



**Borough Manager's Report
Assembly Meeting 3 October 2016**

- ❖ Jody is reviewing the FY 2016 draft financial statements, and the draft documents for our bond refinancing.
- ❖ We are trying to schedule a sales tax audit for this spring. Twenty or so merchants will be selected to take place in the audit.
- ❖ Looking into posting all registered businesses collecting sales tax on the borough's website (Just names) and a list of businesses that are out of compliance and how many months have not been filed/paid.
- ❖ We met with a representative from Think Office LLC to review furnishings for the municipal building.
- ❖ Significant time being spent in Community Development enforcing a summary abatement action vacating a dwelling on Lumber St. Thanks to the PD with this effort.
- ❖ Planning Commission meeting was cancelled due to lack of quorum. The meeting is tentatively rescheduled for October 25th. This continues to be an ongoing concern.
- ❖ Alaska Airlines Air Cargo is holding a town hall meeting on October 6th from 12 pm – 2 pm at their cargo facility to discuss their new freight plan.
- ❖ Two people from Division of Homeland Security and Emergency Management came to Petersburg some of the activities included:
 - Earthquake Simulator
 - Training and tabletop exercise for Borough and other agencies including a person from Wrangell.
 - Community Emergency Preparedness Fair with over 150 people coming through. Thanks to Salvation Army, Petersburg Humane Association, Airlift Northwest, the Public Health Nurse, and the Forest Service for their information distributed at the event. .
- ❖ The Junior Firefighter Program is underway. 10 high school students were present for the first class.
- ❖ Fire Department is preparing for Fire Prevention week (Oct 9-15).
- ❖ This past week Alan Murph began working on measuring different parts for the portico repair
- ❖ EH water heater project moving along. Re-piped and moved current water heaters to make room for new ones. Reinforcing the floor for the new water heaters should begin next week.
- ❖ Shelyn and staff will be coordinating helping residents to vote next week for the election.
- ❖ Both the SE Conference and the ARPA conference received great feedback from the attendees. They appreciated the wonderful hospitality of Petersburg. Thank you to all of the residents, businesses, vendors, volunteer organizations, and cake makers for making them it a success!
- ❖ The ARPA conference closed with an Annual Banquet and Silent Auction. Petersburg was awarded 3 awards in the fields of Distinguished Service, Facility Excellence, and Outstanding Organization.

- Sally Dwyer was nominated and awarded the “Distinguished Service” Award for her outstanding service, support, and work she has done for Petersburg Borough.
 - Outlook Park was nominated and received a “Facility Excellence” Award. Developed by community donations. Way to go Jesse, for all of your hard work!
 - Petersburg Chamber of Commerce received the “Outstanding Organization” Award for their activeness in our community for bringing visitors to the community and as the backbone of many special events such as May Fest, the Salmon Derby, 4th of July, and more.
- ❖ New Swim Lessons: Start 10/6 on Tuesdays and Thursdays from 3:30-6:00pm. We have revamped our swim lesson program to offer five levels that focus on skill sets, and help prepare kids for water safety, and swim team.
 - ❖ Pumpkin Patch Plunge: October 15th: We will be diving for Pumpkins in our pool, and then decorating them in our gym as we watch a festive Halloween movie. We encourage all to join in on the fun.
 - ❖ A pipe burst in the High School Wrestling Room. This affected the HVAC systems that control temperature to the Community Gym, Racquetball Courts, and the school’s Voc Ed building. The School District and Parks & Recreation is working diligently to order parts and get them installed as soon as possible.
 - ❖ Chandra is working with ERW Lighting (a factory Light manufacturer) to produce a lighting layout and needs assessment for installation of a new lighting system in the Aquatic Center.
 - ❖ All parks and their play equipment are a focus for October. Each park will be inspected and evaluated for safety, durability, and replacement needs. Reports will be available soon.
 - ❖ Public Works staff will be working on the install of a new French drain at the bottom of Surf Street. There is a very high water table in this road as the storm water from the Severson Subdivision appears to use the Surf Street road bed as an area drain. This condition is a hazard and must be fixed before winter. A perforated culvert will be installed across the road to capture the subsurface water and direct it to the storm sewer system. SECON will be able to patch the road with asphalt this fall.
 - ❖ PND Engineers recently visited Petersburg for a scheduled safety inspection of the Cabin Creek and City Creek Dams.
 - ❖ Karl has been working with SEASWA and Waste Management toward the development of a scrap metal removal contract. At Southeast Conference, the SEASWA held a board meeting in which Waste Management personnel described their progress on a proposal to do a “clean sweep” of Authority member’s scrap piles – pending the outcome of an economic review of their plan and the Authority’s review and acceptance of their proposal.
 - ❖ The Police Department is currently working with AP&T and cellular service providers to receive Phase II Wireless location information. Once the service is activated, we will receive location information from cell phones when 911 is called.
 - ❖ The line crew will be trimming trees for the next several weeks, both in town and out the road. Please watch for “Men Working” signs, and be aware of the work going on.