



## Memorandum

April 30, 2019

**To:** Steve Giesbrecht, Borough Manager

**From:** Chris Cotta, Public Works Director

**Re:** Baler Replacement RFP – Award Recommendation

Petersburg Borough recently advertised for proposals to replace the Sanitation Department's solid waste baler. Three proposals were received timely and evaluated by a review committee consisting of Borough personnel. A summary of the proposal results is as follows:

Firm	Proposal Complete	Proposal Responsive	Proposal Cost	Rank After Scoring
Recycle Systems	Yes	Yes	\$535,327	1 <sup>st</sup>
BE Equipment	Yes	Yes	\$576,145	2nd
American Baler	No	No	\$546,470	3rd

All 3 proposals came in under the Borough's approved project budget of \$600,000. The proposal offered by Recycle Systems was found to be outstanding in every regard, as well as having the lowest cost. For these reasons, Public Works recommends award of the Solid Waste Baler Replacement RFP to Recycle Systems LLC, in an amount not to exceed \$535,327. If you agree with this recommendation, please forward it to the Borough Assembly for consideration at their next regular meeting on May 6<sup>th</sup>, 2019.

Thank you.

Public Works Department

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