

September 26, 2018

TO: Borough Assembly

FR: Liz Cabrera, Community Development Department

RE: Schedule for Review of Proposed Development Code

DEVELOPMENT CODE REVIEW

1. October 15th - First Reading by Assembly

2. November 5th - Second Reading & Public Hearing by Assembly

3. November 19th - Public Hearing by Assembly (Liz out of town)

(December 3rd – Public Comments accepted, but no formal Public Hearing)

4. December 17th - Consideration of Amendments* & Third Reading by Assembly

(January 7th – Next Scheduled Assembly Meeting)

ZONING MAP

5. Public Notice (Mailing) of Zoning Map Revision

6. Public Hearing by Planning Commission

7. Public Hearing, Consideration of Amendments, Recommendation from Planning Commission

8. First Reading by Assembly

9. Public Hearing & Second Reading by Assembly

10. Consideration of Amendments & Third Reading by Assembly

Consideration of Amendments - While the development code may be amended at any time while under consideration by the Assembly, I strongly suggest the Assembly consider all amendments at one time rather than attempt piecemeal changes throughout the process. As with any code, amending one section may require other sections to be modified and it can be difficult to identify all of those pieces in the course of a five minute discussion.

As an alternative, I recommend that during the public hearing/comment process, the Assembly recommend any suggested changes be considered as an amendment. Assembly members may also initiate their own amendments for consideration.

This gives staff opportunity to write out each amendment so the intent is clear and try to ensure amendments do not create unintended consequences elsewhere in the code, or if they do we can at least understand the implications. All amendments can then be presented to the public and Assembly in context of the overall code for consideration.

The Assembly will have the opportunity to hear testimony, discuss and vote on each amendment prior to taking action on the code as amended at Third Reading. Amendments brought up at Third Reading may still be considered.

This is the process the Planning Commission used and it made consideration of +20 amendments (in some cases multiple amendments on the same section) manageable.