budgeted and therefore requires Assembly approval; however, there are sufficient funds in the Assembly Travel and Training budget to cover the cost.*

**F. Approval of Suggested Schedule for Review of Proposed Zoning Map**

**Attachments:** [Suggested Schedule for Review of Proposed Zoning Map.PDF](#)

*Community & Economic Development Director Cabrera requests approval of a suggested schedule for public review of the proposed Zoning Map (the draft map may be viewed on the Borough's website on the Petersburg Development Code Revision tab at [www.ci.petersburg.ak.us](http://www.ci.petersburg.ak.us)). Director Cabrera recommends handling any amendments to the proposed Zoning Map all at one time prior to the Third Reading of the ordinance.*

**G. Icicle Seafoods Request to Terminate Tidelands Lease of Parcel ID #01-007-200**

**Attachments:** [Icicle Seafoods Request to Terminate Lease.PDF](#)

[Map of Lease Parcel.PDF](#)

*Icicle Seafoods requests to terminate their tidelands lease with the Borough - a lease they thought they had terminated a few years ago. The parcel has not been in use by Icicle Seafoods since approximately 2013. The pilings that were used to hold crab pot storage floats were removed when the area was dredged in 2013. If approved by the Assembly, the lease will terminate effective December, 2018.*

**16. Communications**

**17. Assembly Discussion Items**

**A. Recognitions**

**B. Designated Assembly Seats for Election Purposes**

*Assembly Members Meucci and Stanton Gregor separately requested this discussion item. Clerk Thompson contacted 10 communities (Craig, Haines, Homer, City of Ketchikan, Ketchikan Gateway Borough, Seward, Sitka, Skagway, Wrangell and Yakutat) and learned that none of them have designated Assembly seats for election purposes. They elect their Assembly members in the same manner as Petersburg does currently.*

**C. Process for Scheduling Work Sessions**

*Mayor Jensen and Clerk Thompson would like to discuss a process for scheduling work sessions in the future.*

**18. Adjourn**