



Petersburg Borough

12 South Nordic Drive
Petersburg AK, 99833

Meeting Minutes Borough Assembly

Monday, January 6, 2014

12:00 PM

Assembly Chambers

1. Call To Order/Roll Call

Mayor Jensen called the meeting to order at Twelve noon. (Prior to the start of the meeting, assembly members had welcomed new member Lynn who had recently returned to the community and had already taken his Oath of Office with the Clerk.

Present: 6 - Mayor Mark Jensen, Assembly Member John Havrilek, Assembly Member Cindi Lagoudakis, Assembly Member Nancy Strand, Assembly Member Kurt Wohlhueter and Assembly Member Bob Lynn

Excused: 1 - Assembly Member John Hoag

2. Voluntary Pledge

The Pledge was recited.

3. Approval of Minutes

A. 13-403 Minutes for December, 2013

Attachments: [12-02-2013 Minutes.pdf](#)
[12-16-2013 Minutes.pdf](#)

The minutes were unanimously approved.

4. Amendment and Approval of Meeting Agenda

The agenda was approved, as submitted.

5. Public Hearings and Bid Awards

A. 13-404 Public Hearings on:

A. Ordinance #2013-23: Providing for Chapter 3.52 - Establishing a Public Borough Library and Retaining a Seven Member Elected Library Board

B. Ordinance #2013-24: Adjusting the FY 2014 Budget to Provide for Acceptance of a \$16,940 Library Grant and to Appropriate \$36,500 for a Replacement Electric Department Vehicle

C. Ordinance #2013-25: Providing for Chapters 11.04 through 11:20 of Title 11, Borough Traffic Code

Mayor Jensen called for public comments to each individual ordinance.

No comments were received.

6. Visitors' Views Related to Agenda

Harry Andersen, representing the City of Kupreanof, spoke against the borough converting to by-mail elections. He expressed instances of what he perceived as voter fraud in the newly established by-mail elections in Washington.

7. Visitors' Views Unrelated to Agenda

None.

8. Board, Commission and Committee Reports

None.

9. Consent Agenda

- A. 13-410 Local Approval of Kito's Kave's renewal applications for alcohol beverage dispensary and packaged store licenses.

Attachments: [Renewal Notice.pdf](#)

The Consent Agenda was unanimously approved by Roll Call Vote.

10. Report of Other Officers

- A. 13-408 Borough Recycling Program - Details and Public Information

Attachments: [Commingled Program Announcement 12.31.13](#)
[Commingled Program Basic Information 12.31.13](#)
[Commingled Recycling FAQ 12.31.13](#)
[EZ Recycling Guide 12.31.13](#)

Public Works Director Hagerman informed of the public information effort being made by the department to inform residents of the new co-mingled recycling program. He presented public informational documents that are fluid and subject to change as the program/service is rolled out. The program is available to all residents on the road system.

A general question and answer session was held.

11. Mayor's Report

- A. 13-407 1. Vacancy on Hospital Board: The Borough is seeking Letters of Interest to fill a vacancy on the Hospital Board. The person appointed to the vacancy would serve until the October, 2014 election. Letters of Interest may be submitted to Borough Clerk Kathy O'Rear, Hospital

Board President Tom Abbott, or myself.

2. The AML Winter Legislative Conference: The Conference will be held at the Baranof Hotel in Juneau February 17-20.

3. Work Session Reminder: The Assembly and Hospital Board will conduct a joint work session on Thursday, January 9 at 3:00 p.m. in the Assembly Chambers. Topics to be discussed: Code provisions for the Hospital Board; Board Investment and Purchasing Policies; and financial status. The public is welcome to attend.

4. Holiday Reminder: Most borough offices will be closed Monday, January 20, 2014 in observance of Martin Luther King Jr. Day. Because of the holiday, the next Assembly meeting will be Tuesday, January 21, 2014 at 7:00 p.m.

Attachments: [Conference Agenda.pdf](#)

Mayor Jensen reviewed his written report. During the report it was discussed whether there would be a quorum to conduct the February 18 assembly meeting and if the assembly wanted to pursue reimbursement of attorney's fees in the 2010 redistricting case(s).

Mayor Jensen and Manager Giesbrecht will attend the AML Legislative Conference; the Clerk will contact absent member Hoag to determine his availability on February 18; and by a unanimous Roll Call Vote, the assembly authorized Attorney Tom Klinkner to seek reimbursement of attorney fees in Petersburg's successful participation in the the 2010 redistricting cases.

