

# Memorandum

**To:** Steve Geisbrecht, Borough Manager  
**From:** Glo Wollen, Harbormaster  
**Date:** 3/17/2016  
**Re:** PND's Bulkhead Loading Dock Project Contract Admin and Inspection Services Proposal

On Tuesday, March 8<sup>th</sup>, 2016 the Petersburg Bulkhead Loading Dock Project bid opening was held resulting in the apparent low bidder being Tamico Inc. with a base bid and 3 additive alternates for a total bid amount of \$1,337,700. PND Engineers, Inc. along with their electrical consultant Morris Engineering Group, Inc. have provided the Borough the attached fee proposal of \$117,905.00 for engineering services that include contract administration and inspection for this construction project.

The majority of the construction costs of the Bulkhead Loading Dock Project will be funded through \$1,200,000 of available funds left in the Designated Legislative Grant #13-DC-425 awarded in 2012 to the then City of Petersburg on behalf of this capital improvement project. If the Assembly chooses to award the base bid plus alternates to Tamico Inc., the Harbor Enterprise Fund can afford the approximately \$255,700 to pay construction overage and PND contract costs.

The breakdown is as follows:

Base Bid of \$971,900 + PND engineering services proposal = \$1,089,000 project total

Base Bid, Alt A + PND engineering services proposal = \$1,260,900 project total

Base Bid, Alts A & B + PND engineering services proposal = \$1,413,700 project total

Base Bid, Alts A, B & C + PND engineering services proposal = \$1,455,700 project total

I recommend moving forward and accepting PND Engineers, Inc. proposal for Contract Administration and Construction Inspection Services not to exceed \$118,000 for the Bulkhead Loading Dock project. If agreeable, please forward it to the Borough Assembly for consideration at their next regular meeting on March 21<sup>st</sup>, 2016.

Thank you.