



**Borough Manager's Report  
Assembly Meeting 1 February 2016**

- ❖ Increased homeless activity noticed with squatters in vacant or abandoned buildings. The public is reminded to secure outbuilding.
- ❖ An investigator from the Alcohol Beverage Control Board visited Petersburg last week.
- ❖ Officers Rowley and Preston will be receiving mandatory certification training in Sitka in February.
- ❖ The tabletop exercise for the new Emergency Action Plan for our Blind Slough Hydro was held on Thursday of last week.
- ❖ In preparation for replacing the concrete street light poles along Harbor Way and Sing Lee Alley, the line crew will be working with Public Works to remove the concrete sidewalk from around the poles. The existing poles are cracked and deteriorating, so replacement poles were purchased some years ago.
- ❖ Parks & Rec. is reviewing City Creek Trail Reconstruction plans. Feb 4<sup>th</sup> at 5:30 pm there will be a Public Review meeting to describe the project and for public comment at the PIA conference room. This is a PIA and Parks and Recreation partnership created through a RAC grant.
- ❖ Prepping for spring in the Parks. Ordering plants, seeds, and planning projects and cleaning.
- ❖ Public Works staff removed the community Christmas tree following the power and light crew's removal of the lights. It will be hard to find a tree as nice as this one in future years. Thanks again to the Litsheim's for hosting the tree for the community.
- ❖ It appears that a couple of water valves were covered in concrete during the Main Street paving project. These valves serve the Municipal Building and the fire hydrant in front of finance. Karl is working with ADOT to find out what happened – the concrete will likely need to be cut and the valve boxes raised to the surface prior to the PD/Muni project.
- ❖ An RFP for replacement of the baler conveyor and support structure has been advertised. A pre-proposal conference was held on January 26<sup>th</sup>. Proposals are due to the Public Works department on February 9<sup>th</sup>. The project has received some good interest so far.
- ❖ Harai and Associates has provided a proposal for permitting and design of an open top container loading bulkhead at the baler facility. Remaining funds in the Landfill Slope Stabilization project will be used to fund the consultants work.
- ❖ Assembly members Castro and Lagoudakis visited recently for a tour of facilities and a rundown of the various PW departments.

- ❖ Karl is working on securing a temporary construction easement from property owners neighboring the municipal building.
- ❖ Thank you from the Library to Officer Jared Popp for attending the library's January staff meeting to discuss personal safety and difficult patrons.
- ❖ The Library has its February events calendar up and registration for classes is open. Included is an author event with Carrie Enge and Ernestine Hayes (Feb 1), iPad classes for seniors, painting and drawing classes, Tsunami Bowl student presentations and weekly afterschool STEAM programs for kids.
- ❖ Shelyn and the Manor prevailed on a Medicaid Hearing we had been fighting for almost a year and a half. Medicaid will go back retro to last June which is great!
- ❖ Recently many new applications in for Assisted Living. 12 on the waitlist now. 4 people on the Elderly Housing wait list.
- ❖ We celebrated Martin Luther King Day and Elderly Housing with the fire alarms going off. The switch in a compressor failed and will be replaced when the new part arrives.
- ❖ Jody is putting the FY 2017 proposed budget together. Still waiting on a few proposed budgets and additional capital project information from some Department Heads. Once she pulls it all together, Jody and I will discuss any changes necessary with Department heads and get it ready for submission to the Assembly at the 2<sup>nd</sup> meeting in February.
- ❖ Mike Renfro, the Borough's Assessor, will be in town on February 4<sup>th</sup> and 5<sup>th</sup> to follow up on a few items before assessment notices go out on March 1.
- ❖ Any qualifying senior that has not previously submitted a property tax exemption application, or any Senior that was asked to provide proof of eligibility, needs to have their information in to the finance office by February 15th at 5 p.m. A senior citizen means one who is 65 or older before January 1 of the exemption year.
- ❖ The Municipal Building bids are on the street, with an expected bid open date of February 25, 2016. It is likely the Assembly will be asked to award the bid at the first meeting in March.