



# Petersburg Borough

12 South Nordic Drive  
Petersburg AK, 99833

## Meeting Minutes Borough Assembly

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Monday, January 4, 2016

12:00 PM

Assembly Chambers

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### 1. Call To Order/Roll Call

Mayor Jensen called the meeting to order at 12:00 noon.

### 2. Voluntary Pledge

The Pledge was recited.

### 3. Approval of Minutes

#### A. December 21, 2015 Regular Meeting Minutes

**Attachments:**     [December 21, 2015 Regular Meeting Minutes.pdf](#)

The December 21, 2015 regular meeting minutes were unanimously approved.

### 4. Amendment and Approval of Meeting Agenda

The meeting agenda was approved as submitted.

### 5. Public Hearings

#### A. Public Hearing on Ordinance #2015-16: An Ordinance Amending the Official Zoning Map for Service Area 1 of the Petersburg Borough, to Rezone Parcel #01-007-647 at 205 South Third Street from Public Use (P-1) to Single-Family Mobile Home (SFMH)

*No comments were received.*

### 6. Bid Awards

*None.*

### 7. Visitors' Views Related to Agenda

*Aimee Marsh, on behalf of the Public Safety Advisory Committee, read a letter in support of the Police Station replacement and using interfund loans to help fund the project. She also shared her personal appreciation of the Police Department for their professionalism in handling two emergency situations when her family needed their services in the last year. She stated her belief that the community needs to provide the Police Department a safe, efficient and professional facility and encouraged the Assembly to approve the renovation funding plan before them.*

*John Havrilek, representing himself, stated he would like to second the letter from the Public Safety Advisory Committee. He expressed his concern, however, that with Alaska's tough budget times, an interfund loan would be difficult to repay. Mr. Havrilek stated his desire that the Borough keep the project within the 7 million dollars they have in hand.*

*Gerry Whitethorn, representing himself, shared his concerns about the multi-million dollar projects that are in place and being maintained by the Borough. He doesn't believe the Borough is putting away money for depreciation and feels it should be. He agrees the Police Department does need something better than what they have but is concerned with borrowing money from other departments and how the repayment of such loans, with interest, will be possible. He encouraged the Assembly to look 30 to 50 years down the road when making their decision on the building renovation funding.*

*Clerk Thompson read a letter into the record from Petersburg resident John Hoag who was out of town. Mr. Hoag stated that during his time on the City Council and Borough Assembly his top priority was to ensure the community got a new police facility. He believes public safety is the most important government function with the least supporters, and the building should have been replaced decades ago. In his view, Borough staff have done an excellent job bringing the present funding plan before the Assembly and urged them to approve it and give the project authorization to move forward as soon as possible.*

## **8. Visitors' Views Unrelated to Agenda**

*No views were shared.*

## **9. Board, Commission and Committee Reports**

### **A. Local Marijuana Regulation Advisory Committee Update**

*Assembly Member Stanton-Gregor, Chair of the Local Marijuana Regulation Advisory Committee, reported that after the May, 2015 LMRA Committee meeting the draft State of Alaska marijuana regulations were made available and committee members were instructed to study them. The September, 2015 meeting was postponed to give members extra time to develop a strong working knowledge of the final regulations (still in draft form) that were issued at the end of September. At the December, 2015 meeting, the majority of committee members had either not read the State regulations at all or had very little working knowledge of them. Therefore, the committee is unable to provide the Assembly with clear and/or useful recommendations at this time. Member Stanton-Gregor gave his opinion that the Assembly may need to address the local marijuana regulation issue on its own as the committee is thus far ineffective.*

*The Assembly requested Borough staff compile a draft ordinance give the Assembly something to work with.*

## **10. Consent Agenda**

*No items.*

## **11. Report of Other Officers**

### **A. Presentation of proposed plans for the Municipal Building Complex (Police Station, Jail and Administration/Finance Offices) Remodel**

*Corey Wall, architect for the Municipal Building/Police Station renovation project, gave an overview of the work session held prior to the Assembly meeting which included a walk-through tour and presentation of renovation plans.*

## **12. Mayor's Report**

### **A. January 4, 2016 Mayor's Report**

**Attachments:**     [1-4-2016 Mayor's Report.pdf](#)  
                                 [City of Kupreanof letter Re State Float.pdf](#)

Mayor Jensen read his report into the record.

