



Petersburg School District
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June 2, 2020

To Stephen Geisbrecht, Borough Manager

Petersburg Assembly Members

Cc: Jody Tow, Finance Director

From: Erica Kludt-Painter, Superintendent

Re: CARES Act Funding Request

Mr. Geisbrecht and Petersburg Assembly Members:

Thank you for all of the work you are doing during this stressful time. It is much appreciated! I am writing to make a formal request for CARES Act Funding through the Borough. As you know, this funding can be used for: *Payroll of employees substantially dedicated to mitigating or responding to the COVID-19 Health Emergency. According to AML this funding can be applied to employees not performing planned duties, even if they were already accounted for in the current budget.*

Please see the following School District requests, per this guidance:

- **\$10,933** (salaries and benefits on wages; \$9,068 and 1,865; respectively) 5 additional days up through June 30, 2020 for Rick Dormer (principal), and Heather Conn (principal) for time worked over spring break (outside of contract days). 7 days above contract for Carlee Johnson-McIntosh (food service) for non-congregate summer foods program and 1 food service staff member for the June summer food program. Summer food program has historically been one employee working approximately 6 hours per day to operate summer foods but due to COVID and non-congregate feeding as well as offering a weekend meal program, we have 3 full time staff members working this program due to meal prep and delivery. Paid in June 2020 payroll.
- **\$20,612** (salaries and benefits on wages; \$17,958 and 2,654; respectively) Rick Dormer (principal), and Heather Conn (principal), Jon Kludt-Painter (technology),

Jaime Cabral (activities) 10 additional days outside of contract in August 2020. These salaries and benefits are for time ABOVE their regular school contract, and were not budgeted for and are directly related to the COVID-19 response/planning efforts.

- **\$3,276** Summer Food Service Costs (salaries and benefits on wages: \$2,579 wages and \$697; respectively) for 20 days for additional food service aide to operate the summer food program in August. This has historically been one employee working approximately 6 hours per day to operate summer foods but due to COVID and non-congregate feeding as well as offering a weekend meal program. We anticipate needing up to 3 full-time staff members to operate the program this summer..
- **\$7,500** Pupil Transportation Costs for extended summer school program July 27-August 14, 2020
- **\$13,377** (\$11,492 salaries and \$1,885 benefits on wages: respectively) for Summer School Salaries - 3 certified teachers (2 at the ES, 1 MS/HS) and 2 paraprofessionals for Summer School Reading Aide Position and Extended School Year.
- **\$14,480** for 5 temperature scanning kiosks for student, staff and community safety (\$2,896 each)

The district has received \$142,000 in CARES Act funding and has already spent well over half on COVID-related expenditures for technology, food service program, and PPE/cleaning/disinfecting supplies. The district will seek reimbursement for the Chromebook purchase for the Elementary School since that was directly a response to COVID. We are also working on the FEMA reimbursement process. Our strategy is to conserve the use of COVID-19 funds until August when we can anticipate what our schedule and staffing may look like.

Thank you for your consideration and please let me know if you have any questions.

Respectfully,



Erica Kludt-Painter