



# Petersburg Borough

12 South Nordic Drive  
Petersburg AK, 99833

## Meeting Minutes Borough Assembly

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Monday, November 20, 2017

12:00 PM

Assembly Chambers

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### 1. Call To Order/Roll Call

Mayor Jensen called the meeting to order at 12:00 p.m.

**Present:** 6 - Mayor Mark Jensen, Assembly Member Eric Castro, Assembly Member Brandi Marohl, Assembly Member Jeigh Stanton Gregor, Assembly Member Nancy Strand and Assembly Member Kurt Wohlhueter

**By Phone:** 1 - Assembly Member Jeffrey Meucci

### 2. Voluntary Pledge

The Pledge was recited.

### 3. Approval of Minutes

### 4. Amendment and Approval of Meeting Agenda

Assembly Member Wohlhueter requested the agenda be amended to add under Assembly Discussion, Item C. General Fund Revenues. The agenda, as amended, was unanimously approved.

### 5. Report of Other Officers

#### A. Washington, D.C. Update

**Attachments:**

[Mayor's Testimony SRS & PILT.PDF](#)

[Mayor's Letter USCG Home Port.PDF](#)

[Res #2017-18 Transboundary Waters.PDF](#)

[Psg FY 2017 Federal Priorities.PDF](#)

[Psg FY 2018 Federal Priorities.PDF](#)

[Psg Priorities Memo to Delegation for last DC Visit.PDF](#)

Brad Gilman, the Borough's Washington, D.C. lobbyist, shared his thoughts regarding important congressional issues being deliberated and decided currently in D.C. Discussion took place regarding some of Petersburg's main concerns, including but not limited to Secure Rural Schools, the USCG presence in Petersburg, the Transboundary Waters issue, and the impact of protected Sea Otters on Alaska's shellfish.

### 6. Public Hearings

#### A. Public Hearing for Ordinance #2017-15: An Ordinance of the Petersburg Borough Adjusting the FY 2018 Budget for Known Changes

No testimony was given on this ordinance.

## **7. Bid Awards**

### **A. Icicle Seafoods Sectionalizing Switch Project Professional Services Contract**

**Attachments:**     [PW Director Hagerman Memo.PDF](#)  
                              [Electric Power Constructors, Inc. Proposal.PDF](#)  
                              [Icicle Seafoods Switch - Electrical Work RFP.PDF](#)

Award of the Icicle Seafoods Sectionalizing Switch Project to Electric Power Constructors, Inc. for an amount not to exceed \$59,225.00 was approved by a vote of 5-2, Mayor Jensen and Assembly Member Marohl opposed.

## **8. Visitors' Views Related to Agenda**

No views were shared.

## **9. Visitors' Views Unrelated to Agenda**

No views were shared.

## **10. Board, Commission and Committee Reports**

### **A. Petersburg Medical Center Update**

Petersburg Medical Center CEO, Liz Woodyard, provided an update to the Assembly regarding accomplishments, new hires, current programs, capital projects, and statistics of services provided by the hospital and clinic during the month of October.

## **11. Consent Agenda**

No items.

## **12. Mayor's Report**

### **A. November 20, 2017 Mayor's Report**

**Attachments:**     [November 20, 2017 Mayor's Report.PDF](#)  
                              [SEAPA 2018 Board Member Letter.PDF](#)  
                              [J. Jensen Letter of Interest.PDF](#)  
                              [M. Jensen Letter of Interest.PDF](#)  
                              [B. Lynn Letter of Interest.PDF](#)  
                              [SSRAA Invitation to Nominate.PDF](#)

Mayor Jensen read his report aloud. The Assembly, by closed ballot, appointed Bob Lynn as Petersburg's voting member of the SEAPA Board of Directors and Mark Jensen as the alternate board member. In addition, Mark Jensen was also nominated by the Assembly to serve on the SSRAA Board of Directors on behalf of Petersburg.

### **13. Manager's Report**

#### **A. November 20, 2017 Manager's Report**

**Attachments:**     [Manager Report 11202017](#)

Manager Giesbrecht read his report into the record, a copy of which is attached and made a permanent part of these minutes.

### **14. Unfinished Business**

Ordinances for Third and Final Reading

#### **A. Ordinance #2017-13: An Ordinance Providing for Repeal of Chapter 3.16 of the Code of the Former City of Petersburg (Now Service Area 1)**

**Attachments:**     [Ordinance #2017-13.PDF](#)  
                              [Former City of Petersburg Code Chapter 3.16.PDF](#)

Ordinance #2017-13 was unanimously approved in its third and final reading.

Ordinances for Second Reading

#### **B. Ordinance #2017-15: An Ordinance of the Petersburg Borough Adjusting the FY 2018 Budget for Known Changes**

**Attachments:**     [Ordinance #2017-15.PDF](#)  
                              [Backup Paperwork for Budget Revisions.PDF](#)

Ordinance #2017-15 was unanimously approved in its second reading.

**C. PMPL Superintendent Recruitment**

The process to recruit for an Electric Superintendent proposed by Manager Giesbrecht was unanimously approved by the Assembly and Assembly Members Marohl and Strand were chosen to participate in the first few steps of the process.

**15. New Business**

**A. Petersburg Future Planning**

**Attachments:**     [Petersburg Future Planning Ideas.PDF](#)

The Assembly unanimously approved Manager Giesbrecht's proposal to hold a series of informal "Open House" events in January of 2018 for the public and staff to provide ideas on ways the Borough could reduce costs or increase revenues. An email address has been created for those citizens who are unable to attend any of the meetings to share their ideas - Petersburgplan@petersburgak.gov. The meetings will be held on January 3, 2018 from noon to 2:00 p.m., January 18, 2018 from 4:00 p.m. to 6:00 p.m., and January 27, 2018 from 11:00 a.m. to 1:00 p.m. Assembly Member Wohlueter encouraged Borough citizens to visit the Borough website and study the pie charts showing how the Borough receives its General Fund revenues, and where those revenues are spent. Manager Giesbrecht stated that the Borough is struggling most in its Enterprise Funds and encouraged citizens to share ideas on how to reduce costs in the Enterprise Funds as well as the General Fund.

**B. Payment In Lieu of Taxes (PILT) / Secure Rural Schools (SRS) Funding Support Letter**

**Attachments:**     [Draft PILT & SRS Letter to US Congress.PDF](#)

The Assembly unanimously approved sending a letter to the US Congressional Leadership and Alaska's Federal Delegation requesting Congress fully fund the PILT program for FY 2018 and reauthorize the SRS program until a permanent solution is developed.

**16. Communications**

No communications were shared.

**17. Assembly Discussion Items**

**A. Recognitions**

Assembly Member Castro recognized 5 members of the Volunteer Fire Department who recently passed an ETT course, and those members who taught the course. Their willingness to give of their personal time to train to help those in need of emergency services makes Petersburg a better place to live.

Assembly Member Strand recognized the Fire Department for their response to the latest boat fire.

Assembly Member Stanton Gregor requested the community consider putting their name in to serve on the Hospital Board.

**B. Marine Passenger Fee**

Assembly Member Meucci shared he would be bringing more information to the next meeting regarding the idea of instituting a Marine Passenger Fee for Borough visitors.

**C. General Fund Revenues**

This item was discussed under Item 15A Petersburg Future Planning.

**18. Adjourn**

The meeting was adjourned at 1:47 p.m.