Without objection, Polly Lee was appointed to continue to fill a seat on the Historical Preservation Committee until December 31, 2018.

The Assembly gave permission for the Borough to send a letter to the Alaska Department of Transportation & Public Facilities to begin the process of negotiating the possible transfer of three State owned dock facilities (Papke's Landing, Kupreanof, and Entrance Island) to the Borough.

## **13. Manager's Report**

### **A. January 4, 2016 Manager's Report**

**Attachments:**     [Manager report 01042016](#)

Manager Giesbrecht read his written report, which is attached and made a permanent part of these minutes.

## **14. Unfinished Business**

Ordinances for Second Reading

### **A. Ordinance #2015-16: An Ordinance Amending the Official Zoning Map for Service Area 1 of the Petersburg Borough, to Rezone Parcel #01-007-647 at 205 South Third Street from Public Use (P-1) to Single-Family Mobile Home (SFMH)**

**Attachments:**     [Ordinance #2015-16.pdf](#)  
                                 [Map of 205 S. Third St.pdf](#)  
                                 [Planning Commission Report on Rezone.pdf](#)

Ordinance #2015-16 was unanimously approved in its Second Reading.

## **15. New Business**

### **A. Resolution #2016-01: A Resolution Dedicating Funds Toward the Renovation of the Municipal Building Complex - Police Station, Jail & Administration/Finance Offices Project**

**Attachments:**     [Resolution #2016-01.pdf](#)  
[Municipal Building Complex Remodel Funding Proposal.pdf](#)  
[Municipal Building Complex Funding and Expenses.pdf](#)

After some discussion, Resolution #2016-01 was unanimously adopted by roll call vote.

- B. Resolution #2016-02: A Resolution of the Petersburg Borough Requesting the State Department of Law Revise the 500 Foot Setback Provision in 3 AAC 306.010, Regulation of Marijuana Industry, License Restrictions

**Attachments:**     [Resolution #2016-02.pdf](#)

Resolution #2016-02 was unanimously adopted.

- C. Authorization to Enter into Competitive Bid Process with the Municipal Building Complex - Police Station, Jail and Administration/Finance Offices Project

**Attachments:**     [Municipal Building Complex 95% Cost Estimate Summary.pdf](#)

By a roll call vote of 6-0, approval was given to proceed with the bid process for the Municipal Building renovation.

- D. Reschedule of Second Meeting in February, 2016 from Tuesday, February 16 to Monday, February 22, 2016

Due to the Alaska Municipal League conference in Juneau February 15 - 17, 2016, the second meeting of February has been rescheduled to Monday, February 22 at 6:00 p.m.

## 16. Communications

- A. Update on the US Forest Service and the Petersburg Ranger District

*Deputy Forest Supervisor Jason Anderson gave an overview of what is happening in the Petersburg Ranger District, which includes: the Petersburg/Wrangell/Kake RAC program, the Petersburg to Kake Intertie project Environmental Impact Study (EIS), the Kake Access Road project EIS, the Mitkof Island Timber Sale project, a potential timber sale on Kuiu Island, thinning of tree stands in the Petersburg District, the finalized Tonka project, new trail design and bridgework at Cascade Creek, Raven's Roost Trail, upcoming work on the Ohmer Creek and Three Lakes Loop trails, declining recreation funds, and instream restoration for fisheries habitat.*

## 17. Assembly Discussion Items

- A. Recognitions

*Chief Swihart thanked the public for participating in the work session and thanked the Assembly for approving the funding plan for the project which allows it to move forward in the process.*

## 18. Adjourn

**The meeting was adjourned at 1:18 p.m.**