



Petersburg Borough

12 South Nordic Drive
Petersburg AK, 99833

Meeting Agenda Borough Assembly

Monday, June 1, 2015

12:00 PM

Assembly Chambers

1. Call To Order/Roll Call
2. Voluntary Pledge
3. Approval of Minutes
 - A. May 18, 2015 Assembly Meeting Minutes
Attachments: [5-18-2015 Assembly Meeting Minutes](#)
4. Amendment and Approval of Meeting Agenda
5. Public Hearings and Bid Awards
 - A. Public Hearing on Ordinance #2015-02: An Ordinance Providing for a Farm Property Tax Exemption and Submitting the Ordinance to the Voters (short title).
 - B. Public Hearing on Ordinance #2015-07: An Ordinance Amending Section 4.33 of the Petersburg Borough Code to Establish a Transient Room Tax Fund and Rescind Resolution #2004, Which Had Established Guidelines for Appropriation of Funds Generated by the Transient Room Tax
 - C. Public Hearing on Ordinance #2015-08: An Ordinance Declaring that Property Conveyed to the Borough in a Tax Foreclosure Proceeding is not Required for a Public Purpose and shall be Disposed of by the Borough
 - D. Public Hearing on Ordinance #2015-09: An Ordinance Declaring that Property Conveyed to the Borough in a Tax Foreclosure Proceeding is not Required for a Public Purpose and shall be Disposed of by the Borough
 - E. Public Hearing on Ordinance #2015-10: An Ordinance Amending City of Petersburg Ordinance #940 Relating to the Board of Directors of the Southeast Alaska Solid Waste Authority to Add Provisions for an Alternate Director

F. Public Works Crushed Rock Bid Award

Attachments: [Bid Award Recommendation-Crushed Rock](#)
[Bid Tabulation-Crushed Rock](#)

The Public Works Department received two qualified bids for crushed rock. Director Karl Hagerman is recommending to award the supply of 2,000 tons of crushed rock-leveling course and 500 tons of Type II-A (3" minus) to Rock N Road Construction of Petersburg for an amount not to exceed \$37,000.

G. Wastewater Telehandler Purchase Award

Attachments: [Purchase Award Recommendation-WW Telehandler](#)
[Bobcat of Juneau Product Quote](#)

Public Works Director Karl Hagerman is recommending purchasing a Wastewater Department replacement forklift through the National Joint Purchasing Alliance (NJPA). Use of this service is authorized under Borough Code Article 4.04.040.G. The Assembly previously approved a purchase price of \$58,233 for the forklift. The price quoted from Bobcat of Juneau, utilizing the NJPA contract, is \$62,656.66.

6. Visitors' Views Related to Agenda**7. Visitors' Views Unrelated to Agenda****8. Board, Commission and Committee Reports****9. Consent Agenda****A. Authorization to Accept Grant Funds in the Amount of \$2,500 from the Petersburg Community Foundation**

Funds will be used to expand and enhance youth programming at the Library using STEAM (Science, Technology, Engineering, Arts, and Math) concepts. The grant will pay for instructor stipends and supplies.

B. Authorization to Accept Grant Funds in the Amount of \$8,800 from the Alaska State Library

Funds will be used to expand and enhance youth programming at the Library using STEAM (Science, Technology, Engineering, Arts, and Math) concepts. The grant will pay for equipment, instructor stipends, and supplies.

10. Report of Other Officers**11. Mayor's Report**

No written report.

12. Manager's Report

A. Manager's Report for 06-01-2015 Assembly Meeting

Attachments: [Manager report 06012015](#)

13. Unfinished Business

Ordinances for Third and Final Reading

A. Ordinance #2015-07: An Ordinance Amending Section 4.33 of the Petersburg Borough Code to Establish a Transient Room Tax Fund and Rescind Resolution #2004, Which Had Established Guidelines for Appropriation of Funds Generated by the Transient Room Tax

Attachments: [Director Tow's Memo Regarding Transient Room Tax.pdf](#)
[Ordinance #2015-07.pdf](#)

Finance Director Tow is recommending that Transient Room Tax revenue and corresponding expenses be moved to a new special revenue fund. Currently the tax expenditures are found in the community services budget of the General Fund. Moving the Transient Room Tax out of the General Fund and into a Special Revenue Fund will create more transparency when making future budget decisions. This ordinance passed in its first reading at the May 4, 2015 Assembly Meeting and in its second reading at the May 18, 2015 Assembly Meeting.

Ordinances for Second Reading

B. Ordinance #2015-02: An Ordinance Providing for a Farm Property Tax Exemption and Submitting the Ordinance to the Voters (short title).

Attachments: [Ord. #2015-02.pdf](#)

The ordinance provides for a property tax exemption for farm structures when a land owner meets specific requirements. The ordinance has been amended since its first reading for clarity by legal counsel, and if approved, by the Assembly, the ordinance will be submitted to the voters for ratification at the October 6, 2015 municipal election. At the February 2, 2015 meeting, the Borough Assembly voted to postpone the second reading of the ordinance until the first meeting in June to allow the Alaska Legislature to rule on Alaska's new marijuana law. To our knowledge, this ruling has not taken place.

C. Ordinance #2015-08: An Ordinance Declaring that Property Conveyed to the Borough in a Tax Foreclosure Proceeding is not Required for a Public Purpose and shall be Disposed of by the Borough

Attachments: [Lot 5W Island Court Observations](#)
[Ord#2015-08](#)

The Petersburg Borough Building Official has inspected this property and declared it uninhabitable and has recommended it be destroyed.

- D. Ordinance #2015-09: An Ordinance Declaring that Property Conveyed to the Borough in a Tax Foreclosure Proceeding is not Required for a Public Purpose and shall be Disposed of by the Borough**

Attachments: [Lot 7W Island Court Observations](#)

[Ord#2015-09](#)

The Petersburg Borough Building Official has inspected this property and declared it unsafe and uninhabitable and has recommended it be destroyed.

- E. Ordinance #2015-10: An Ordinance Amending City of Petersburg Ordinance #940 Relating to the Board of Directors of the Southeast Alaska Solid Waste Authority to Add Provisions for an Alternate Director**

Attachments: [Memo from Public Works Director Hagerman](#)

[Ord#2015-10](#)

The SEASWA Board of Directors has requested each member community appoint an Alternate Board Director to serve in the primary Director's absence to increase the ability of each community to provide an approved, voting participant at every monthly teleconference meeting.

14. New Business

- A. Approval to Award the Middle Harbor Repair Project Under the Borough's Local Bidder Preference Ordinance 4.04.050, and Authorization to Issue the Intent to Award Notification to the Bidders for the Middle Harbor Repair Project.**

Attachments: [Bid Results Letter-Harbor](#)

[Bid Tabulation-Harbor](#)

[Notice of Intent to Award-Harbor](#)

The Middle Harbor Repair Project received two qualified bids, one of which is from Tamico, a local company. Tamico's bid qualified for the local bidder preference. The bids on the project are within the 5% local bidder qualification. The Borough's Ordinance 4.04.050 states that the award of a local bidder preference is at the discretion of the Borough Assembly. Upon the Assembly's decision at the June 1, 2015 meeting, staff will issue the Intent to Award letter to the two responsible and qualified bidders and then ask the Assembly to formally award the contract at the June 15, 2015 Assembly meeting.

15. Communications

16. Assembly Discussion Items

- A. Recognitions**

17. Executive Session

The Assembly will adjourn to Executive Session to discuss with the Borough Manager and Negotiating Team the progress of the contract negotiations with the International Brotherhood of Electrical Workers, Local 1547.

18. Adjourn