

Proposed Budget and Property Tax Schedule

2014		BUDGET	NOTES
	January 2, 2014	Budget Templates emailed out to department heads	
	January 2 – March 15 th	Department Heads working on their Budgets	
	March 15 th , 2014	Budgets Due – Including any Capital Project Budgets	
	April 10 th , 2014	Manager's Budget Submitted to Assembly	
	April 10 – April 30 th , 2014	Assembly schedules Budget Work sessions	
	May 5 th , 2014	1 st Reading of Budget Ordinance	
	May 19 th , 2014	2 nd Reading of Budget Ordinance	
	June 2 nd , 2014	3 rd Reading of Budget ordinance	Must be approved by June 15 th
2014		PROPERTY TAXES (UPDATED ORDINANCE)	NOTES
	February 1, 2014	Assessor Completes Valuations	
	February 15, 2014	Senior Citizen/Disable Veteran & Fire/EMS Volunteer Exemption Application Due Date	
	March 1, 2014	Property Assessments Mailed Out	
	March 30 th , 2014	Deadline to Appeal Property Taxes, 5pm Finance Office	
	April, 2014	Assessor meets with appellants and the Assembly sits as the Board of Equalization (BOE)	All Appeals must be settled by last day in April.
	May 5 th , 2014	Delivery of the Assessment Roll to Assembly, 1 st reading of the mill rate for property taxes	
	May 19 th , 2014	2 nd Reading of the mill rate for property taxes	
	June 2, 2014	3 rd Reading of the mill rate for property taxes	
	July 1, 2014	Property Tax Invoices Mailed	Due Date: Sept. 30, 2014