



# Petersburg Borough

12 South Nordic Drive  
Petersburg AK, 99833

## Meeting Minutes Borough Assembly

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Monday, December 4, 2017

12:00 PM

Assembly Chambers

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### 1. Call To Order/Roll Call

The meeting was called to order by Mayor Jensen at 12:00 p.m.

**Present:** 6 - Mayor Mark Jensen, Assembly Member Eric Castro, Assembly Member Brandi Marohl, Assembly Member Jeffrey Meucci, Assembly Member Jeigh Stanton Gregor and Assembly Member Nancy Stranc

**By Phone:** 1 - Assembly Member Kurt Wohlhueter

### 2. Voluntary Pledge

The Pledge was recited.

### 3. Approval of Minutes

#### A. November 6, 2017 Appeal Hearing Minutes

**Attachments:** [November 6, 2017 Appeal Hearing Minutes.PDF](#)

The appeal hearing minutes of November 6, 2017 were unanimously approved.

#### A. November 6, 2017 Regular Meeting Minutes

**Attachments:** [November 6, 2017 Regular Meeting Minutes.PDF](#)

The November 6, 2017 regular meeting minutes were unanimously approved.

### 4. Amendment and Approval of Meeting Agenda

The agenda was approved as submitted.

### 5. Public Hearings

There were no public hearings.

### 6. Bid Awards

#### A. Award of the Petersburg Community Center Swimming Pool Lighting Replacement Project

Attachments:     [Award Recommendation Memo.PDF](#)

By unanimous roll call vote, the Assembly approved the award of the Petersburg Community Center Swimming Pool Lighting Replacement Project to Sitka Electric, Inc. and directed staff to commence negotiations to execute a contract for the project.

## **7. Visitors' Views Related to Agenda**

Bob Lynn, representing himself, spoke in support of beginning dialog with DNR regarding Papke's Landing. He requested the Borough follow up on a letter sent from the Assembly to the State regarding parking enforcement in the Papke's Landing area. Mr. Lynn stressed that the Papke's float is the highest priority as it is rapidly failing. He also suggested use of a Borough-wide launch fee to launch boats at any Borough maintained launch ramp to pay for maintenance of the facilities.

Mr. Lynn spoke regarding his experience and knowledge of hydrology, selection of hydroelectric dam sites, dam failures, and engineering and design of transmission lines, including lines constructed and maintained by SEAPA.

## **8. Visitors' Views Unrelated to Agenda**

Mike Bangs, representing himself, spoke to the Assembly about possibly changing the Charter to allow members of the Hospital Board, the Planning Commission and the School Board to also be a member of other boards, commissions or committees because it seems that Petersburg is often short on citizens willing to serve.

## **9. Board, Commission and Committee Reports**

No reports.

## **10. Consent Agenda**

### **A. GCI Land Lease Renewal**

Attachments:     [GCI Request for Lease Agreement Renewal.PDF](#)

The GCI land lease renewal request for the period of March 1, 2018 through February 28, 2023 was unanimously approved.

### **B. Approval of the Petersburg Chamber of Commerce 2018 State of Alaska Gaming Permit Application**

Attachments:     [Chamber of Commerce Request for Approval of Application.PDF](#)

The 2018 State of Alaska Gaming Permit Application for the Petersburg Chamber of Commerce was unanimously approved by the Assembly.

## **11. Report of Other Officers**

No reports.

## 12. Mayor's Report

### A. December 4, 2017 Mayor's Report

**Attachments:**     [December 4, 2017 Mayor's Report.PDF](#)

Mayor Jensen read his report aloud. Assembly Member Marohl was selected to be the Assembly's nomination to the SSRAA Board of Directors for calendar years 2018 and 2019.

## 13. Manager's Report

### A. December 4, 2017 Manager's Report

**Attachments:**     [Manager Report 12042017](#)

Manager Giesbrecht read his report into the record, a copy of which is attached and made a permanent part of these minutes.

