

March 7, 2019 PND No. 152017

File A3

Mr. Karl Hagerman Utility Director Petersburg Borough PO Box 329 Petersburg, AK 99833

Re: Scow Bay 1 Pump Station Upgrade Project – Contract Amendment No. 1
Additional Engineering Services for Final Design, Bid Phase, Permitting and Construction Phase

Dear Mr. Hagerman,

PND Engineers, Inc. (PND) appreciates the opportunity to provide this fee proposal for additional engineering services on the Scow Bay 1 Pump Station Upgrade Project.

PND was contracted to provide engineering services for the project in 2015. The original intent of the project was to design and install a new pump station with controls hut. PND suspended design services following initial scoping and concept development efforts while PB attempted to negotiate property easements/acquisitions with adjacent owners. When efforts to acquire property outside of the right of way proved unsuccessful, you requested PND perform additional investigation and scoping services to develop alternatives for the pump station which allowed it to remain within the ADOT&PF ROW. From these efforts you have selected the full replacement alternative. Though the scope of services has evolved significantly, work to date has been performed under the original contract T&M fee estimate. Approximately \$25,000 remains of the original contract amount.

You requested PND provide this fee proposal to perform additional engineering services to complete the final design, and to perform bid phase assistance, permitting and construction phase engineering for the project. In light of the difference in scope and efforts performed to date, PND has developed this fee proposal such that fees to complete the proposed tasks are estimated without consideration of the original tasks and fees. The amount remaining in the current contract has been deducted from the new fee estimate to arrive at the proposed contract amendment amount of \$68,611, as detailed below. This proposal includes five tasks.

Tasks 1 & 2 - Design

Final design services will proceed with the selected Full Replacement Alternative and develop the design and contract documents. Design services will include one progress submittal and ultimately stamped bid ready documents. The anticipated individual design tasks are enumerated on the attached Time and Fee Breakdown Spreadsheets.

Task 1 - 90% Final Design Development

At the onset of the work, Rick Braun will perform necessary survey pickup work to obtain the approximate invert elevation and location of the discharge force main. PND and BCI will develop plans, specifications, and cost estimates to approximately 90% design completion for all project elements. This will require regular input and coordination between the design team and PB to satisfy the specific needs and objectives for the project. PND will maintain direct communication with PB at all times. AWWA, PB, ADEC, AKDOT and other relevant standards and regulatory requirements will be reviewed and the design accordingly developed to assure conformance. During this phase PND will perform a plans in hand site visit to review design for conflicts with existing conditions.

The submittal will include plans, technical specifications, construction schedule, bid schedule and cost estimates to reflect the 90% level of design completion. PND will incorporate the Petersburg Borough Standard Specifications as applicable and expand on them where necessary via special provisions. The 90% design documents will be presented to PB and following review, we will schedule a meeting to review comments.

Task 2 - Bid Ready Documents

PND will respond to the PB review comments on the 90% Design Review Submittal and will prepare bid ready documents including plans, special provisions to the Standard Specifications, supplemental technical specifications as required, bid documents, and a bid ready construction cost estimate with unit price bid schedule.

Tasks 1 & 2 Assumptions

- Design will generally conform to the selected Full Replacement Alternative as defined in PND's Alternatives Analysis Submittal Package Dated July 30, 2018. Subsequent correspondence regarding design preferences will also be incorporated.
- 2. PND will perform no public involvement. PND will assist with temporary easements by developing general easement layout for PB discussions and execution with nearby property owners.
- PB has provided limited geotechnical information from the test pit dug by PB near the site which will be utilized as appropriate. PND will not perform additional geotechnical evaluations for this project.

Tasks 1 & 2 Deliverables

- 1. 90% Design Review Submittal plans, special provisions, technical specifications construction schedule and bid schedule.
- 2. Stamped bid ready documents in reproduction-ready hard copy and electronic PDF file formats.
- 3. Electronic Files: AutoCAD drawing files, MSWord technical specifications and special provisions.

Task 3 - Permitting

The project will include upgrades to the PB public sewer system. PND will develop the necessary design report, submit the application to ADEC and procure the Approval to Construct. Following Construction PND will obtain the Final Approval to Operate.

This project includes work within the AKDOT right of way and will require a utility permit. Additionally modifications to the AKDOT lighting circuit along Mitkof Highway will be required. Coordination with AKDOT has been included in this task.

Task 3 Assumptions:

1. PB will coordinate with AKDOT to remove the light pole(s) adjacent to the project. Poles will be removed by PMPL, stored for the duration of the project. And reinstalled by PMPL.

