



Petersburg Borough

12 South Nordic Drive
Petersburg AK, 99833

Meeting Minutes Borough Assembly

Monday, April 6, 2015

12:00 PM

Assembly Chambers

1. Call To Order/Roll Call

Mayor Jensen called the meeting to order at 12:00 p.m.

2. Voluntary Pledge

The pledge was recited.

3. Approval of Minutes

A. March 16, 2015 Regular Meeting Minutes

Attachments: [March 16, 2015 Meeting Minutes.pdf](#)

The minutes were approved, as submitted.

4. Amendment and Approval of Meeting Agenda

Assembly Member Strand moved that the item under Public Hearings and Bid Awards, 5A, Authorization to Award Purchase of a Sanitation Recycling Truck to Bob's Services of Anchorage in an Amount not to Exceed \$207,476.23, be moved to 14D under New Business. There was no objection. The meeting agenda was approved with that amendment.

5. Public Hearings and Bid Awards

A. *This item was moved to New Business, 14D.*

B. Authorization to Award Purchase of Petersburg Veteran's Community Columbarium, Using Legislative Grant Funds, to Koppenberg Enterprises, Inc., in an Amount not to Exceed \$80,000

Attachments: [Columbarium Award Recommendation.pdf](#)

Member Lagoudakis asked what the total cost to the Borough would be for the columbaria. Donn Hayes, Parks & Recreation Director, replied that these particular grant funds were only for the columbaria. The other items that will be needed for the project are being donated or have grant funds to cover them, as well.

The Assembly voted unanimously to authorize the bid be awarded to Koppenberg Enterprises, Inc.

6. Visitors' Views Related to Agenda

Janet Holten spoke regarding the recycling program and her concern with the environmental and tourism impacts of continuing to use the blue bags with their potential to be broken open and become a litter problem. She reminded the Assembly that by using the proposed carts everything collected would be recyclable and that the carts would be as durable as the current trash cans have been. She stated that she believes most residents with an opinion regarding the recycling issue do not feel comfortable coming forward and expressing their opinions. Ms. Holten encouraged the Assembly to consider all the information given to them and to do what was best for all residents in Petersburg.

Catherine Kowalski spoke about her hope that the Assembly would support sales tax free days again this year, because she believes that they are good for the community and local business. She also advised the Assembly that she believes they should refrain from voting on purchasing the new sanitation truck until after the initiative process has been resolved. Ms. Kowalski stated that there were lots of people who felt very strongly about the recycling issue and would potentially not recycle if the blue carts were ordered. She also stated that she feels other options should be considered, such as purchasing a used truck instead of a new truck, and that more time is needed to evaluate the program.

7. Visitors' Views Unrelated to Agenda

No comments.

8. Board, Commission and Committee Reports

No reports.

9. Consent Agenda**A. Authorization to Accept Grant Funds in the Amount of \$3,000 from the Early Intervention and Prevention Grant Funding Offered by the State of Alaska, Department of Health & Social Services, Division of Behavioral Health**

Member Gregor asked what use would be made of the \$3,000 grant funds from the State of Alaska, Division of Behavioral Health, Early Intervention and Prevention. Police Chief Swihart explained that the funds would be used for a module in the software of the records management system, which will be part of the new dispatch center in the planned Municipal Building renovation. He further stated that this will help the Police Department track drug and alcohol related incidents to provide mental health providers with data they need to support people in need.

B. Approval of a Liquor License Transfer from Joan Mei Family Restaurant to Joan Mei Family Restaurant LLC

Attachments: [Joan Mei Restaurant Liquor License Transfer Application.pdf](#)

C. Approval of the Petersburg Chamber of Commerce Gaming Permit Application

Attachments: [Petersburg Chamber of Commerce Gaming Permit.pdf](#)

All three items on the Consent Agenda were unanimously approved.

10. Report of Other Officers

A. Petersburg Commingled Rebate Value

Attachments: [Petersburg Commingled Rebate Value.pdf](#)

Public Works Director Karl Hagerman gave a presentation on some recent developments regarding the current rebate value of the commingled program as it relates to the Borough's contract with the waste management company.

11. Mayor's Report**A. Mayor's Report**

Attachments: [Mayor's Report for 4-6-2015.pdf](#)

Mayor Jensen reported: 1) Petersburg Borough was the lone bidder on three parcels at Papke's Landing during the recent land sale; and 2) there is a need for a Borough staff member to be a representative to the Chamber of Commerce with a potential of being appointed to the Board. Letters of interest will be solicited for this position.

12. Manager's Report**A. Manager's Report 4/6/2015**

Attachments: [Manager's Report for 4-6-2015.pdf](#)

Manager Giesbrecht reviewed his written report.

The written report is attached and made part of these minutes.

