



Petersburg Borough

12 South Nordic Drive
Petersburg AK, 99833

Meeting Agenda Borough Assembly

Monday, June 1, 2020

12:00 PM

Assembly Chambers

1. Call To Order/Roll Call

2. Voluntary Pledge of Allegiance

3. Approval of Minutes

There are no minutes available for approval.

4. Amendment and Approval of Meeting Agenda

5. Public Hearings

A. Public Hearing for Ordinance #2020-18: An Ordinance Adjusting the FY 2020 Budget for Known Changes

Any public testimony regarding Ordinance #2020-18 should be given during this public hearing. A copy of Ordinance #2020-18 may be found under agenda item 14D.

6. Bid Awards

7. Persons to be Heard Related to Agenda

Persons wishing to share their views on any item on today's agenda may do so at this time.

8. Persons to be Heard Unrelated to Agenda

Persons with views on subjects not on today's agenda may share those views at this time.

9. Board, Commission and Committee Reports

10. Consent Agenda

A. Stikine Services Lease Renewal #4

Attachments: [Stikine Services Lease Amendment #4](#)

This lease began in 2000 and the 5 year renewal provides for an annual lease rate of \$5,330 from May 16, 2020 through May 15, 2025.

11. Report of Other Officers

A. PMC CEO Hofstetter

PMC CEO Hofstetter will provide an update on the Medical Center.

B. Public Works Director Cotta

Public Works Director Cotta will update the Assembly on the Solid Waste Study

C. Community & Economic Development Director Cabrera

Community & Economic Development Director Cabrera will provide an update on the Visitor Industry Working Group.

12. Mayor's Report**13. Manager's Report****14. Unfinished Business****Ordinances for Third and Final Reading****A. Ordinance #2020-14: An Ordinance Amending Chapter 4.24 "Property Tax" to Change the Payment Due Date for Property Taxes**

Attachments: [Ordinance #2020-14](#)

Ordinance #2020-14 will change the payment due date and time of annual property taxes from September 30th at 5:00 p.m. to October 15th at 4:30 p.m. The Assembly unanimously approved Ordinance #2020-14 in its first and second readings.

B. Ordinance #2020-15: An Ordinance Adopting the Budget for the Fiscal Year July 1, 2020 Through June 30, 2021

Attachments: [Ordinance #2020-15 for 3rd reading](#)

Ordinance #2020-15 will set the Borough budget for FY 2021. In its second reading, Ordinance #2020-15 was amended 1) to remove a proposed additional Building Maintenance position and move the current Building Maintenance position back into Public Works; 2) to add Police Department #56 SUV Patrol Unit to the Motor Pool Replacement List in FY 2021; 3) to make revisions inadvertently excluded from the proposed budget in the Electric and Sanitation Departments and to correct an error in the dollar amount of the Secure Rural Schools Transfer Out to the General Fund; 4) to add a Special Revenue Fund to track and account for the CARES Act funds of \$3,971,278 the Borough will receive; 5) to reduce the Fire Department Travel and Training budget by \$9,000 due to cancellation of events due to COVID-19; and 6) to restore KFSK funding to be the same as in the FY 2020 budget. The ordinance, as amended, was unanimously approved in its second reading.

C. Ordinance #2020-16: An Ordinance Amending Title 2 "Elections" of the Petersburg Borough Code to Provide for an Election by Mail at the Discretion of the Assembly

Attachments: [Ordinance #2020-16 for 3rd Reading](#)

Ordinance #2020-16 will provide for an election to be held by mail at the discretion of the Assembly and was unanimously approved in its first and second readings. If a by-mail election is necessary for our 2020 Municipal Election, Clerk Thompson estimates the cost to be \$12,500 (\$8,000 has been budgeted for an in-person election). It does look like costs of a by-mail election due to COVID-19 may be eligible for reimbursement by the federal government.

Clerk Thompson noticed this ordinance did not accommodate a voter that is not listed on the voter register, the ability for a hand delivery absentee ballot or a specific day for the deadline to request an absentee ballot; therefore, wording has been added to 2.04.060(F) and (L). A suggested motion to approve these additions: "to approve the additional wording added to 2.04.060 (F) and (L) which will accommodate voters not listed on the voter register, provide the ability to hand deliver an absentee ballot, and provide a specific day and time as the deadline to request an absentee ballot".

Ordinances for Second Reading

D. Ordinance #2020-18: An Ordinance Adjusting the FY 2020 Budget for Known Changes

Attachments: [Ordinance #2020-18](#)

[CARES Act Funding Distribution Amount](#)

Ordinance #2020-18 will provide for a new special revenue fund for the first distribution of CARES Act funding to the Borough in the amount of \$2,216,502, and was unanimously approved in its first reading.

