



Petersburg Borough

12 South Nordic Drive
Petersburg AK, 99833

Meeting Agenda Borough Assembly

Monday, December 7, 2020

12:00 PM

Assembly Chambers

1. Call To Order/Roll Call

2. Voluntary Pledge of Allegiance

3. Approval of Minutes

There are no minutes available for approval.

4. Amendment and Approval of Meeting Agenda

5. Public Hearings

**A. Public Hearing for Ordinance #2020-24: An Ordinance Adjusting the
FY2021 Budget for Known Changes**

Any public testimony regarding Ordinance #2020-24 should be given during this public hearing. A copy of Ordinance #2020-24 may be found under agenda item 14A.

6. Bid Awards

7. Persons to be Heard Related to Agenda

Persons wishing to share their views on any item on today's agenda may do so at this time.

8. Persons to be Heard Unrelated to Agenda

Persons with views on subjects not on today's agenda may share those views at this time.

9. Board, Commission and Committee Reports

10. Consent Agenda

11. Report of Other Officers

A. PMC CEO Hofstetter

PMC CEO Hofstetter will provide an update on the Medical Center.

B. EOC IC Hagerman

Attachments: [Community Risk Communication Plan](#)
[Draft Petersburg COVID-19 Dashboard](#)

IC Hagerman will discuss a draft Community Risk Communication Plan.

12. Mayor's Report

A. December 7, 2020 Mayor's Report

Attachments: [December 7, 2020 Mayor's Report](#)

13. Manager's Report

A. December 7, 2020 Manager's Report

Attachments: [December 7, 2020 Manager's Report](#)

14. Unfinished Business

Ordinances for Second Reading

A. Ordinance #2020-24: An Ordinance Adjusting the FY2021 Budget for Known Changes

Attachments: [Ordinance #2020-24](#)

[Draft Ordinance Showing Suggested Changes](#)

[Utility Director Hagerman Supplemental Budget Request Memo](#)

The Utility Subsidy Program for local residents ended on November 30, 2020 with less than half of the \$500,000 budgeted for the program being utilized. Finance Director Tow is recommending the Assembly edit this supplemental budget ordinance to reflect the lower amount used for the program and to allocate the unused CARES Act funds. Suggested edits include:

- 1) Decrease the budget amount for Economic Support - Utility Subsidy Program by \$275,000*
- 2) Increase the budget amount for Economic Support - Local Business by \$100,000 (which will be used to pay back the Economic Fund for the local business grants totaling \$100,000 last April)*
- 3) Increase the budget for the use of CARES Act Funds to cover Payroll for First Responders through December 15, 2020 by \$150,000*
- 4) Increase the budget for use of CARES Act Funds to cover Payroll for the EOC through December 15, 2020 by \$25,000*

Note: By using CARES Act funds to cover allowable payroll expenses for First Responders and EOC staff, the Borough frees up other budgeted Borough funds (up to \$771,765 across several funds) to use for future unknown financial, COVID mitigation or community support needs that Petersburg may face after December 31, 2020.

In addition, Utility Director Hagerman is requesting to add a funds transfer of \$600,000 from the Electric Fund reserves to the Blind Slough Capital Project Fund 747 to this supplemental budget. The funds transfer will allow for negotiation of a contract with the top ranked equipment vendor who responded to the Blind Slough Hydro Equipment RFP for a project deferment period of up to 18 - 24 months. The contract would agree to pricing currently offered but also state that the start of the work will be delayed and contingent upon project financing being obtained by the Borough. Requested edit:

Transfer \$600,000 from the Electric Fund reserves to the Blind Slough Capital Project Fund 747 to allow for negotiation of a project deferment contract that agrees to pricing currently offered by the vendor and states the start of the work will be delayed and contingent upon obtaining project financing.

Other Unfinished Business Items

B. Discussion with Cecelia Tavoliero of Alaska Natives Without Land Regarding the Unrecognized Southeast Alaska Native Communities Recognition and Compensation Act Legislation Introduced to the U.S. Senate in November

Assembly Member Meucci requested Ms. Tavoliero be available for the Assembly to discuss any questions or concerns they may have regarding the Unrecognized Southeast Alaska Native Communities Recognition and Compensation Act legislation.

15. New Business

A. Assignment of Lease - Marwin, Inc. to Rocky's Marine, Inc.

Attachments: [Assignment and Assumption of Lease and Consent](#)
[Application for Assignment of Lease - Rocky's Marine](#)

Rocky's Marine, Inc. has filed an application to assume the Marwin, Inc. lease located off Dock Street. There are 30 years left on the original lease.

B. Memorandum of Agreement with PMC to Provide Asymptomatic COVID Testing to Borough Employees Working at Mountain View Manor Assisted Living Facility

Attachments: [PMC CEO Hofstetter Email Advocating Asymptomatic Testing of MVM Employee](#)
[Dr. Hyer Letter Requesting Asymptomatic Testing of Borough Employees](#)
[Asymptomatic Testing of MVM Employees MOU](#)

The EOC and PMC are strongly recommending asymptomatic testing of the Borough's employees who work at the Mountain View Manor Assisted Living Facility to mitigate the possible spread of COVID to our Assisted Living residents. PMC currently offers to provide this testing at no cost. If approved by the Assembly, the Borough will sign the attached Memorandum of Agreement to begin the testing program.