12. Manager's Report

Manager Giesbrecht reviewed his written report.

A. 13-409 01-06-2014 Report

Attachments: [Manager report](#)

13. Unfinished Business

Ordinances for Third and Final Reading

A. ORD#13-22 Ordinance #2013-22: An Ordinance Providing for a Fine Schedule for the Municipal Code and Including a Section Addressing Injunctive and Civil Relief.

Attachments: [Ord. 2013-22.pdf](#)

The Ordinance was unanimously approved by Roll Call Vote.

Ordinances for Second Reading

- B. ORD#13-23** Ordinance #2013-23: An Ordinance Providing for Chapter 3.52 (Public Library) of the Municipal Code, Updating Current Language to Reflect Borough Incorporation; and Providing for the Retention of an Elected Library Board for the Borough.

Attachments: [Ord. 2013-23.pdf](#)

The ordinance was adopted in second reading by unanimous Roll Call Vote.

- C. ORD#13-24** Ordinance #2013-24: An Ordinance Adjusting the FY 2014 Budget for Known Changes.

Attachments: [Explanation of Need for Truck Replacement.pdf](#)

[Ord. 2013-24.pdf](#)

The ordinance was unanimously approved in second reading by Roll Call Vote.

- D. ORD#13-25** Ordinance # 2013-25: An Ordinance Providing for New Chapters 11.04 through 11.20 of Title 11, the Borough Traffic Code.

Attachments: [Ord. 2013-25.pdf](#)

Discussion was held on the need to better clarify what harbor facilities would be included in sub-section 11.12.020 i.

By unanimous Roll Call Vote the ordinance was approved in second reading, as presented. The Clerk and Harbor Master were directed to amend Section 11.12.020 i to clarify harbor facility restrictions.

- E. 13-000** Juneau Appeal of Petersburg Borough Boundaries

No court decision yet.

14. New Business

- A. RES#14-01** Resolution # 2014-01: A Resolution Authorizing Quitclaim Deeds Be Issued To Successful Bidders At Public Auction

Attachments: [Res. 2014-01.pdf](#)

The resolution was unanimously approved by Roll Call Vote.

- B. RES#14-02** Resolution #2014-02: A Resolution Authorizing Loan Applications to the Alaska Clean Water Fund to Assist in Funding Improvements to the Wastewater Collection System

Attachments: [Res. 2014-01.pdf](#)
 [Wastewater Projects Info.pdf](#)
 [2012 Local CIP Wastewater List.pdf](#)
 [ACWF Funding Priority List.pdf](#)

The resolution would enable the Borough to borrow \$2,493,315 in loan funds to assist with funding the Pump Station 1 Force Main and Scow Bay 1 Pump Station Upgrade Projects. Loans funds are needed as matching funds for any state grant the borough may receive in 2014/15.

The resolution was approved unanimously by Roll Call Vote.

C. 13-411 FY 2015 Budget Assumptions

Attachments: [Proposed Budget Assumptions.pdf](#)

Manager Giesbrecht read the budget assumptions being used to formulate the upcoming budget. The assumptions forecast a balanced, "status-quo" budget for next fiscal year including some budgeted depreciation within funds to address future capital cost set-asides. Individual assembly members asked questions about the assumptions or shared their personal opinion on budget assumptions and community needs. Considerable discussion was held on road maintenance.

No formal action was taken by the assembly to establish alternative budget assumptions.

15. Communications

A. 13-413 Comments received via Facebook regarding By-Mail Elections

Attachments: [Notice and Comments.pdf](#)

The assembly acknowledged receipt of comments made on Facebook regarding by-mail elections. Of 25 comments received, 19 preferred to retain the current in-person voting process.

Comments will continue to be received until the next meeting.

B. 13-073 Representative Jonathan Kreiss-Tomkins

Representative Kreiss-Tomkins gave an over-view of the political and financial climate in the legislature.

This Report was discussed

16. Assembly Discussion Items

A. 13-002 Recognitions

This agenda item is reserved to acknowledge individuals, groups, departments, agencies or anyone for their contributions toward the betterment of the Petersburg community.

None.

B. Improved Communication Systems

The need to improve meeting participation while absent from the community was discussed. Good sound, recording/broadcasting capabilities and access availability will be key factors in finding the appropriate solution.

Staff will look into alternative communication methods to be included in the FY 14/15 budget process.

17. Adjourn

The meeting adjourned at 1:21 p.m.