

Community Organization Requesting Funds: KFSK

Contact Name: Tom Abbott

Phone and E-mail: 772-3808 tom@kfsk.org

Please answer the following questions. Please return this form no later than 5pm on March 2nd by email to jtow@petersburgak.gov or deliver to the finance office. The information provided will be included in the Assembly packet for the noon, March 7th Assembly meeting. Please be available to speak to the assembly regarding your request.

Amount Requested for FY 2017: \$19,000

Have you received funding in the past? If so how were the funds used?

Yes, KFSK has received funds annually for many years now. The funds have been used in the operating budget to share in the expense incurred by KFSK to broadcast public meetings.

A part-time employee is on KFSK staff to provide the morning news reports working 5am to 8am. This specific employee is necessary to KFSK's dissemination of news and information in the early morning hours. The cost associated with this position has been \$10,000 to \$13,000, annually.

Additionally, KFSK provides service to the Borough through broadcast of public notices, public service announcements, and other information and communication services. These additional services include offering citizens direct access to borough and school officials with monthly call-in programs. Emergency response broadcast services available 24/7. Informative forums that provide the community with an opportunity to discuss issues publicly to better inform the public.

In short, KFSK provides news, information and entertainment around the clock adding to the quality of life in our community and helping to keep all citizens well informed about matters of importance.

How will the requested funds fit into your organization's strategic plan for operations? Please include who and how many community members would be served and the consequences of not receiving funding.

The requested funds will support the staff time the above mentioned services require. In budget preparation annually, I review an analysis of staff time associated with the preparation and delivery of public notices, public service announcements and broadcast of public meetings.

Approximately 790 hours of news and public affairs programming is produced annually to the benefit of the borough government and the citizens of the borough. Additionally, over 1,200 public service announcements are prepared and broadcast on behalf of the borough each year.

These are the announcements generated by the borough and the associated departments only, not including the announcements generated by the many non-profits and other local organizations.

In this narrow analysis, considering all of the services rendered to the benefit of the Petersburg Borough is equivalent to one full-time position.

Please provide a current budget. (If you have already provided this information to the Borough please state that the information has previously been provided.)

The FY16 current budget and a tentative FY17 budget have been previously provided. Thank you.

NARROWS BROADCASTING CORPORATION

P.O. Box 149 • Petersburg, Alaska 99833 • (907) 772-3808



December 28, 2015

Mr. Steve Giesbrecht, Borough Manager
Jody Tow, Borough Finance Director
Petersburg Borough, Box 329
Petersburg, Alaska 99833

Dear Steve and Jody:

KFSK is a full service media center serving all areas of the Petersburg Borough. I am submitting a grant request in the amount of \$19,000 to help off set costs incurred by KFSK in that service.

Our broadcast service provides extensive service to the citizens of the borough, as well as to the borough government. As a public radio station we rely on the generosity of our listeners and users of our online services to fund our operations. Government grants also represent a significant percentage of our operating revenue.

The State of Alaska reduced the grant to KFSK by 18 percent in this fiscal year 2016. Governor Walker has proposed an additional cut of 27 percent in fiscal year 2017. The final cut to our operating grant from the State of Alaska is unknown at this time. However, following many months of fearing a full elimination of KFSK's state grant last year, the governor's initial budget proposal was approved by the legislature, and for budgeting work I am going with the governor's budget number.

Therefore, I am preparing an FY17 budget with a loss of \$29,000 in state revenue. This follows an actual loss of \$32,000 in the KFSK FY16 budget. The state operating grant in FY15 was \$138,000 and we anticipate our grant in FY17 to be \$77,000. This is a significant budget reduction in a very short time frame.

Thus far KFSK has made cuts to our expenses where we can without cutting services or personnel costs. While personnel changes may be forthcoming in the future, we will put our federal grant in jeopardy should we drop below required staffing minimums per the Corporation for Public Broadcasting grant eligibility criteria.

KFSK's future viability will depend even more so on the station's ability to raise revenue locally. It has been KFSK's tremendous privilege to receive a very strong level of support from the listeners, organizations and businesses we serve. Local government has supported KFSK for many years with a Community Services Grant. This grant directly supports our ability to provide live broadcasts of government meetings, announcements and notices as well as our unique role in providing emergency communication services. Thank you for your continued support, and your consideration of our request for a Community Services Grant.