## 14. Unfinished Business

Ordinances for Third and Final Reading

### A. Ordinance #2017-15: An Ordinance of the Petersburg Borough Adjusting the FY 2018 Budget for Known Changes

**Attachments:**     [Ordinance #2017-15.PDF](#)  
                              [Backup Paperwork for Budget Revisions.PDF](#)

Ordinance #2017-15 was unanimously adopted in its third and final reading.

### B. Southeast Alaska Power Agency Board of Directors

**Attachments:**     [J. Jensen Letter of Interest.PDF](#)  
                              [M. Jensen Letter of Interest.PDF](#)  
                              [B. Lynn Letter of Interest.PDF](#)  
                              [G. Morgan Letter of Interest.PDF](#)

Mayor Jensen, with approval of the Assembly, appointed Bob Lynn as Petersburg's voting member of the SEAPA Board of Directors, and John Jensen was appointed as the alternate board member.

**C. Marine Passenger Fee**

Motion was made to form a committee to research the possible effects of implementation of a Marine Passenger Fee. After some discussion, this motion was rescinded. Motion was made to hold a work session designed to gather information from the public regarding the fee and to refer the subject to the Harbor Board for their recommendations.

**15. New Business****A. Resolution #2017-21: A Resolution Adopting an Alternative Allocation Method for the FY18 Shared Fisheries Business Tax Program and Certifying that this Allocation Method Fairly Represents the Distribution of Significant Effects of Fisheries Business Activity in FMA 18: Central Southeast Area**

**Attachments:**     [Resolution #2017-21.PDF](#)  
                                 [Shared Fisheries Business Tax Program.PDF](#)

Resolution #2017-21 was unanimously approved by roll call vote.

**B. Approval of the FY 2019 Budget Calendar, FY 2019 Budget Policies, and the Community Service Grant Request Questionnaire**

**Attachments:**     [FY 2019 Budget Calendar.PDF](#)  
                                 [FY 2019 Budget Policies.PDF](#)  
                                 [Community Services Grant Request Form.PDF](#)

The 2019 Budget Calendar, Budget Policies, and the Community Service Grant Request Questionnaire were unanimously approved.

**C. Appointment to the Public Safety Advisory Board**

**Attachments:**     [J. Havrilek Letter of Interest.PDF](#)

Mayor Jensen, with unanimous approval of the Assembly, appointed John Havrilek to the Public Safety Advisory Board until the October, 2018 Municipal Election.

**D. Papke's Landing Uplands and Tidelands**

**Attachments:**     [Maps of Papke's Landing.PDF](#)

By a 6-1 vote, Assembly Member Strand opposed, the Assembly approved Manager Giesbrecht to begin discussion with DNR regarding the possibility of obtaining the uplands and tideland properties associated with the Papke's Landing dock, ramp and parking area.

## 16. Communications

- A. Marine Mammal Protection Act - Email from DC Lobbyist Brad Gilman

Attachments: [Gilman Email re Marine Mammal Protection Act.PDF](#)

## 17. Assembly Discussion Items

- A. Recognitions

Public Works Director Hagerman recognized the Petersburg Viking State Championship Volleyball Team.

Assembly Member Stanton Gregor recognized Mr. Bangs and other members of the public who give of their time and serve on Petersburg's boards, commissions and committees and encouraged the public to fill the last empty seat on the Hospital Board.

Assembly Member Strand recognized the Petersburg Volunteer Fire Department for their dedicated work.

- B. Online Cyber Security

Finance Director Tow read an email from the Borough's IT provider explaining the online cyber security measures currently in place.

- C. Proper Appointment Procedure

Appointments will be made following Borough Code, which states the Mayor appoints, with approval of the Assembly. Clerk Thompson suggested adopting a practice currently performed by the City and Borough of Juneau where each year following the municipal election a resolution is adopted by the Assembly that outlines specific procedures to be followed by the Assembly. This annual resolution would inform new Assembly Members of the procedures and refresh the memories of seated Assembly Members and staff. The Assembly agreed and a resolution will be drafted when time permits.

- D. Agenda Items

The Assembly requested Borough Code be amended to specifically state how items are placed on a meeting agenda. Clerk Thompson will draft an ordinance adding the language and bring it back to the Assembly.

## 18. Adjourn

The meeting was adjourned at 1:34 p.m.