Task 3 Deliverables:

- 1. ADEC Approval to Construct and supporting documentation.
- 2. AKDOT Utility Permit

Task 4 - Bid Phase

We anticipate PB will distribute contract documents to prospective bidders. PND will assist during the bid advertising period as needed. Services will include responding to bidder questions and attending the pre-bid conference telephonically. PND will aid in preparing any supporting addenda documents that may result from bid phase interaction.

Task 4 Deliverables

Addenda Preparation Assistance - text and drawings as needed.

Task 5 - Construction Phase

PND will perform construction phase services as requested to support PB with contract administration. Anticipated engineering services during construction are as follows.

- 1. Preconstruction Conference: We will participate in the preconstruction conference telephonically to introduce our team to the contractor, address the roles of all parties, discuss Contractor work plans and schedules and generally assist in responding to questions and contract issues.
- 2. Submittal Reviews: PND will review submittals provided by the Contractor.



Page 2 of 4

- Pay Request Reviews: PND will review pay requests and provide Engineer pay request certifications to PB.
- 4. Information and Clarification Requests: Our team will respond to all Requests for Information (RFI's) and/or Design Clarification/Verification Requests (DC/VRs) promptly to avoid delays.
- Substitutions and Modifications: We will assist the PB in evaluating any Contractor proposed substitutions, proposed design modifications and any value engineered alternatives presented during construction. We will prepare change order documentation and coordinate changes with PB and the Contractor.
- Field Design Assistance: PND's engineering team will be available to provide design assistance during construction in the event that the PB desires to increase or decrease the scope of work or make a design change.
- 7. Construction Inspection Services: At PB request we will provide site inspections on a limited basis. Our inspectors will provide inspection reports describing all activities with narrative and electronic photos. The attached fee proposal assumes two trips for construction inspection for PND and BCI.

Schedule

PND understands the need for an aggressive schedule on this project in order to complete the work during this construction season. This will require timely coordination on all aspects of the project by all parties in order to maintain schedule. Work will be performed under the following schedule.

PROJECT MILESTONE	BEGIN DATE	END DATE
Notice to Proceed		NLT March 11, 2019
Survey Pickups	March 11, 2019	March 15, 2019
Prepare and Submit Permit Documents	March 25, 2019	April 12, 2019
90% Design Submittal	March 11, 2016	April 15, 2019
PB Review of 90% Submittal	April 16, 2019	April 19, 2019
90% Design Review Meeting		April 19, 2019
Bid Ready Documents	April 22, 2019	May 6, 2019
Advertise and Open Bids	May 10, 2019	June 10, 2019
PB Council Bid Acceptance		June 17, 2019
Construction NTP		June 25, 2019
Construction, Substantial Completion	June 25, 2019	September 30, 2019

Fee Proposal

Attached please find a breakdown of the estimated time and fees for the described services. Our estimated costs for all tasks are as follows:

	Cost Summ	ary	
Task	Description	Cost	Fee Method
1	90% Design Development	\$33,203	T&M
2	Bid Ready Documents	\$19,450	T&M
3	Permitting	\$12,285	T&M
4	Bid Phase Services	\$4,171	T&M
5	Construction Phase Services	\$24,502	T&M
	Total Estimated Fee, Tasks 1-5	\$93,611	
	Remaining in Current Contract	(\$25,000)	
	Proposed Fee Increase	\$68,611	

PND proposes to perform the work on a T&M basis. We will invoice using our 2019 Standard Billing Rates.



We appreciate the opportunity to provide these services to PB on this important project. We are available to commence immediately and look forward to working with you towards the successful completion of the Scow Bay 1 Pump Station Project.

Sincerely,

PND Engineers, Inc. | Juneau Office

Dick Somerville, P.E. | Vice President

Tyler Bradshaw, P.E. | Project Manager

Enclosures:

- 1. Time and Fee Breakdown Spreadsheets
- 2. BCI Proposal



ENGINEERS, INC.





PND Engineers, Inc.

Design, Permitting, Bid and Construction Phases Petersburg Scow Bay 1 Pump Station Upgrade Engineering Services Fee Proposal Contract Amendment 2

March 7, 2019

PND Project No. 152017

	Cost Summary		
Task	Description	Cost	Fee Method
1	90% Design Development	\$33,203	T&M
2	Bid Ready Documents	\$19,450	T&M
3	Permitting	\$12,285	T&M
4	Bid Phase Services	\$4,171	T&M
5	Construction Phase Services	\$24,502	T&M
	Total	\$93,611	

