

Chapter 3.16**INFORMATION TECHNOLOGY DEPARTMENT****Sections:**

3.16.010 Department established.

3.16.020 Information technology director.

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There is established an information technology department which shall be responsible for providing and maintaining computer technology to efficiently and effectively meet the information processing needs of the city. (Ord. 899 § 3 (part), 2006)

3.16.020 Information technology director.

A. The information technology director is an administrative officer of the city appointed by the city manager, with the approval of the city council, to serve a term not to exceed five years with compensation to be from time to time determined by the city council. An employment contract with an administrative officer may be terminated only for just cause. The information technology director shall:

B. Carry out the duties and responsibilities of the technology department under the supervision and control of the city manager;

C. Manage, plan and integrate all computer technologies of the city and insure the preservation, availability and integrity of information contained on the city's computers;

D. Coordinate departmental software applications and computer equipment purchases to assure city-wide compatibility;

E. Prepare and administer a departmental budget and prepare recommendations for capital improvements; and

F. Approve departmental expenditures up to five thousand dollars. Expenditures exceeding five thousand dollars shall require prior approval of the city manager. (Ord. 899 § 3 (part), 2006)
(Ord. No. 936, § 3, 5-18-2009)