

Petersburg Borough

P.O. Box 329, PETERSBURG, AK 99833
(907) 772-4425 | WWW.PETERSBURGAK.GOV



October 28, 2016

Dear Community Organizations:

If your organization is requesting a grant from the Borough in the next fiscal year budget (July 1, 2017 – June 30, 2018), please fill out this form in its entirety. The information provided will be forwarded to the Borough Assembly for review. This form is due back to the Borough by February 15, 2016.

Sincerely,

Jody Tow
Finance Director
jtow@petersburgak.gov

1. Please list your organization's name and contact information (contact name, email, mailing address and telephone number).

2. Please list the amount of funding that your organization is requesting from the borough and how your organization will use these funds.

3. Is this grant request a reoccurring request? Is it anticipated that it will be reoccurring in the future? If so, please explain.

4. Please list the amounts and source of any other grants (Federal, State, other) and any other contributions you may receive for the budget year.

5. Have you ever received Borough Funding in the past? If so, how were the funds used?

6. What is the primary mission of your organization and how will this funding help you to provide this service?

7. What are your organizations primary objectives? On each objective, over the past 12 months, do you feel your organization has met or exceeded your primary goals? How is this measured? Where

does additional work need to be done? How do you expect the Borough's contribution to help make this occur?

8. Please list who and how many community members would be served and the consequences of not receiving funding.

9. Please provide the number of full time equivalents (FTE) currently in your organization. If the Borough awards you a grant in the amount you have requested, will this increase your FTE count? If so, by how many? If the grant is not funded, will this affect the number of FTE's and by how many?

10. Please provide the name, title, and annual salary of the two highest paid employees in the organization.

11. Provide a copy of your annual financial statements from the most current completed year.