

December 19, 2018

TO: Borough Assembly and Planning Commission
FR: Liz Cabrera, Community Development Department

RE: Schedule for Review of Proposed Zoning Map

A public notice must be mailed to all property owners the notice must include dates of public hearing by the Planning Commission and Borough Assembly. In order to send one notice, we would need to include dates for both in a single letter. This would save the borough both time and money in providing the notices.

As you may recall, a draft zoning map was released to the public back in September. This map will serve as the basis for public review and comment.

ZONING MAP REVIEW SCHEDULE

1. January 29, 2019 - Public Notice (Mailing) of Zoning Map Revision to all Property Owners
2. February 12, 2019 - Public Hearing by Planning Commission
3. March 12, 2019 - Public Hearing, Consideration of Amendments, Recommendation from Planning Commission to Assembly
4. April 1, 2019 - First Reading by Assembly
5. May 6, 2019 - Public Hearing & Second Reading by Assembly
6. May 20, 2019 - Consideration of Amendments & Third Reading by Assembly

Consideration of Amendments - While the zoning map may be amended at any time while under consideration by the Assembly, I strongly suggest the Assembly consider all amendments at one time rather than attempt piecemeal changes throughout the process.

As an alternative, I recommend that during the public hearing/comment process, the Assembly recommend any suggested changes be considered as an amendment. Assembly members may also initiate their own amendments for consideration.

The Assembly will have the opportunity to hear testimony, discuss and vote on each amendment prior to taking action on the code as amended at Third Reading. Amendments brought up at Third Reading may still be considered.