



**Borough Manager's Report
Assembly Meeting 2 December 2019**

- ❖ Thanks to Public Works who excavated and repaired a sizable water leak on 12th Street. The 8" ductile iron pipe was poorly bedded and corroded to the point where a hole about 5" long and 3/4" wide was losing water at the rate of about 250,000 gallons per day. The water department staff worked to locate leaks, and during the search, they found and repaired other leaks in the system. Many thanks for the diligence of Mike Bell and his crew at the water plant for finding the leaks in the system.
- ❖ The water department has been bestowed an Award of Excellence from the State of Alaska DEC; we received the top tier award, known as Ursa Major status, for excellence in operator training compliance and incurring no Drinking Water violations for the calendar year 2018. This is a well-deserved award for the water department staff of Mike Bell, Blake Buotte and Jeffery Davidson. Justin Haley and Dennis Jones also support the operations at the water plant from time to time, while working for the wastewater department. Great job!
- ❖ Thank you to harbor users for paying attention to their vessels especially during stormy & rainy weather. Please continue to let the Harbor Office know if you plan on being out of town and provide us with your boat watching contact info.
- ❖ Herring are in! Thank you to Justin Peeler and his crew off the F/V Defiant for once again providing herring to members of the community for the annual Pickled Herring Contest! This year's event will be held on Dec 4th at 7 pm at the Sons of Norway, come and witness history!
- ❖ Code enforcement received a report of a possible ongoing domestic wastewater spill. With the help of wastewater department, it was determined that water seeping from under a structure contained a high level of fecal coliform bacteria. A notice and order were issued for corrective action. Property owner is working on repair. Alaska Dept. of Environmental Conservation was informed of the spill.
- ❖ Online map viewer was recently updated and now has property information on condominiums and mobile home parks. This has been in the works for some time so great to see it come on online.
- ❖ Visitor Industry Working Group will be meeting in January and February to finish the draft report. Meeting dates and times will be announced on KFSK.
- ❖ Sandy taught 4 EMS personnel Basic Life Support for Healthcare Providers, and we had 4 EMS people recertified as Emergency Trauma Technicians. She also will be teaching an ETT to EMT-1 bridge course. This Course starts December 1st and runs through the 3rd week of January.
- ❖ Janice Lopez retired from the Manor 11/29/2019 after 15 years of service. A big thank you to her for her wonderful care and she will be greatly missed!
- ❖ We have received the signed agreement with Public Sector Personnel Consultants to conduct the compensation study for Department Heads and PMEA positions. The Borough will provide job descriptions, current salary

ranges, job titles, and organization charts in the next several weeks to get the project started.

- ❖ I have sent the Capital Project list out to the Assembly and Department Heads to update last year's information. Once I have their updated and prioritized lists, we will schedule a time with the Assembly to review the list and for the Assembly to set the Borough's top priorities in this area. This will likely be sometime in January.
- ❖ A piece of hull from the 1901 shipwreck of the Colorado (1864) that was recovered from the Wrangell Narrows in the mid-1970s by Andy Mathisen is now on permanent display at the library. Thank you to Doug Corl for donating, mounting and installing this remarkable piece.
- ❖ The Friends of Petersburg Libraries held their annual meeting on Nov 16. The Friends raise funds through monthly book sales, membership fees, and donations. They use these funds to support many library programs, including Curiosity Creates, Viking Science Academy, 1,000 Books Before Kindergarten, summer stream and the winter reading challenge.
- ❖ Joan Sebastian is back! Her fitness classes started up on Tuesday 11/5 at 10am. She'll be teaching classes Tuesdays, Thursdays and Saturdays until March. Classes have been going great!
- ❖ *Breakfast with Santa*: Saturday December 14, 9am. Please join us for Pictures with Santa but first Santa will fly to the Community Center! Pictures, Food, Hot Cocoa, crafts and games will be available. We hope to see you there!
- ❖ We hosted Wrangell for our Allstars Basketball Final Game 11/16/19. The all-day tournament was a huge success. Thank you to all the parents & volunteers for helping make this tournament amazing!
- ❖ We just finished certifying 6 new lifeguards! They all did well! Next Lifeguard Class will be in December on Fridays (12/6, 12/13, 12/18) from 8a-5p.
- ❖ Stephanie successfully completed her certification in her Certified Pool Operators course.
- ❖ Rock-N-Road Construction has been selected to provide plowing and sanding services on the private roads at Papke's Landing, with a contract budget of \$10,000.
- ❖ DOT bridge inspection reports noted some significant repair items on Rasmus Enge and City Creek Bridges. We have already addressed some items of concern, however there will be additional repairs coming up, significantly the replacement of two piles on the Rasmus Enge Bridge.
- ❖ Chris is working on a comprehensive ownership report for various streets within the Borough. This project has been slowed down by the lack of complete records for many of the subject roads. We hope to have the finished report ready sometime in December or January.
- ❖ Motor Pool Foreman, Hoy Yi, has announced his retirement after more than 29 years of dedicated service to the Borough. Per his request, we will not be having a retirement party for him prior to his departure. However, feel free to stop by the shop in the coming weeks and congratulate him on his many years of excellent service with the Motor Pool Department. We wish him the best as he begins his retirement!
- ❖ The new baler was placed into service on October 17th and has been operating well since then. All testing, startup and personnel training are now complete.

HR Report – December 2, 2019 Meeting September & October 2019

New Permanent Members of the Borough Team (September & October)

- Stevie Schmidt, Library Clerk 9/17/2019
- Candice Edwards, Resident Assistant 10/21/2019
- Sheena Canton, Dispatcher/Corrections Officer 1 10/21/2019

Employment Anniversaries – September

- Peter Kowalski, Lifeguard 1 1 Year
- Cody Wegener, General Facility Maintenance Tech. 1 Year
- Eric Wolf, Police Officer 2 1 Year
- Heather Canik, Library Clerk 1 Year
- Kayley Thorsen, Finance Clerk 3 Years
- Samuel Jackson, Facilities Maintenance Tech. 3 Years
- Martha Cummins, Library Clerk 5 Years
- Elizabeth Cabrera, Com/Dev. Director 5 Years
- Stacey Hjort, Harbor Security Officer 6 Years
- Camie Gillen, Finance Clerk 2 7 Years
- Michael Birch, Sanitation Operator 7 Years

Employment Anniversaries – October

- Justin Patteson, Harbor Security Officer 1 Year
- Lynette Bell, Resident Assistant 1 Year
- Shirley Yip, Activity Coordinator/Resident Assistant 1 Year
- Ivan Gil, Facility Specialist 1 Year
- Jessielea Tagaban, Resident Assistant 4 Years
- Bernadette Etcher, Resident Assistant 4 Years
- Stephen Giesbrecht, Borough Manager 8 Years
- Derrick O'Soup, Administrative Assistant 13 Years
- Jody Tow, Finance Director 14 Years
- Tara Alcock, Library Director 17 Years
- Karl Hagerman, Utility Director 27 Years
- Christine Weiss, Library Tech. 2 32 Years