



**Borough Manager's Report
Assembly Meeting 02 November 2020**

- ❖ The Digger Derrick truck had a failure to the boom swing mechanism. PMPL is waiting for parts so we can get the truck back up and running. There are some service poles that we would like to set before winter sets in.
- ❖ Elderly Housing continues to **STRONGLY** encourage vendors and visitors entering the property to wear masks in any of the public areas of the facility including the office and to use hand sanitizer upon entering and leaving the facility.
- ❖ Elderly housing and assisted living at full occupancy. 19 out of 20 apartments are now assisted living. A total of 22 assisted living residents.
- ❖ This month the Borough is making its final bond payment on the General Obligation Bonds for the Aquatic Center design and the Harbor. Annual payments for this bond were approximately \$23,000 for the Pool Design and \$115,000 for the Harbor Department.
- ❖ The finance Department has just finished testing payments in the new sales tax software. This new sales tax software will be rolled out within the next couple months to registered businesses and will allow them to file and pay their sales tax online.
- ❖ Written questions have been provided to five of the Parks & Recreation Director candidates. Their responses will be reviewed by staff, the Parks & Rec. Advisory Board and myself prior to any decisions that may be made regarding formal interviews.
- ❖ I have been working with Randy Ruaro from the Governor's office, on the potential for a fishing disaster declaration. We provided requested information to his office which was put together by State fisheries.
- ❖ Parks & Recreation canceled the last week of our basketball program due to the positive COVID results at the school. Thanks to all of the volunteers and staff who were able to put the program together. Martin Odegaard, Matt Pawuk for coaching; Brian Richards, David Heppe and Nathan Lopez for stepping in when needed, and staff: Alice, Julie, Henry, and Abby for all their work.
- ❖ Absentee voting in Activity Room for 2 weeks leading to election
- ❖ Oktoberfest was great success, thank you to everyone who participated and supported this event for the community.
- ❖ Stephanie is attending the National Recreation and Parks Association Conference virtually.
- ❖ APEI, our insurance provider, hired Morris Engineering Group to develop a recommendation and evaluation of the control panel issue at the Aquatic Center. He arrived in Petersburg Wednesday and spent

a day and a half gathering information. We should know more in a week or so.

- ❖ Hydrant winterization underway, should be finished this week.
- ❖ Winter sand has been received and stockpiled
- ❖ The Papke's snow removal RFP had one response – from Rock-N-Road Construction. Rock-N-Road's proposal will be evaluated, and a contract negotiated if the proposal is found to be responsive to the specifications.
- ❖ Northern Industrial Training conducted CDL examinations in Petersburg on Friday, October 16th. All 4 Borough personnel that took tests passed. Three obtained Class B CDLs and one upgraded from a Class B to a Class A.
- ❖ Garbage bears are still active. Residents are encouraged to keep garbage secured, preferably indoors. If garbage must be stored outside in the can, the container lid should be secured with rope or a bungee cord until the day of pickup.
- ❖ The Borough has signed a contract with the Chariot Group as authorized by the Assembly to improve the audio and video capabilities of the Assembly Chambers. They are in the process of ordering the appropriate equipment and will schedule a trip to Petersburg once everything is received and ready for installation.