Sincerely,

A handwritten signature in blue ink that reads "Thomas E. Abbott". The signature is fluid and cursive, with the first name being more prominent.

Thomas E. Abbott
General Manager, KFSK

NARROWS BROADCASTING CORPORATION							
KFSK-FM	<u>Actual Audit</u>	<u>Actual Audit</u>	<u>Actual Audit</u>	<u>Actual Audit</u>	<u>Actual Audit</u>	<u>Current Budget</u>	<u>Proposed</u>
	FY11	FY12	FY13	FY14	FY15	FY16	FY17
REVENUES							
MEMBERSHIP	69,178	73,824	76,967	77,003	83,643	85,000	90,000
UNDERWRITING	59,385	71,381	82,481	85,255	93,580	91,000	92,000
MISCELLANEOUS	375	820	1,459	3,239	3,781	4,750	3,000
RENTAL INCOME	9,158	12,505	12,872	18,221	19,048	24,636	19,600
APBC GRANTS	149,314	138,446	136,908	138,219	137,334	105,747	77,195
CPB GRANTS	127,825	123,243	118,977	124,172	124,848	125,394	125,000
OTHER/CAPITAL GRANTS	139,995	57,367	9,164	9,969	9,000	9,000	20,000
SPECIAL EVENTS	3,895	4,399	8,285	14,894	14,892	22,000	25,000
<i>In-Kind Contributions</i>	36,736	53,217	63,200	56,076	52,559		
TOTAL REVENUES	\$595,861	\$535,202	\$510,313	\$527,048	\$538,685	\$467,527	\$451,795
EXPENSES							
COASTALASKA EXPENSES	\$87,552	\$87,276	\$83,858	\$94,914	\$95,221	\$100,581	\$97,000
Personnel Expense	\$226,068	\$230,362	\$229,411	\$245,594	\$259,956	\$267,167	\$268,000
PROGRAMMING	\$39,973	\$42,956	45431	48,935	\$49,497	\$38,494	\$32,000
TECHNICAL	\$24,663	\$55,628	64895	56,532	\$65,907	\$24,233	\$18,000
DEVELOPMENT	\$9,375	\$15,141	15475	16,266	\$16,043	\$6,600	\$6,000
OCCUPANCY	\$19,660	\$27,098	26215	29,311	\$32,987	\$25,800	\$25,000
ADMINISTRATIVE	\$12,286	\$20,949	23780	19,888	\$21,241	\$4,088	\$4,000
CAPITAL EXPENSE	\$131,996	\$54,615	3308	7,515	\$0		
TOTAL EXPENSES	\$551,573	\$534,025	492373	518,955	540,852	466,963	450,000
*Personnel expense includes salaries, benefits and workers' compensation insurance.							
**(FY11) The capital budget is funded by 3 major grants (2 from Denali Commission and 1 from State Legislative Grant Improvements - Station facilities ADA compliance and remodel of second floor to meet code for housing options							

CoastAlaska, Inc.
Statement of Revenues and Expenses - All Radio: Operating and Capital - Revised Budget
30 - KFSK-FM
From 6/1/2015 Through 6/30/2015
(In Whole Numbers)

