



Meeting Minutes Borough Assembly

Monday, May 2, 2016

12:00 PM

Assembly Chambers

1. Call To Order/Roll Call

Present: 7 - Mayor Mark Jensen, Vice Mayor Cindi Lagoudakis, Assembly Member Eric Castro, Assembly Member Bob Lynn, Assembly Member Jeigh Stanton Gregor, Assembly Member Nancy Strand and Assembly Member Kurt Wohlhueter

2. Voluntary Pledge

The pledge was recited.

3. Approval of Minutes

A. Assembly Meeting Minutes 4-4-2016

Attachments: [4-4-2016 Minutes](#)

The minutes were approved.

4. Amendment and Approval of Meeting Agenda

The meeting agenda was approved with the addition of two Assembly Discussion Items.

5. Public Hearings

None.

6. Bid Awards

A. Bid Award for Crushed Rock

Attachments: [Crushed Rock Bid Recommendation](#)

Authorization was granted for the Bid for Crushed Rock to be awarded to Rock N Road Construction of Petersburg for an amount not to exceed \$28,530.

B. Proposal Award Recommendation for Contract Administration

Attachments: [Contract Administration Proposal Award Recommendation](#)
 [Exhibit A - MRV Proposal](#)

Award of the Construction Administrator contract to Susort Construction Services and approval for Manager Giesbrecht to negotiate with Susort Construction Services and MRV Architects was granted.

7. Visitors' Views Related to Agenda

None.

8. Visitors' Views Unrelated to Agenda

Mike Woodworth spoke regarding his concerns that as a property owner at Frederick Point East and out the road at the property historically known as the Fur Farm he pays the same property tax mill rate as residents in town. He suggested that the mill rate be determined based on the services received by residents in the different locations within the Petersburg Borough.

9. Board, Commission and Committee Reports

No reports.

10. Consent Agenda

None.

11. Report of Other Officers**A. 2016 Real Property Tax Roll Certification**

Attachments: [Property Tax Roll](#)

Finance Director Tow submitted the 2016 Real Property Tax Roll.

12. Mayor's Report

A. 5-2-2016 Mayor's Report

Attachments: [05-02-2016 Mayor's Report](#)

The Mayor read his report into the record. In addition, Mayor Jensen and Assembly Member Lynn reported that Manager Giesbrecht's evaluation went very well, with ratings in all areas that met or exceeded the job expectations. Due to the current fiscal climate, they recommended no raise at this time, but if the fiscal situation improves, there may be consideration of a raise at a later date. It was decided that the date for future evaluations of the Manager and department heads shall be changed in order to align better with determining the budget each year.

There was also discussion about the summer schedule for Assembly Members. Vice Mayor Lagoudakis will be out of town from June 9 to July 9; Mayor Jensen will be out for the fishing season by the second meeting in June; Member Castro will be gone the first week of July; and Member Wohlhueter will be out from the second meeting in June until sometime toward the end of September (but will try to be available telephonically, if needed). Based on these absences, it appears there will be no quorum for the first meeting in July.

Mayor Jensen also gave a report on his and Vice Mayor Lagoudakis' attendance at the SEAPA meeting in Ketchikan.

13. Manager's Report**A. Report May 2, 2016**

Attachments: [Manager report 05022016](#)

Manager Giesbrecht read his written report, which is attached and made a permanent part of these minutes.

14. Unfinished Business

Ordinances for Third and Final Reading

A. Ordinance #2016-05: An Ordinance Adopting the Budget for the Fiscal Year July 1, 2016 Through June 30, 2017

Attachments: [Ordinance #2016-05 FY 2017 Operating Budget for third reading.pdf](#)
[Community Services Budget & Transient Room Tax Fund.pdf](#)

Ordinance #2016-05 was revised to reduce the amount to be given to Petersburg Mental Health from \$75,000 to \$55,000 and increasing the amount to be given to WAVE from \$25,000 to \$45,000. With the revision, Ordinance #2016-05 passed in its third and final reading.

15. New Business**A. Ordinance #2016-06: An Ordinance Adding Marijuana Regulations to Chapter 6.04, Alcoholic Beverages & Marijuana**

Attachments: [Ordinance #2016-06 Alcoholic Beverages and Marijuana.pdf](#)

Ordinance #2016-06 passed in its first reading. Further readings of this ordinance will be postponed until the Smoke Free Air Act of 2010 is amended and has progressed to its second reading so that the two ordinances can travel through the three reading process at the same time.

B. Ordinance #2016-07: An Ordinance Adding Fines for Marijuana Violations to Chapter 1.16, General Penalty and Interest

Attachments: [Ordinance #2016-07 General Penalty and Interest Rate.pdf](#)

Ordinance #2016-07 passed by unanimous roll call vote in its first reading.

16. Communications

Mayor Jensen reported that Lt. Governor Mallott will not be able to attend MayFest festivities due to travel conflicts, but Governor Walker is still hoping to attend.

17. Assembly Discussion Items

A. Southeast Conference

Deputy Clerk Swihart stated she would include a report on the progress made by the Southeast Conference Committee in the agenda for the next Assembly meeting.

B. Recognitions

Member Castro recognized Jack Slaght for all of the volunteer time he's put into the vehicles at the Old Fire Hall.

C. Budget

In response to an inquiry from Member Lynn, the Assembly agreed to grant Public Works Director Hagerman authority to purchase vehicles throughout each year which have already been approved during the three readings of that fiscal year's budget ordinance, unless the amount for a vehicle exceeds the budgeted amount.

Member Lynn also suggested that Borough staff come up with a set of criteria for what information needs to be provided in the future by entities requesting community service money from the Borough. Manager Giesbrecht assured the Assembly that the staff will come up with a set of criteria to bring before the Assembly for approval at a future meeting. Vice Mayor Lagoudakis volunteered to work with staff on this matter.

D. Harbor Board

Member Lynn asked for a report from the Harbor Board on the options for improvements that need to be made in order to entice the Coast Guard to house at least one of the new cutters in Petersburg. Member Wohlhueter assured the Assembly he would speak with Harbormaster Wollen and request the matter be brought before the Harbor Board at their next meeting. There was discussion between the Assembly and Manager Giesbrecht about the best way to move forward with requests for the Coast Guard to seriously consider Petersburg in housing its future cutters.

18. Executive Session

No Executive Session called.

19. Adjourn

Adjourned at 1:31 p.m.