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ENGINEERS, INC.		гд.	gineering	Engineering Services Fee Proposal	ee Propos	ial						
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	DNA	PND	DND	DND	DND	DND	DND	DND	PND CAD	PND CAD	PND CAD Line Item Costs	Task Subtotal
	Senior	Senior	Senior	Senior		Staff	Tech VI	Tech V	ıer	Designer		Costs
	VII	Engineer	Engineer	Engineer II	Engineer I	Engineer V			M	Δ		
Task No. Scope of Services	\$195.00	\$180.00	\$140.00	\$130.00	\$120.00	\$115.00	\$130.00	\$115.00	\$115.00	\$90.00		
		Ta	sk 1 - 90%	Task 1 - 90% Design Development	evelopme	nt						
Project Management: Design team coordination, meetings,	meetings,											
correspondence, scheduling, budget controls, invoicing, reports, contract management. clerical.	oicing,			۷		y					20 400	
1.2 Demolition, disposal and materials salvage plan				ی و				+	×		\$5,100	
1.3 Construction sequencing plan	-			9		2			2		\$1,700	
1.4 Pump design, and mfr. coordination				9							\$780	
				9					2		\$1,010	
	-			10		2			12		\$3,105	
				9					8		\$1,700	
	-			2		4			2			
	-			4		1			2		\$1,060	
1.10 Construction easement support documents	-			4		1			4		\$1,290	
1.11 Material quantities computations, bid schedule and cost	nd cost			c		,						
1.12 Special provisions and technical specifications	- c			0		7			4		\$1,925	
Τ	1			0 6		+			c		\$1,890	
Т	2			2 2		2			7		\$490	
1.15 Respond to review comments	1			4					2		\$945	\$21,310
Total Estimated Man-hours	17	0	0	80	0	24	0	4	48	0		
Estimated Third Party Expenses				Description	ption				Quantity	Unit Cost	Unit Cost Line Item Costs	
			Consumables	ables								
PND Travel	Airfare - Ro	Airfare - Round Trip Ticket	cket						-	\$350	\$350	
PND Travel	Vehicle Rer	Vehicle Rental - Days of Rental	f Rental						2	\$100	\$200	
PND Travel	Lodging - N	Nights							-	\$180	\$180	
PND Travel	Per Diem								2	\$65	\$130	
Misc.	Reproduction	Reproduction and Misc. Consumables	Consumable	S					I.S	\$1,000	\$1,000	
		-Sub-	Contracto	Sub-Contractor Expenses								
Boreal Controls Inc.	Electrical, P	Power and Controls	ontrols						LS	\$8,400	\$8,400	
Rick Braun	Survey Pick	Survey Pickups, (hours)							4	\$138	\$552	
Administrative Fee	10% Marku	10% Markup on Third Party Expenses	arty Expens	SS					TS	\$1,081.20	\$1,081	\$11,893
	TOTAL	TIME AN	D MATER	TIME AND MATERIALS ESTIMATE (T&M)	MATE (T	kM)						\$33,203

