



Petersburg Borough

12 South Nordic Drive
Petersburg AK, 99833

Meeting Minutes Borough Assembly

Monday, October 16, 2017

6:00 PM

Assembly Chambers

1. Call To Order/Roll Call

Mayor Jensen called the meeting to order at 6:00 p.m.

Present: 6 - Mayor Mark Jensen, Assembly Member Brandi Marohl, Assembly Member Jeffrey Meucci, Assembly Member Jeigh Stanton Gregor, Assembly Member Nancy Strand and Assembly Member Kurt Wohlhueter

By Phone: 1 - Assembly Member Eric Castro

2. Voluntary Pledge

The pledge was recited.

3. Approval of Minutes

A. October 2, 2017 Regular Meeting Minutes

Attachments: [October 2, 2017 Regular Meeting Minutes.PDF](#)

The October 2, 2017 meeting minutes were approved.

B. October 6, 2017 Special Meeting Minutes

Attachments: [October 6, 2017 Special Meeting Minutes.PDF](#)

The October 6, 2017 election canvass meeting minutes were approved.

4. Amendment and Approval of Meeting Agenda

Assembly Member Meucci requested two items be added to Discussion Items on the agenda: discussion of the vice-mayor appointment process and clarification on letters to the Assembly. The meeting agenda was approved with those amendments.

5. Public Hearings

A. Public Hearing on Ordinance #2017-13: An Ordinance Providing for Repeal of Chapter

3.16 of the Code of the Former City of Petersburg (Now Service Area 1)

No testimony was given during this public hearing.

- B. Public Hearing on Ordinance #2017-14: An Ordinance Providing for Chapter 3.08 of the Municipal Code, Entitled "Assembly and Mayor", Updating Current Language to Reflect Borough Incorporation

No testimony was given during this public hearing.

6. Bid Awards

- A. PMPL Retaining Wall Project Bid Award

Attachments: [PW Director Hagerman's Award Recommendation.PDF](#)

The retaining wall project was unanimously awarded to Rainforest Contracting, Inc.

7. Visitors' Views Related to Agenda

John Hoag spoke in support of Manager Giesbrecht's evaluation and proposed contract extension. Mr. Hoag also reminded the Assembly of the powers it is granted by the Borough Charter.

Clerk Thompson read into the record letters received from Cindi Lagoudakis, Bo Varsano, and Marja Smets, all in support of Manager Giesbrecht.

8. Visitors' Views Unrelated to Agenda

Chelsea Tremblay spoke on behalf of the Petersburg Housing Coalition. She gave a summary of the recent activities of the coalition and asked the Assembly to consider assisting them in their efforts.

9. Board, Commission and Committee Reports

No reports.

10. Consent Agenda

- A. Acceptance of a Rasmuson Grant to the Petersburg Public Library in the Amount of \$15,000

Attachments: [Rasmuson Grant Agreement.PDF](#)

Acceptance of the grant was unanimously approved.

- B. Approval of Local Emergency Planning Committee (LEPC) Membership Applications for Parick Fowler and Barry Youngberg

Attachments: [P. Fowler LEPC Membership Application.PDF](#)
 [B. Youngberg LEPC Membership Application.PDF](#)

The applications submitted by Mr. Fowler and Mr. Youngberg were unanimously approved.

11. Report of Other Officers

No reports.

12. Mayor's Report

A. October 16, 2017 Mayor's Report

Attachments: [October 16, 2017 Mayor's Report.PDF](#)
[Elected Boards & Commissions.PDF](#)
[Appointed Boards & Committees.PDF](#)

Mayor Jensen read his report into the record. Also, to accommodate travel schedules, the November 6th meeting will be held at 6 p.m., and the November 20th meeting will be held at noon. This change was approved by a vote of 6-1, Member Strand opposed.

13. Manager's Report

A. October 16, 2017 Manager's Report

Attachments: [Manager report 10162017](#)

Manager Giesbrecht read his report into the record, a copy of which is attached as a permanent part of these minutes.

