

**PETERSBURG BOROUGH, ALASKA
RESOLUTION #2014-04**

**A RESOLUTION DESIGNATING DEPARTMENTS AND THEIR FUNCTIONS THAT MUST
COMPLY WITH HIPAA (Health Information Portability and Accountability Act)**

WHEREAS, the Petersburg Borough is currently updating its employee policy manual,
and

WHEREAS, the current handbook provisions subject every department and all employees of the borough to compliance with HIPAA , placing substantial burdens and challenges on the municipality, and

WHEREAS, HIPAA allows a municipality to declare itself a “hybrid entity” of HIPAA enabling the compliance of HIPAA functions and regulations to be placed only on the departments or functions that are covered by HIPAA provisions.

THEREFORE BE IT RESOLVED, the Assembly for the Borough of Petersburg hereby declares the Petersburg Borough as a hybrid entity of HIPAA. The departments of the borough and their functions covered by HIPAA are:

Fire Department EMS responses & billings;

Mt. View Manor: Assisted living functions and billings

Administration Department: receipt or transmission of an employee’s Personal Health Information pursuant to the department’s functions on behalf of the Borough as a health plan sponsor or health plan administrator.

Resolved Further, only the foregoing components and functions of the Petersburg Borough, and not other components and functions thereof, will comply with HIPAA.

Passed and Approved by the Petersburg Borough Assembly on April 7, 2014.

Cindi Lagoudakis, Vice Mayor

ATTEST:

Kathy O’Rear, Borough Clerk