



Petersburg Borough

12 South Nordic Drive
Petersburg AK, 99833

Meeting Agenda Borough Assembly

Monday, May 5, 2014

12:00 PM

Assembly Chambers

1. **Call To Order/Roll Call**

2. **Voluntary Pledge**

3. **Approval of Minutes**

A. [14-124](#) Approval of April 7, 2014 Regular Meeting Minutes

Attachments: [April 7, 2014 Meeting Minutes.pdf](#)

4. **Amendment and Approval of Meeting Agenda**

5. **Public Hearings and Bid Awards**

A. [14-126](#) Public Hearing on Ordinance #2014-06: An Ordinance Providing for Chapter 4.50 (E-911 Emergency Communications Fund) and Updating Current Language to Reflect Borough Incorporation

B. [14-127](#) Public Hearing on Ordinance # 2014-07: An Ordinance Adjusting the FY 2014 Budget

The Ordinance has been amended since its introduction to include: an increase in revenues of \$180,281 from the National Forest Receipt program; a transfer of \$20,000 from the Waste Water Fund to the Pump Station #5 Project to finish out the project; and an increase of \$26,042 to the Motor Pool Fund for down payment on a new Grader.

C. [14-122](#) Crushed Rock Bid Award

Public Works is recommending award to Reid Brothers Construction for an amount not to exceed \$31,500.00.

Attachments: [Crushed rock award recommendation 2014](#)

D. [14-128](#) Bid Award - Fish Cleaning Float

Three bids were received for the project. PND Engineers and Harbor Master Wollen recommend that low bidder Tamico be awarded the contract in the bid amount of \$166,000.

Attachments: [Bid Tab and Engineer's Recommendation.pdf](#)
[Harbor Master Recommendation.pdf](#)

6. **Visitors' Views Related to Agenda**

7. **Visitors' Views Unrelated to Agenda**

8. **Board, Commission and Committee Reports**

9. **Consent Agenda**

A. [14-132](#) Acknowledge Receipt of the Borough Assessor's Certification of the 2014 Real Property Tax Roll

The Assessor has certified the 2014 Property Tax Roll to be \$320,638,124. This includes tax exemptions totaling \$33,506,386.

Attachments: [Assessor's certification of 2014 Property Tax Roll.pdf](#)

10. **Report of Other Officers**

A. [14-123](#) Motor Pool Report - FY14 Supplemental and FY15 Proposed Budget Considerations

Director Hagerman will provide information regarding Motor Pool recommendations for amendments to the FY14 and FY15 budgets.

Attachments: [MP Report to Assembly 5.5.14](#)
[Parks and Recreation Request for van transfer and trailer purchase](#)

11. **Mayor's Report**

A. [14-134](#) Mayor's Report for May 5, 2014

Attachments: [Written Report.pdf](#)
[SEAPA Letter.pdf](#)
[School Board Resignations.pdf](#)

12. **Manager's Report**

13. **Unfinished Business**

Ordinances for Second Reading

- A. [ORD#14-06](#) Ordinance # 2014-06: An Ordinance Providing for Chapter 4.50 (E-911 Emergency Communications Fund) of the Municipal Code and Updating Current Language to Reflect Borough Incorporation.

Attachments: [Ord. # 2014-06 - E911 in First Reading.pdf](#)

- B. [ORD#14-07](#) Ordinance # 2014-07: An Ordinance Adjusting the FY 2014 Budget for Known Changes

The Ordinance has been amended since its introduction to include: an increase in revenues of \$180,281 from the National Forest Receipt program; a transfer of \$20,000 from the Waste Water Fund to the Pump Station #5 Project to finish out the project; and an increase of \$26,042 to the Motor Pool Fund for down payment on a new Grader.

Attachments: [Ord. #2014-007 - Budget Amendment in First Reading.pdf](#)

[Ord. #2014-07, as amended for 2nd Reading.pdf](#)

- C. [14-133](#) Authorization to Issue a Request for Proposals to Aid the Community in Developing a Borough Comprehensive Plan

The complete proposal packet may be obtained from the Borough's Community Development Department. Proposals will be accepted until 3:00 p.m., July 9 and will be evaluated by an ad hoc committee who will review the proposals and make recommendation to the Assembly on contract award.

Attachments: [RFP for Comprehensive Plan Update.pdf](#)

[Memo on Comp Plan.pdf](#)

- D. [14-136](#) Authorization to Amend the Professional Services Agreement with PND Engineers for the Fish Cleaning Float Project to Provide Engineering Services During Construction in an amount not to exceed \$17,976.

Attachments: [PND Contract Amendment.pdf](#)

[Harbor Master Recommendation.pdf](#)

14. New Business

- A. [ORD#14-08](#) Ordinance #2014-08: An Ordinance Providing for Chapter 4.60 of the Municipal Code (Parks and Recreation User Fees) and updating Current Language to Reflect Borough Incorporation. First Reading

Attachments: [Ord. #2014-08 - Parks and Rec User Fees.pdf](#)

- B. [ORD#14-09](#) Ordinance #2014-09: An Ordinance Providing for Chapter 13.12 (Camping/Recreation Areas) of the Municipal Code and Updating Current Language to Reflect Borough Incorporation
Attachments: [Ord. #2014-09 Camping and Recreation Areas.pdf](#)
- C. [ORD#14-10](#) Ordinance #2014-10: An Ordinance Adopting the Budget and Setting the Millage Rates for the Fiscal Year July 1, 2014 through June 30, 2015
Attachments: [Ord. # 2014-10 Budget and Mill Levy.pdf](#)
[Finance Director's Memo on Budget.pdf](#)
- D. [14-137](#) Authorization to Execute the Reimbursable Services Agreement with ADOT for Improvements to Petersburg's Sanitary Sewer Facilities to be performed with the Petersburg Nordic Drive Refurbishment Project (Pump Station 1 Force Main Upgrade).
- Public Works staff will be in attendance to answer any questions the Assembly may have regarding the agreement or project.
- Attachments: [RSA with ADOT.pdf](#)
[PW Recommendation.pdf](#)

15. Communications

16. Assembly Discussion Items

- A. [13-002](#) Recognitions

17. Executive Session

- A. [14-135](#) Move to Executive Session

The Assembly will adjourn to Executive Session to discuss with Borough Attorney Jim Brennan negotiating points to be considered in acquiring a transfer agreement with Southeast Alaska Power Agency for the operation and maintenance of Tyee Lake Hydro.

18. Adjourn