



October 27, 2017

**Donald Sperl**

Norsk Enterprises, LLC  
PO Box 1407  
Petersburg, Alaska 99833

**Bobbie Lewis**

Bobbie & Sons Concierge Services  
P.O. Box 1531  
Petersburg, Alaska 99833

**RE: Municipal Buildings Janitorial Services – Notice of Intent to Award Contract**

On October 26, 2017 the Borough received and opened sealed bids for Municipal Buildings Janitorial Services. Norsk Enterprises, LLC was the apparent low bidder.

After a close review of the low bidder's submittal, Norsk Enterprises, LLC was found to be responsible and responsive to the bid requirements. Therefore, pursuant to PMC 4.04.060K, it will be the recommendation of the clerk's office for the Borough Assembly, at its November 6, 2017 meeting, to award the janitorial services contract to Norsk Enterprises, LLC, for the term November 7, 2017 through October 31, 2019, for the annual bid amount of \$47,760.

Upon formal award by the Assembly, a Notice of Award letter will be issued and a professional services contract prepared for signatures.

Thank you for your interest in providing the janitorial service to the Borough. If you have any questions, please feel free to contact me directly.

Sincerely,

Debra K. Thompson  
Borough Clerk