C. Authorization for Manager Giesbrecht to Approve Preparation of a Scoping Document Regarding the Final Aquatic Center Repairs and Other Improvements to the Pool for an Amount not to Exceed \$50,000

Attachments: [Anderson Brothers Electric & Morris Engineering Group Report](#)
[APEI \(Liability Insurance Carrier\) Email](#)
[Section 23 of Property Policy](#)

Manager Giesbrecht is requesting authorization to spend an amount not to exceed \$50,000 to hire Morris Engineering Group to prepare a scoping document that will outline the specific recommendations for each of the following areas, with estimated costs. The Borough's insurance will pay a portion of the scoping document costs, with the rest being the Borough's responsibility.

- 1. Repairs from Fire, Water, and Electrical Fault Damage (Insurance)*
- 2. Code Compliance Issues (Insurance - maybe)*
- 3. Deferred Maintenance Repairs (Borough)*
- 4. Operational Improvements (Borough)*
- 5. Energy Efficiency Measures (Borough)*

D. Letter of Appreciation to the Southeast Alaska Power Agency

Attachments: [Thank You Letter to SEAPA](#)

Assembly Member Lynn requests approval of the attached letter of appreciation to SEAPA for their quick response to replace the broken submarine cable in the SEAPA power grid that services Petersburg.

E. Planning Commission Vacancy Letter of Interest

Attachments: [J. Floyd Letter of Interest](#)

Jim Floyd has submitted a letter of interest to fill one of the two vacant seats on the Planning Commission until the October 2021 Municipal Election.

16. Communications

A. Communications Received Since November 12, 2020

Attachments: [B. Davies 11.12.2020](#)
[C. Knight 11.14.2020](#)
[J. Thynes 11.14.2020](#)
[K. Wood 11.14.2020](#)
[K., K., K. and M. Wood 11.14.2020](#)
[T. & C. Streuli 11.14.2020](#)
[B. Loesch 11.14.2020](#)
[D. Martinsen 11.15.2020](#)
[A. Loesch 11.15.2020](#)
[R. Braun 11.15.2020](#)
[C. Billi 11.15.2020](#)
[D. Sullivan 11.15.2020](#)
[T. Evens 11.15.2020](#)
[S. Wood 11.15.2020](#)
[B. Martin 11.15.2020](#)
[M. Cushing 11.16.2020](#)
[M. Truex 11.16.2020](#)
[K. Dillman 11.16.2020](#)
[S. Etcher 11.16.2020](#)
[N. Strand 11.16.2020](#)
[R. Braun 11.16.2020](#)
[K. Holmlund 11.16.2020](#)
[S. Burrell 11.16.2020](#)
[J. Bryner 11.16.2020](#)
[J. Thynes 11.16.2020](#)
[B. Thynes 11.16.2020](#)
[K. Bracken 11.16.2020](#)
[B. Lynch 11.16.2020](#)
[K. Wohlhueter 11.16.2020](#)
[S. Romine 11.16.2020](#)
[L. Thain 11.16.2020](#)
[E. Gates 11.16.2020](#)
[S. Hunter 11.16.2020](#)
[M. & E. Kandoll 11.16.2020](#)
[S. Burrell 2 11.16.2020](#)
[P. Hofstetter 11.16.2020](#)
[C. Gates 11.16.2020](#)

[B. Schroeffer 11.16.2020](#)
[B. Knight 11.16.2020](#)
[D. Beebe 11.16.2020](#)
[J. Havrilek 11.17.2020](#)
[B. Varsano & M. Smets 11.17.2020](#)
[K. Schramek 11.17.2020](#)
[M. Marvin 11.17.2020](#)
[T. Welch \(PIA\) 11.17.2020](#)
[D. Martinsen 11.18.2020](#)
[S. Hunter 11.18.2020](#)
[D. Martinsen 2 11.18.2020](#)
[D. Thynes 11.19.2020](#)
[E. Wood 11.19.2020](#)
[J. Roberts 11.19.2020](#)
[A. Jordan 11.23.2020](#)
[T. Reid 11.30.2020](#)
[V. Maldonado 12.1.2020](#)
[M. Lopez \(COC\) 12.2.2020](#)

17. Assembly Discussion Items

A. Requested Public Meeting Regarding the Kake Access Road

Attachments: [Res #2020-21 - signed](#)

Assembly Member Meucci requested this discussion item.

B. Conflict of Interest

Assembly Member Meucci requested this discussion item.

Borough Charter Section 19.03(A) reads as follows: Personal Financial Interest and Nepotism.

A. Prohibition. An elected borough officer may not participate in any official action in which the officer or a member of the officer's household has a substantial financial interest unless after disclosure of the interest the officer's participation is approved in a public meeting by the majority of the assembly.

Borough Code Section 3.08.090 reads as follows: Personal Financial Interest. Assembly members shall publicly disclose their substantial financial interests. No member of the assembly may participate in any official action in which the assembly member or any member of the assembly member's household has a substantial financial interest unless after disclosure of the interest the member's participation is approved in a public meeting by the majority of the assembly.

C. Assembly Member Comments

D. Recognitions

18 Executive Session

The Assembly will adjourn to Executive Session to discuss the status of and strategy with respect to collective bargaining with the Petersburg Municipal Employees Association.

19. Adjourn