



**Borough Manager's Report
Assembly Meeting 6 January 2020**

- ❖ Sandy is teaching an ETT to EMT-1 bridge course. Testing will be the 3rd week of January.
- ❖ Ryan, with help from the Officers, is teaching a Firefighter Recruit. The course will finish at the end of January.
- ❖ Sandy and her interview team conducted interviews for the EMS Coordinator/Firefighter position on Dec 31st. An offer is in the process of being worked out.
- ❖ Shelyn is working on rate comparisons statewide as well as comparable lower 48 assisted living facilities.
- ❖ We had a wonderful Christmas at the Manor! A huge thank you to Rotary for the annual party for the residents. Thank you to the Salvation Army for their personalized gifts for our assisted living residents, and to Mr. and Mrs. Claus for attending our resident Christmas party and making it so fun! Also, a big thank you to the school, Nathan Lopez, and the many others who came and sang/played music for our residents.
- ❖ I have heard from Assembly member Lynn, and Meucci who would like to be Observers during the PMEA negotiations. I have sent the Borough's proposed Ground Rules for negotiations to them and hope to hear back soon from the Union on any changes they are considering.
- ❖ On December 17th & 18th, the Streets crew assisted Shannon & Wilson engineers with digging 8 test pits in various locations around the old Petro Marine building and tank farm site. A total of 4 temporary monitoring wells were installed to monitor groundwater, which was present approximately 5' down from the surface. Four groundwater samples were taken and sent to the lab for analysis, after which the temporary wells were removed. One location had a hydrocarbon-type odor present; however, Shannon & Wilson has said that does not necessarily mean there is anything actionable in the ground there. Test results are expected soon and will indicate if there is any contamination level requiring remedial action.
- ❖ The wastewater force main that serves the baler building developed a leak near the bottom of the dump hill, which was repaired by the Streets crew. Temporary repairs were first made in order to contain the leak while the proper fittings were ordered. Permanent repairs were completed on December 30th.
- ❖ Congratulations to Sam Hoschar, who was promoted to Motor Pool Foreman. Sam will begin his duties as Foreman on January 1, after Hoy's retirement effective 12/31. We are currently advertising for a mechanic to fill Sam's former position.
- ❖ With assistance from the Streets Dept, all the boats and cars at the landfill were processed and the landfill site freshened up with some new rock cover. Thanks to Martin and crew for their help with this!

HR Report – 01/06/20

November & December

New Permanent Members of the Borough Team (November/December)

- Scott Burt, Facility Specialist 11/4/2019
- Elizabeth Buschmann, Facility Specialist 11/4/2019
- Andrea Naylor, Dispatcher/Corrections Officer 2 11/06/2019
- Shannon Stolpe, Customer Service Representative 12/2/2019

Employment Anniversaries – November

- Dennis Jones Jr., W/WW Operator III 7 Years
- Blake Buotte, W/WW Operator III 8 Years
- Alice Williams, Meter Reader 9 Years
- Janice Lopez, Resident Assistant 15 Years

Employment Anniversaries – December

- Debra Marden, Administrative Assistant 1 Year
- Andrew Ayriss, Police Officer 1 1 Year
- Pamela Jensen, Customer Service Representative 3 Years
- Christine Rumble, Dispatcher 2 3 Years
- Shelyn Bell, Mountain View Manor Director 15 Years
- Joseph Bertagnoli, Building Official 28 Years

Borough Administration

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