



Petersburg Borough

12 South Nordic Drive
Petersburg AK, 99833

Meeting Agenda Borough Assembly

Monday, December 3, 2018

12:00 PM

Assembly Chambers

1. Call To Order/Roll Call

2. Voluntary Pledge

3. Approval of Minutes

A. November 19, 2018 Regular Meeting Minutes

Attachments: [November 19, 2018 Assembly Meeting Minutes.PDF](#)

4. Amendment and Approval of Meeting Agenda

5. Public Hearings

6. Bid Awards

7. Visitors' Views Related to Agenda

Visitors wishing to share their views on any item on today's agenda may do so at this time.

8. Visitors' Views Unrelated to Agenda

Visitors with views on subjects not on today's agenda may share those views at this time.

9. Board, Commission and Committee Reports

10. Consent Agenda

A. 2019 Renewal of Professional Services Contract with State Lobbyist Ray
Matiashowski & Associates

Attachments: [Professional Services Contract - State Lobbyist.PDF](#)

The professional services contract with the Borough's State Lobbyist expires on December 31, 2018. If approved, the contract renewal will cover calendar year 2019 at the same cost of \$3,500 per month.

11. Report of Other Officers

A. Petersburg Medical Center Update

PMC CEO Hofstetter will provide an update on the Medical Center.

12. Mayor's Report**A. December 3, 2018 Mayor's Report**

Attachments: [December 3, 2018 Mayor's Report.PDF](#)

13. Manager's Report**December 3, 2018 Manager's Report**

Attachments: [Manager Report 12032018](#)

14. Unfinished Business**15. New Business****A. Ordinance #2018-20: An Ordinance Amending Section 3.08.120(C) of the Municipal Code, Entitled "Assembly Meetings - Agenda", to Add the Pledge of Allegiance to the Agenda and to Change the Agenda Title of Visitor's Views to Persons to be Heard**

Attachments: [Ordinance 2018-20](#)

Ordinance #2018-20 will update the title of Visitor's Views to Persons to be Heard on meeting agendas.

B. Resolution #2018-14: A Resolution Extending the Petersburg Economic Development Council's (PEDC) Lease for the Community Cold Storage Property for Another Five (5) Years Under the Same Terms and Conditions

Attachments: [Resolution 2018-14](#)

[PEDC - Renewal Request Letter](#)

[Cold Storage Lease Map.PDF](#)

PEDC has requested to renew their lease for the Community Cold Storage tidelands property.

C. Resolution #2018-15: A Resolution Setting Regular Borough Assembly Meeting Start Times to 6:00 P.M.

Attachments: [Resolution 2018-15](#)

Member Meucci proposes to change all regular assembly meetings to begin at 6:00 p.m. After Borough formation, the Assembly decided to hold the first meeting each month at noon to allow Borough residents who live off Mitkof Island an opportunity to attend an Assembly meeting in person, and the second meeting each month in the evening (now scheduled for 6:00 p.m.). Approval of this resolution will eliminate the noon meeting time and change all regular meetings to begin at 6:00 p.m.

D. Letter of Support for Reauthorization of the Secure Rural Schools and Community Self-Determination Act

Attachments: [2018 SRS Support Letter.PDF](#)

Mayor Jensen is seeking Assembly approval to send a letter of support for reauthorization of the Secure Rural Schools and Community Self-Determination Act.

E. Petro 49 Land Exchange and Potential Dolphin Project

Attachments: [Petro 49 October 29, 2018 Letter.PDF](#)

[Planning Commission Report - Petro 49 Land Exchange.PDF](#)

[October 9, 2018 Planning Commission Meeting Minutes.PDF](#)

[Harbormaster Wollen Maintenance Shop Memo.PDF](#)

[Petro 49 Land Exchange Application.PDF](#)

Harbormaster Wollen requests the Assembly grant preliminary approval of the proposed land exchange with Petro 49, Inc., and direct Manager Giesbrecht to proceed with further investigation and direct negotiations with Petro 49 in accordance with PMC 16.12.140(C).

Petro 49 proposes that if the land exchange results in Petro receiving title to the Borough property and additional cash due to assessment values of both properties, Petro will pledge the net proceeds from the land exchange towards the construction by and at the total cost of the Borough of a berthing dolphin adjacent to the fuel dock (the "Berthing Dolphin Project"). Petro also proposes that if, after 30 months from closing the land exchange, the Berthing Dolphin Project has not achieved full funding from the Borough, Petro would be allowed to use the net proceeds toward its remaining lease payments with the Borough until exhausted.

The Assembly has 2 subjects to decide:

- 1) Is the Borough interested in funding and constructing the Berthing Dolphin Project?*
- 2) Is the Borough interested in the land exchange?*

Clerk Thompson suggests the 2 subjects be considered separately to avoid confusion. If the Assembly gives preliminary approval for the land exchange, an Executive Session will be held at the end of this meeting to discuss negotiations strategy.

F. Letter to Viking Cruise Lines

Attachments: [Viking Cruise Letter](#)

Mayor Jensen drafted the attached letter to Viking Cruise Lines and is seeking Assembly approval to send it.

G. SEAPA Board Appointment

Attachments: [SEAPA Appointment Request - John E. Jensen](#)

[SEAPA Appointment Request - Robert C. Larson](#)

[SEAPA Appointment Request - Bob Lynn.PDF](#)

In 2019 the Petersburg Borough has seats for one voting member and one alternate member on the SEAPA Board of Directors. The Assembly shall appoint interested residents to these seats. Letters of interest have been received from John Jensen, Robert Larson, and Bob Lynn.

H. Fiscal Year 2020 Capital Projects List

Attachments: [Capital Projects as Established](#)

[Additional Capital Project Needs](#)

Manager Giesbrecht requests input and approval of the Borough's FY 2020 capital projects list.

I. Approval of the FY 2020 Budget Policies and Community Service Grant Application

Attachments: [Budget Policy FY 2020](#)

[Manager's Addendum to Budget Policy.PDF](#)

[Community Service Grant Application](#)

Finance Director Tow requests approval of the FY 2020 Budget Policies and Community Service Grant Application.

16. Communications**A. Letter to Assembly from Community Member John Havrilek**

Attachments: [Letter to Assembly from John Havrilek.PDF](#)

The attached communication was received from Borough resident John Havrilek.

17. Assembly Discussion Items**A. Recognitions****B. Marine Passenger Fee Increase**

Member Norheim requested this discussion item.

C. Electing Assembly Members: At Large VS Designated Seats

Member Meucci requested this discussion item.

18. Executive Session

The Assembly will adjourn to Executive Session to discuss negotiations strategy for the proposed land exchange with Petro 49.

19. Adjourn