



**Borough Manager's Report
Assembly Meeting 19 June 2017**

- ❖ The Public Works crew has been working on replacement of old sewer main and service lines on Excel Street, between 7th and 8th streets. They anticipate finishing the project by the end of this week.
- ❖ The baler bulkhead project is nearly complete. All that remains is the final lift of rock on the driveway pad. Once complete, this project will allow sanitation to load open top containers with bulky items like fiberglass boats and construction/demolition debris.
- ❖ Plans for the City Creek Dam Spillway Rehabilitation are complete, and permitting is being finalized. We are still anticipating putting this project out to bid this summer, with construction in late summer/fall.
- ❖ Due to interference issues with the wireless paging system at the Manor, we had to disconnect our wireless internet access point (located at the new fire hall) for the Water, Wastewater, and Sanitation Depts. We are currently working to re-establish internet connectivity for these 3 departments using a local commercial internet service provider. Departmental operations will continue as usual in the interim, with no customer service impacts anticipated.
- ❖ JJ Casarez has been hired for the open Facility Specialist position. He is doing an excellent job learning his new position.
- ❖ We hired a new Temporary Parks Assistant, Jeremy Randrup, he will work until the end of August to assist Jesse.
- ❖ Sandy is researching options for EMS and Fire reporting software to meet State reporting requirements. Also, will allow EMS to complete patient care reports electronically.
- ❖ Waitlists for Elderly Housing and Assisted Living
- ❖ Elderly Housing and Assisted Living Fire alarm replacement has begun. Nordic Electric and Simplex are working together on the project. Should be finished this week.
- ❖ Planning Commission approved a new agenda format. The new format should streamline meetings for both the commission and members of the public attending the meeting.
- ❖ Joe. B. will be covering construction inspection duties for the remaining punch list items on the municipal building remodel. Thank you to Marty Susort for all his support during the project.
- ❖ SE Conference has been in the midst of restructuring. State budget cuts have forced the organization to make significant changes, including not renewing contract with its Executive Director and contracting out accounting and reporting services. Robert Venables is serving as interim Executive Director.

- ❖ PEDC – Dick Somerville presented the preferred alternative for development of a haul out and work yard at Scow Bay. A well-attended public meeting was held on June 9th.
- ❖ PEDC and Chamber will be hosting two travel writers during the first part of July.
- ❖ The library's Summer Reading Challenge started June 5 and runs through July 16. Over 150 kids have registered and are busy completing a variety of educational challenges that will include not just reading but identifying plants, building things, doing word games, making art and more. Kids K-12 who complete the most challenges will be entered into the Jon Ness Memorial Super Reader Prize Raffle - two \$250 prizes will be awarded - one to a boy and one to a girl.
- ❖ Working with Dieter Klose on the design of a small shelter in front of the library. He is donating his time to project design/coordination. Construction will be funded by private donations and a grant from the Petersburg Community Foundation. Completion is anticipated to be in the summer of 2018.
- ❖ Jesse and his helpers are doing an amazing job of the library grounds. We're getting lots of positive comments from visitors and residents.
- ❖ Property Tax Invoices will be mailed on July 1st. Taxes will be due on October 2nd since September 30th falls on a weekend.
- ❖ Borough's annual audit will occur the week of August 7th. If the assembly wishes to meet with the auditors or have questions for them please let Jody know and she will put you in contact with them.
- ❖ Police are continuing to work with Liz Cabrera and Joe Bertagnoli to address abandoned vehicles and continue efforts to mitigate issues at the Lumber Street trailer park.
- ❖ Officer Jared Popp has been assigned to SEACAD and will begin that assignment on July 1st. Office Rosse will return to patrol after several years of service to SEACAD. Kalin has done a tremendous job and his efforts over the years are truly appreciated.
- ❖ Dispatchers Christy Rumble and Serena Newman have completed training and working solo