13. Unfinished Business

Ordinances for Third and Final Reading

A. Ordinance #2015-03: An Ordinance Providing for New Chapter 9.16, Nuisances

Attachments: [Ordinance #2015-03.pdf](#)

By unanimous roll call vote, Ordinance # 2015-03 passed in its third and final reading.

B. Ordinance #2015-05: An Ordinance Providing for Increases in Short Term and Transient Moorage Fees and Establishing Fees for Use of the Commercial Drive Down Dock (short title).

Attachments: [Ordinance #2015-05 \(Amended by Staff\).pdf](#)

[Proposed Harbor Moorage Increases.pdf](#)

By unanimous roll call vote, Ordinance # 2015-05 passed in its third and final reading.

- C. **Ordinance 2015-06: An Ordinance Adopting the Budget for Fiscal Year July 1, 2015 Through June 30, 2016 (amended to add Section 3, B.)**

Attachments: [Ordinance #2015-06.pdf](#)

By unanimous roll call vote, Ordinance # 2015-06 passed in its third and final reading.

- D. **Authorization to Complete Purchase of 3 Parcels in the Seaduck Subdivision at Papke's Landing**

Attachments: [Intent to Award Parcel 18.pdf](#)

[Intent to Award Parcel 19.pdf](#)

[Intent to Award Parcel 24.pdf](#)

Purchase of Parcels 18, 19 and 24 of the Seaduck Subdivision was authorized by unanimous vote.

14. New Business

- A. **Resolution #2015-06: A Resolution Declaring Saturday, May 2, 2015 and Saturday, October 3, 2015 as Sales Tax Free Days in the Petersburg Borough**

Attachments: [Resolution #2015-06.pdf](#)

[Chamber Request for 2 Sales Tax Free Days in 2015.pdf](#)

Resolution #2015-06 was unanimously approved by roll call vote.

- B. **Resolution #2015-07: A Resolution Providing for the Authority to Execute Agreements Related to the SEAPA Electric Revenue Improvement and Refunding Bonds, Series 2015 (Short Title)**

Attachments: [Resolution #2015-07.pdf](#)

[SEAPA Request for 2015 Refinancing and Revenue Bonds.pdf](#)

Mayor Jensen reported that there has been some concerns about collateralizing the entire SEAPA system. Power & Light Superintendent Joe Nelson discussed possible effects in the future. The Assembly had a discussion regarding changing the wording of the resolution to include more specific information about the purpose of the agreements.

By a vote of 4-3 (Mayor Jensen and Members Gregor and Havrilek opposing), Resolution #2015-07 was amended to include wording specifically stating the bond is for the Swan Lake Project. The resolution, as amended, passed by a vote of 6-1 (Mayor Jensen opposing).

- C. **Authorization to Solicit Bids for the Repair of the Middle Harbor Dock Structure**

Attachments: [Middle Harbor Float Repair Invitation To Bid Recommendation.pdf](#)

[Middle Harbor Float Repair Cost Estimate.pdf](#)

There was discussion between the Manager and Assembly about whether the company which caused the damage has agreed to pay for the repairs. There is not an agreement, at this time.

By unanimous roll call vote, the Assembly authorized the solicitation of bids.

D. Authorization to Award Purchase of a Sanitation Recycling Truck to Bob's Services of Anchorage in an Amount not to Exceed \$207,476.23

Attachments: [Sanitation Recycling Truck Award Recommendation.pdf](#)

The Assembly Members, Manager, and Public Works Director discussed the possible ramifications of holding off a vote on this item until after the filing of the outstanding citizens' initiative regarding the recycling program.

By a vote of 5-2 (Members Strand and Havrilek opposing), it was decided to delay the authorization to purchase a sanitation recycling truck until the next Assembly Meeting on April 20, 2015.

15. Communications

A. Janet Holten Letter Regarding Recycling

Attachments: [Holten Letter.pdf](#)
 [Ripped Open Blue Bags Downtown 3.30.2015.pdf](#)
 [Blue Bags 2 - 3.20.2015.pdf](#)
 [Blue Bags and Storm Drain 3.31.2015.pdf](#)

16. Assembly Discussion Items

A. Recognitions

None.

B. Construction Inspector

There was discussion about whether it was advisable to train current staff to do construction inspections in the future. Manager Geisbrecht informed the Assembly of past situations when this had been attempted and did not go well. He stated that he had talked to department heads about whether they would be comfortable doing the inspection work themselves. There was a concern that there are too many different types of expertise needed for each construction project for one person to be able to understand fully how to inspect them, and the inspection duties could become too time intensive and take them away from their normal duties. Public Works Director Hagerman suggested cutting costs by looking at hiring local private enterprise instead of bringing in inspectors from outside Petersburg.

17. Adjourn

The meeting adjourned at 2:07 p.m.