



Petersburg Borough

12 South Nordic Drive
Petersburg AK, 99833

Meeting Agenda Borough Assembly

Monday, May 19, 2014

7:00 PM

Assembly Chambers

1. **Call To Order/Roll Call**

2. **Voluntary Pledge**

3. **Approval of Minutes**

- A. [14-143](#) Meeting Minutes from May 5, 2014

Attachments: [5-5-2014 Minutes.pdf](#)

4. **Amendment and Approval of Meeting Agenda**

5. **Public Hearings and Bid Awards**

- A. [14-146](#) Public Hearing on Ordinance #2014-08: Parks & Recreation User Fees

- B. [14-147](#) Public Hearing on Ordinance #2014-09: Camping/Recreation Areas

- C. [14-148](#) Public Hearing on Ordinance #2014-10: Borough Budget and Setting Millage Rates for July 1, 2014 through June 20, 2015

The ordinance has been amended to reflect the changes made by the assembly at the May 5, 2014 meeting. The ordinance has further been amended to accommodate the purchase of a Wheelchair Accessible Van for Mountain View Manor.

- D. [14-153](#) Authorization to purchase a wheelchair accessible van from EK Bus Sales for a total not to exceed \$63,777.36.

EK Bus Sales is an equipment provider listed on the Washington State vehicle procurement contract and is being used because the State of Alaska Equipment Contract does not list a vehicle that would meet requirements. Purchase of the vehicle without a competitive bid process is allowed by Municipal Code, Section 4.04.040 G.

Attachments: [Wheelchair Accessible Recommendation and Specs.pdf](#)

6. **Visitors' Views Related to Agenda**

7. Visitors' Views Unrelated to Agenda

- A. [14-145](#) Jason Anderson, District Ranger

Mr. Anderson will update the Assembly on various Forest Service activities.

8. Board, Commission and Committee Reports

- A. [14-141](#) Report on Sales Tax Ordinance Review Committee Work

Susan Flint, chairperson of the committee, will review her written report that informs of the Committee's work performed over the winter. Ms. Flint has also provided her written opinion on senior sales tax exemptions.

Attachments: [Report on Sales Tax Committee.pdf](#)
[Susan Flint's Personal Opinion on Senior Sales Tax Exemptions.pdf](#)

9. Consent Agenda**10. Report of Other Officers**

- A. [14-144](#) Student Representative Hannah Pfundt

11. Mayor's Report

- A. [14-142](#) Mayor's Written Report for May 19, 2014

Attachments: [Mayor Report for 5-19-2014.pdf](#)
[Support Letter for SSRAA.pdf](#)
[Sea Otter Videoconference Information.pdf](#)

12. Manager's Report

No written report.

13. Unfinished Business

Ordinances for Third and Final Reading

- A. [ORD#14-06](#) Ordinance # 2014-06: An Ordinance Providing for Chapter 4.50 (E-911 Emergency Communications Fund) of the Municipal Code and Updating Current Language to Reflect Borough Incorporation.

The ordinance was amended by the assembly on May 5, 2014 to remove the "under oath" statement originally contained in Section 4.50.040.

Attachments: [Ord. # 2014-06 - E911 in First Reading.pdf](#)
[Ord. #2014.06, as amended in 2nd reading.pdf](#)

- B. [ORD#14-07](#) Ordinance #2014-07: An Ordinance Adjusting the FY 2014 Budget for Known Changes

The ordinance was amended by the assembly at the May 5, 2014 meeting to provide for purchase of a new road grader in the current year budget.

Attachments: [Ord. #2014-07, as amended 5-5-2014.pdf](#)

Ordinances for Second Reading

- C. [ORD#14-08](#) Ordinance #2014-08: An Ordinance Providing for Chapter 4.60 of the Municipal Code (Parks and Recreation User Fees) and updating Current Language to Reflect Borough Incorporation.

Attachments: [Ord. #2014-08 - Parks and Rec User Fees.pdf](#)

- D. [ORD#14-09](#) Ordinance #2014-09: An Ordinance Providing for Chapter 13.12 (Camping/Recreation Areas) of the Municipal Code and Updating Current Language to Reflect Borough Incorporation

Attachments: [Ord. #2014-09 Camping and Recreation Areas.pdf](#)

- E. [ORD#14-10](#) Ordinance #2014-10: An Ordinance Adopting the Budget and Setting the Millage Rates for the Fiscal Year July 1, 2014 through June 30, 2015, as amended

The Ordinance was amended by the assembly on May 5, 2014 to address Motor Pool Fund needs. The ordinance has been further amended for the Motor Pool to reflect the purchase of a wheelchair accessible van for Mountain View Manor

Attachments: [Ord. # 2014-10 Budget and Mill Levy.pdf](#)
[Finance Director's Memo on Budget.pdf](#)
[Ord. # 2014-10, as amended for second reading and hearing.pdf](#)

14. New Business

- A. [ORD#14-11](#) Ordinance #2014-11: An Ordinance Placing the Question of Exemption from Alaska Public Officials Financial Disclosure Law on the October 7, 2014 Municipal Election Ballot

Attachments: [Ord. #2014-11, Ballot Question to Exempt Petersburg from POFD Law.pdf](#)

- B. [14-152](#) Authorization to amend the Professional Services Agreement with MRV Architects for Municipal Building Renovations to include Design Development Phase at \$207,826; Construction Documents Phase at \$278,818; and Bidding Phase at \$20,010

The \$506,654 proposal reflects expense for the Police Station portion at \$337,770; and the Municipal Offices portion at \$168,884. The proposal does not include fees estimated at \$14,500 to assist with 911 and Communications System. Additional information regarding the proposal not included in the meeting packet is available for review at the Clerk's Office.

Attachments: [MRV Proposal for final design of Municipal Bldg, with construction docs and bid](#)

- C. [14-154](#) Authorization to join with the City of Kupreanof in sending a letter to University of Alaska President Patrick Gamble requesting the University suspend the finalization of timber sale contracts for the Wrangell Narrows East and South Mitkof Island Development and Disposal Plans.

David Beebe, Councilman for the City of Kupreanof, has provided considerable information on the timber harvests. The proposed joint letter; the Operation Summaries of the two timber sales showing location; the May 2, 2014 City of Kupreanof letter to the University and the March 13, 2014 Department of Fish and Game letter have been included in the meeting packet. Other information regarding the matter is available for review in the Clerk's office.

Attachments: [Proposed joint letter, with information.pdf](#)

15. Communications

16. Assembly Discussion Items

- A. [13-002](#) Recognitions

17. Adjourn