15. New Business

A. Resolution #2020-05: A Resolution Setting the Millage Rates for the Fiscal Year July 1, 2020 Through June 30, 2021

Attachments: [Resolution #2020-05](#)

Resolution #2020-05 sets the property tax millage rate which corresponds with the property tax revenue in the FY 2021 Borough budget.

B. Resolution #2020-06: A Resolution Accepting Coronavirus Relief Funds from the State of Alaska, Department of Commerce, Community and Economic Development, for Costs that are Necessary for Expenditures Incurred Due to the Public Health Emergency with Respect to the Coronavirus Disease 2019 (COVID-19)

Attachments: [Resolution #2020-06](#)
[Coronavirus Relief Fund Grant Agreement](#)

If approved, Resolution #2020-06 will approve Manager Giesbrecht to sign the Coronavirus Relief Fund Grant Agreement to accept CARES Act funding from the State of Alaska in the amount of \$3,978,894, or other amount as may be made available to the Borough, to be used for necessary costs incurred due to the public health emergency with respect to COVID-19.

C. Resolution #2020-07: A Resolution to Temporarily Change Assembly Meeting Times for the 2020 Summer Months of June, July, August and September to 12:00 Noon

Attachments: [Resolution #2020-07](#)

Resolution #2020-07 suggests a change to regular Assembly meeting start times to 12:00 noon for the months of June through September to allow for more outdoor evening activities during the summer.

D. Resolution #2020-08: A Resolution Approving Expenditure of \$390,000 from the CARES Act Special Revenue Fund to Mitigate Economic Harm to Nonprofit Organizations and Child Care Providers Related to the COVID-19 Outbreak

Attachments: [Resolution #2020-08 & Appendix A](#)

Resolution #2020-08 will approve expenditure of \$390,000 from the CARES Act Special Revenue Fund to provide economic support to Petersburg-based nonprofits and childcare providers negatively impacted by the COVID-19 public health emergency.

E. Alaska Trollers Association Request for \$2,500 to Legal Fund

Attachments: [Alaska Trollers Association Request](#)
[Q & A about the WFC Law Suit and ATA](#)
[ATA, Salmon State, ALFA Joint Press Release](#)

The Alaska Trollers Association is requesting a contribution of \$2,500 toward their efforts to defeat a lawsuit filed by the Washington State-based Wild Fish Conservancy that threatens to shut down the Southeast Alaska commercial troll chinook fishery and impact other fishing interests.

F. Public Health Mandate #3 Extension - In-Person Participation at Assembly Meetings Suspended During COVID-19 Crisis

Attachments: [PB Public Health Mandate #3 Extension](#)

Clerk Thompson requests the Assembly decide whether to extend Public Health Mandate #3 which suspends in-person participation at Assembly meetings during the COVID-19 crisis. As written, the extension would be effective until terminated.

16. Communications**A. Communications Received Prior to May 25 Agenda Deadline**

Attachments: [Petersburg Children's Center 5.14 & 15.2020](#)

[B. Lynch 1 5.18.2020](#)

[B. Lynch 2 5.18.2020](#)

[D. Marsh 5.18.2020](#)

[N. Strand 1 5.18.2020](#)

[N. Strand 2 5.18.2020](#)

[B. Martin 5.18.2020](#)

[D. Berg 5.19.2020](#)

[M. Olsen 5.21.2020](#)

[Clausen Memorial Museum 5.21.2020](#)

B. American Cruise Lines, Inc.

Attachments: [American Cruise Lines - COVID-19 Operating Policies and Risk Mitigation Plan](#)

[American Cruise Lines - Operating Safely Amid COVID-19](#)

C. SE Alaska Association for the Education of Young Children

Attachments: [seaaeyc 5.27.2020](#)

D. Petersburg Economic Development Council

Attachments: [PEDC 5.28.2020](#)

17. Assembly Discussion Items**A. Small Cruise Ship 2020 Summer Visits to Petersburg**

Attachments: [EOC IC Hagerman Email re Local Mandate 5 - Harbor Access](#)

[AML Memo re Small Cruise Ship Travel](#)

[PB Public Health Mandate #05](#)

[SoA COVID-19 Health Mandate 10](#)

Mayor Jensen requests discussion regarding whether Petersburg wants small cruise ship traffic this summer if Governor Dunleavy lifts the State's required 14 day self-quarantine mandate for international and interstate travelers arriving to Alaska.

B. Manager Giesbrecht Annual Evaluation

Attachments: [2020 Borough Manager Evaluation Form](#)

Assembly Member Meucci requests discussion of Manager Giesbrecht's annual evaluation process.

C. Visitor Industry Working Group

Assembly Member Meucci requests discussion of the Visitor Industry Working Group.

D. Assembly Member Comments

E. Recognitions

18. Adjourn