14. Unfinished Business

A. Ordinance #2017-13: An Ordinance Providing for Repeal of Chapter 3.16 of the Code of the Former City of Petersburg (Now Service Area 1)

Attachments: [Ordinance #2017-13.PDF](#)
[Former City of Petersburg Code Chapter 3.16.PDF](#)

Ordinance #2017-13 was unanimously approved in its second reading.

B. Ordinance #2017-14: An Ordinance Providing for Chapter 3.08 of the Municipal Code, Entitled "Assembly and Mayor", Updating Current Language to Reflect Borough Incorporation

Attachments: [Ordinance #2017-14 for second reading.PDF](#)

Ordinance #2017-14 was unanimously approved in its second reading with the following amendments:

1. Section 3.080 (B) - reinsert the word "not" after "shall" and remove all wording after "quorum";
2. Section 3.080(C) - change "two" to "four" assembly members must be physically present for purposes of determining a quorum;
3. Add the new Section 3.08.090 "personal financial interest" as drafted; and
4. Section 3.08.120 (A) - remove the change for assembly meeting packets to be available by noon on Friday and leave at noon on Thursday.

C. Approval of Manager Giesbrecht's 2016/2017 Performance Evaluation and Consideration of a Contract Extension Proposal

Attachments: [2017 Manager Evaluation.PDF](#)
 [Manager Giesbrecht's Contract Extension Proposal.PDF](#)

The Assembly unanimously accepted Manager Giesbrecht's 2017 performance evaluation and, after discussion, also voted unanimously to accept the proposed contract extension.

D. Petersburg Municipal Power & Light Management

Attachments: [Current Elec Superintendent job desc.PDF](#)
 [Proposed Elec Superintendent job desc.PDF](#)
 [Sitka Electric Utility Director Job Description.PDF](#)
 [Wrangell Electric Utility Superintendent Job Description .PDF](#)
 [Regional and Pacific NW Salaries.PDF](#)
 [Superintendent Search Notes and Research.PDF](#)

After discussion, an amendment to add the qualification requirement of 6-8 years journeyman lineman experience or equivalent failed by a vote of 4-3, Members Meucci, Marohl and Jensen in favor. The proposed job description was approved, as is, by a vote of 4-3, same members opposed. The Assembly then unanimously approved Manager Giesbrecht to begin recruiting for the Electric Department Superintendent position with an advertised salary range of \$90,000-\$110,000.

15. New Business

A. Resolution #2017-19: A Resolution of the Petersburg Borough in Support of United States Senate Bill 1323, the Young Fishermen's Development Act of 2017

Attachments: [Resolution #2017-19.PDF](#)

Resolution #2017-19 passed unanimously. Assembly Member Meucci requested that future resolutions notate the origin of the resolution.

16. Communications

None.

17. Assembly Discussion Items

A. Recognitions

Assembly Member Stanton-Gregor thanked the voters of Petersburg for participating in great numbers at the recent municipal elections.

B. Process to Follow to Place Items on a Meeting Agenda

Clerk Thompson informed the Assembly that any Assembly Member could contact her with items for meeting agendas.

C. Assembly Travel Authorization Procedure and Travel Expenses

The Assembly discussed the possibility of, as a group, prioritizing travel by Assembly Members.

D. Personal Financial Interest Conflict

This item was addressed by added language to Ordinance #2017-14.

E. Trip to Washington, DC to Meet with Federal Delegation

The Assembly discussed the importance and frequency of having representatives of Petersburg travel to Washington, D.C. to meet with our federal delegation. It was suggested that the Assembly start a list of issues they would like to address when meeting with the delegates, items of which could be emailed to Manager Giesbrecht or Clerk Thompson. It was also suggested that the Borough's federal lobbyist be asked to call in to the November 20th meeting to address these matters.

F. Process for Appointing a Vice-Mayor

This item was discussed earlier in the meeting during the Mayor's Report.

G. Clarification on Letters to the Assembly

The Assembly discussed how letters sent to them by the public should be addressed. It was decided that when Assembly Members receive letters, they would make sure that the Borough administration office was copied. The Clerk or Manager would then inform the Assembly of what steps, if any, were taken to resolve or answer the issues raised in the letter.

18. Adjourn

The meeting was adjourned at 8:22 p.m.