



**Borough Manager's Report
Assembly Meeting 4 November 2019**

- ❖ Congratulations to eleven newly certified ETTs. We are looking forward to them being able to respond to calls.
- ❖ Sandy, Ryan, and Chief Stolpe participated in an emergency response plan review and functional exercise at Trident Seafoods for an Ammonia release.
- ❖ Learn Not To Burn - The volunteers went into the Elementary School during Fire Prevention Week to educate kids in grades K-5 about fire safety and escape plans. We have also had several station visits by Kindergartners and pre-schools, and several volunteers made a visit to the Children's Center with a Fire Engine.
- ❖ Sandy attended the Local Emergency Planning Committee Meeting and State Emergency Response Commission Meeting in Anchorage on October 25th (paid for by DHS&EM).
- ❖ Leak detection and repair continues to be the main goal for the water department staff. With Public Work's help, leaks have been located and repaired on 4th Street and on Sandy Beach Road recently. Investigation up at the firehall and 12th Street continues with a request for Alaska Rural Water Association to return to help us investigate this area with better equipment.
- ❖ SEAPA has located the failure point of one of the marine cables. The fault, the cause of which is still unknown, is located at a depth of approximately 300-400'. The SEAPA Board will be considering the next steps at their meeting on October 30th. The lack of a spare conductor in this stretch of water leaves Petersburg vulnerable to long term diesel generation if one of the remaining cables were to fail. PMPL and Petersburg SEAPA Board Members are requesting regular updates on this issue from the SEAPA staff and management. This is an extremely important issue to Petersburg!
- ❖ McMillen Jacobs, Blind Slough Hydro project engineering firm, was recently in Petersburg to gather geotechnical information at the hydro site. The preliminary design for the powerhouse improvements will relocate the lower sections of the penstock and this effort will require a new concrete thrust block to be installed to secure and stabilize the pipe before it enters the powerhouse. The geotech work will establish what the extent of foundation work will be required to support the new thrust block.
- ❖ With AP&T's assistance, PMPL was able to repair the fiber optic cable that carries SCADA information from the Crystal Lake Dam to the powerhouse. The cable is in poor condition and will need to be replaced soon.
- ❖ NC Machinery mechanics recently were in Petersburg to fully clean, inspect and repair one of two smaller caterpillar generators at the power plant.
- ❖ Gearing up for Trick or Treat at the Manor. Both buildings will have residents handing out candy. Please stop by 6pm to 8pm.

- ❖ Facility Closures:
 - Monday November 11th for Veteran's Day
 - Thursday November 28th for Thanksgiving and some offices Friday, Nov. 29th.
 - Gym Closure Saturday 11/23 for the basketball All Stars Tournament.
- ❖ Chandra is working with the Girl Scouts to run a babysitter course specifically for their group. This 12.5-hour class reviews business basics, leadership styles, decision making in emergencies and safety, how to discuss matters with parents, and helps them create a babysitter's kit. If there is another group that wishes for this class to be taught, please contact Stephanie to schedule.
- ❖ Most of the supplies have arrived to install the cameras at P&R. Work is expected to begin on installation within the next few weeks.
- ❖ We continue to work through various maintenance issues at P&R. We have begun installing the new pool lift; reviewed the pumps throughout the facility. We will need to purchase backup pumps for the facility to remain open and heated; the hallway office is a project we would like to start this week. Chandra is working with VSC to remove supplies currently in the office and store them in a separate location in the facility; the upgrade of the telephone system is awaiting information from AP&T; upgrades to lighting to LED, and tile work throughout the facility.
- ❖ Burial services: Jesse & Colin worked with the Public Works crew for a burial last week. We have another burial this upcoming Friday. The process includes 8-12 hours for the burial and several days of cleanup around the site for both Public Works and Parks employees.
- ❖ Rotary and the Sandy Beach Playground committee have been working together to fundraise to replace the playground. They have been successful in receiving a grant from PIA to also include information of the history of the park and native culture. If you wish to be a part of this process contact Desi Burrell or Chandra for more information. Desi fundraised \$2,155 for the playgrounds through Rotary this last weekend at Oktoberfest. Huge Thank you to Petersburg residents for helping make this project a reality.
- ❖ Finance is testing the new Sales tax software; it is still very much in demo mode.
- ❖ Finance is also working on PCI compliance with our credit card merchants; rate studies for Electric and Sanitation; and the upcoming sales tax audits this winter.
- ❖ Jody has received draft FY2019 financials, minus the school and hospital info, reviewing and preparing to write the MD&A for it.
- ❖ The Borough received \$749,770.71 in fish tax funds from the State. Pursuant to the budget, \$350,000 will go to the General Fund and \$399,770.71 will be going to the Harbor Department.
- ❖ Dispatch is currently working with only two dispatchers due to a family emergency and a recent separation without notice. Remaining staff worked 16-18 days straight, 12 hours a day. We have had to pull in some Officers to help in Dispatch which contributed to less than 24 hr coverage. Two Dispatchers have been hired and will start the training program shortly. Sheena Canton starts in December after fulfilling her obligations at PMC. Andrea Naylor comes to us from Dillingham Police Department where she was a dispatcher and has also held the position of corrections officer.