

# Memorandum

**To:** Steve Giesbrecht, Borough Manager  
**From:** Glo Wollen, Harbormaster  
Liz Cabrera, Community Development  
**Date:** 4/10/2019  
**Re:** **ADA Compliant -- South Harbor Ramp CTP grant opportunity**

Recently, the AK Department of Transportation put out a call for projects for the Community Transportation Program. The CTP is a federally funded program managed by the state. Borough staff consulted with regional DOT staff on the proposed project and determined the project qualifies for funding under the CTP program.

At the March 22<sup>nd</sup> Harbor Board meeting discussion occurred concerning a Community Transportation Program grant application opportunity for design/permit/construction of an ADA compliant ramp on the north end of the South Harbor. The Harbor Board voted by unanimous consent to request the Borough Assembly approve submission by approving a resolution of support for a CTP grant proposal by the deadline of May 15, 2019.

Attached is a conceptual design of the project along with an engineer's cost estimate of \$1,744,548 for the northern end South Harbor. The decision was made to focus on the north end in order to best leverage a manageable local match of 15% (\$261,682) for the grant amount of \$1,482,000 to meet the cost estimate. The Harbor Board and staff discussed the project construction would in all likely not occur until 2022-23.

The application process requires adoption of a resolution by the Borough Assembly that should the project receive a grant award the borough has funding available for the local match. The resolution only binds the borough to provide match and ongoing maintenance after the award, project agreement, and construction. The resolution does not obligate the borough to accept the grant award and the grant funds may be declined.

If the Borough Assembly wanted to accept the award, it could fund the local match money using Harbor Enterprise funds, Marine Passenger Fee, or other non-federal funds as it deems appropriate.

Recommend moving forward with the application process and leveraging a 15% local match in order to fund this valuable project. If you are in agreement, please forward it to the Borough Assembly for consideration at a meeting prior to the May 15 application deadline.