	Actual June 1 thru June 30	Actual YTD July 1 thru June 30	Total Budget - Revised	Budget Remaining	% Budget Spent
REVENUES					
4010 Membership	1,709	83,643	78,000	(5,643)	107.23%
4015 Contributions	500	2,600	1,500	(1,100)	173.33%
4020 Underwriting	4,516	93,580	84,000	(9,580)	111.40%
4040 Production	50	829	1,250	421	66.34%
4070 Rental	1,603	19,048	20,848	1,800	91.36%
4080 Sales	152	352	1,750	1,398	20.11%
4100 APBC Operating Grants	11,444	137,334	137,334	0	99.99%
4200 CPB Operating Grants	10,404	124,848	124,848	0	100.00%
4400 Other Operating Grants	0	9,000	9,000	0	100.00%
4610 Special Events	908	12,662	15,000	2,338	84.41%
4630 Gaming	0	2,230	7,000	4,770	31.85%
Total REVENUES	31,285	486,126	480,530	(5,596)	101.16%
EXPENSES					
PERSONNEL					
5100 Salaries - Regular	15,318	183,816	183,811	(5)	100.00%
5110 Salaries - Temporary	1,241	11,018	13,000	1,982	84.75%
5111 Fringe Benefits - FICA	1,193	13,995	15,056	1,061	92.94%
5112 Fringe Benefits - ESC	145	1,573	1,691	118	93.01%
5113 Fringe Benefits - Hlth/Lf	3,481	42,792	41,462	(1,330)	103.20%
5115 Fringe Benefits - Retire	613	6,415	6,353	(62)	100.97%
5116 Workers' Comp Insurance	0	2,976	2,558	(418)	116.34%
5118 Annual Leave	(2,629)	(2,629)	0	2,629	0.00%
Total PERSONNEL	19,361	259,955	263,931	3,976	98.49%
PROGRAMMING					
6105 Contract Labor-Prod	0	1,425	1,000	(425)	142.50%
6120 Prog/Prod Training & Travel	0	1,678	635	(1,043)	264.17%
6130 Music Library	20	313	240	(73)	130.59%
6140 Affiliation Fees	0	19,210	19,210	0	100.00%
6150 Program Acquisitions	0	20,881	20,881	(0)	100.00%
6160 News Services	991	5,990	5,946	(44)	100.73%
Total PROGRAMMING	1,011	49,497	47,912	(1,585)	103.31%
TECHNICAL					
6200 Interconnection	0	8,683	8,683	0	100.00%
6205 Contract Labor-Tech	0	1,020	720	(300)	141.66%
6240 Transmission	0	8,250	8,250	0	100.00%
6250 Computer Hardware	1,125	2,585	1,500	(1,085)	172.31%
6255 Computer Software	0	63	150	87	41.83%
6260 Internet Services	148	4,146	3,500	(646)	118.45%
6270 Brdest Equipment Purchase	90	3,576	1,200	(2,376)	297.98%
6280 Brdest Equipment Maintenance	0	6,186	6,000	(186)	103.10%

Statement of Revenues and Expenses - All Radio: Operating and Capital - Revised Budget

30 - KFSK-FM

From 6/1/2015 Through 6/30/2015

(In Whole Numbers)

	Actual June 1 thru June 30	Actual YTD July 1 thru June 30	Total Budget - Revised	Budget Remaining	% Budget Spent
Total TECHNICAL	1,363	34,508	30,003	(4,505)	115.02%
DEVELOPMENT					
6300 Premiums	0	4,235	4,300	65	98.49%
6310 Advertising & Marketing	0	383	383	(0)	100.02%
6320 Development Training & Travel	0	167	200	33	83.68%
6340 Printing Costs	0	963	500	(463)	192.64%
6350 Special Events Expense	785	3,135	1,100	(2,035)	285.03%
6355 Retail Inventory	0	182	182	0	100.00%
6370 Volunteer & Members Expense	0	740	700	(40)	105.71%
6380 Bulk Mail Postage	66	447	300	(147)	149.02%
Total DEVELOPMENT	851	10,254	7,665	(2,589)	133.77%
OCCUPANCY					
6410 Building Maintenance	610	2,494	1,200	(1,294)	207.79%
6430 Janitorial Services/Supplies	224	1,953	1,500	(453)	130.18%
6440 Telephone	460	5,616	4,000	(1,616)	140.40%
6460 Utilities	1,098	13,073	9,000	(4,073)	145.25%
6470 Insurance	(42)	9,851	10,000	149	98.51%
Total OCCUPANCY	2,350	32,986	25,700	(7,286)	128.35%
ADMINISTRATIVE					
6500 Office Supplies	141	1,304	750	(554)	173.86%
6520 Travel & Entertainment	0	516	150	(366)	344.26%
6530 Postage & shipping	59	782	500	(282)	156.32%
6540 Dues & Subscriptions	0	680	700	20	97.14%
6605 Contract Labor-Admin	0	988	988	(0)	100.03%
6610 Board Expense	0	210	500	290	41.91%
6620 Administrative Expenses	0	1,390	1,700	310	81.76%
6660 Bank & Service	0	1	0	(1)	0.00%
Total ADMINISTRATIVE	200	5,871	5,288	(583)	111.02%
COASTALASKA SUPPORT	7,936	95,221	95,221	0	100.00%
Total EXPENSES	33,072	488,293	475,720	(12,573)	102.64%
NET OPERATING EXCESS (DEFICIENCY)	(1,786)	(2,167)	4,810	6,977	(45.05)%