				DNG	PND Engineers, Inc.	Inc.							
	Z d	4000k	Petersbur	g Scow B	Petersburg Scow Bay 1 Pump Station Upgrade	Station [pgrade						
				Contrac	Contract Amendment 2	nent 2							
	ENGINEERS, INC.		Eng	ineering	Engineering Services Fee Proposal	ee Propos	al						
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				PND Pr	PND Project No. 152017 March 7, 2019	152017 9							
		DND	PND	PND	DND	DND	DND	GNA	PND	PND CAD	PND CAD	PND CAD PND CAD Line Item Costs Task Subtotal	Task Subtotal
		Senior Engineer VII	Senior Engineer VI	Senior Engineer III	Senior Senior Staff Engineer II Engineer V	Senior Engineer I	Staff Engineer V	Tech VI	Tech V	Designer VI	Designer IV		Costs
Task No.	Scope of Services	\$195.00	\$180.00	\$140.00	\$130.00	\$120.00	\$115.00	\$130.00	\$115.00	\$115.00	\$90.00		
			T	isk 2 - Bio	Task 2 - Bid Ready Documents	ocuments							
2.1	Project Management: Design team coordination, meetings,												
	correspondence, scheduling, budget controls, invoicing, reports, contract management, clerical.	4			4		7		2		r;	81 760	
2.2	Address review comments from 90% Design Review Submittal and final 10% design	4			20		4			30		\$2,700	
	Conduct Internal QA Design Audit - plans, specs,									77		20,140	
2.3	calculations, cost estimate, schedule, bid documents, independent final reviews	∞			4	×	,					022 220	
2.4	Prepare final stamped bid-ready documents	2			4					4		\$1370	
2.5	Final submittals preparation and delivery: Bind CAD Files, word format specs, provide to PB				2		4			9		\$1,410	\$13.950
Total Estin	Total Estimated Man-hours	18	0	0	34	8	12	0	2	30	0		
Estimated	Estimated Third Party Expenses				Description	ption				Quantity	Unit Cost	Unit Cost Line Item Costs	
				Consumables	bles								
Misc.	I	Reproduction	and Misc. (Consumables	Reproduction and Misc. Consumables. PB to advertise.	rtise.				LS	8800	8800	
)-qnS	Sub-Contractor Expenses	Expenses								
Boreal Controls Inc.		Electrical, Po	Power and Controls	trols						TS	\$4,200	\$4,200	
Administrative Fee			on Third Pa	uty Expense	s					LS	\$500	\$500	\$5,500
		TOTAL T	IME AND	MATERI	TIME AND MATERIALS ESTIMATE (T&M)	MATE (T	¿M)						\$19,450
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	8 8			PND	PND Engineers, Inc.	Inc.							
			etersbur	g Scow B	Petersburg Scow Bay 1 Pump Station Upgrade	Station L	pgrade						
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	ENGINEERS, INC.		Eng	gineering	Engineering Services Fee Proposal	ee Propos	al						
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		Senior	Senior	Senior	Senior	Senior	Staff	Tech VI	Tech V	Designer	Designer	Line tiem Costs	Lask Subtotal
		Engineer VII	Engineer VI	Engineer III	Engineer II Engineer I	Engineer I	Engineer V			ΙΛ	°≥		
Task No.	Scope of Services	\$195.00	\$180.00	\$140.00	\$130.00	\$120.00	\$115.00	\$130.00	\$115.00	\$115.00	\$90.00		
				Task	Task 3 - Permitting	ting							
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3.1	Project Management: Design team coordination, meetings, correspondence, scheduling, budget controls, invoicing, reports, contract management classical	r			ć		,					No. of the Control of	
	December of the second of the	7			7							\$765	
3.2	Prepare Scow Bay I wastewater system design report and submit application for Approval to Construct to ADEC,												
	respond to requests and procure Approval.	1			16		4			4		\$3,195	
3.3	Coordinate with AKDOT and BCI for electrical and wastewater utilities within ROW.	-			α		4			*		80 155	
3.4	Prepare and submit Utility Permit to AKDOT&PF Right											66,133	
	or ways	-			œ		9			8		\$2,845	
3.5	Submut as-built information to ADEC and procure Scow Bay 1 Approval to Operate.	-			4		2			4		\$1405	
3.6	Respond to Review Comments	2			4					4		\$1.370	\$11735
Total Est	Total Estimated Man-hours	8	0	0	42	0	17	0	0	24	0		
Estimate	Estimated Third Party Expenses				Description	ption				Quantity	Unit Cost	Unit Cost Line Item Costs	
				Consumables	ples								
PND Travel		Airfare - Round Trip Ticket	nd Trip Ticl	set						0	\$350	05	
PND Travel		Vehicle Rental - Days of Rental	I - Days of	Rental						0	\$100	80	
PND Travel		Per Diem								0	\$65	80	
Misc.		Reproduction and Misc. Consumables	and Misc. (Consumable						IS	\$500	\$500	
			-qnS	Contractor	Sub-Contractor Expenses								
Boreal Controls Inc.		Permitting support for lighting	port for lig	hting						I.S	08	80	
Administrative Fee		10% Markup on Third Party Expenses	on Third Pa	urty Expense	ş					I.S	\$50.00	\$50	\$550
		TOTAL T	ME ANI	MATER	TOTAL TIME AND MATERIALS ESTIMATE (T&M)	MATE (T8	(M)						\$12,285

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	ENGINEERS, INC.		Eng	zineering	Engineering Services Fee Proposal	ee Propos	ial						
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		Senior	Senior	Senior	Senior	Senior	Staff	Tech VI	Tech V	Designer	Designer		Costs
		Engineer VII	Engineer VI	Engineer III	Engineer II Engineer I Engineer V	Engineer I	Engineer V			ΙΛ			
Task No.	Scope of Services	\$195.00	\$180.00	\$140.00	\$130.00	\$120.00	\$115.00	\$130.00	\$115.00	\$115.00	\$90.00		
				Task	Task 4 - Bid Phase	1356						A STATE OF THE PARTY OF THE PAR	
						Tast		THE PERSON NAMED IN					
4.1	Project Management: Design team coordination, meetings, correspondence, scheduling, budget controls, invoicing,												
	reports, contract management, clerical.	2			1				-			\$635	
4.2	Attend Prebid Conference Telephonically				2	2						\$500	
4.3	Address bidder questions and prepare addenda responses	2			9	2				4		\$1.870	\$3,005
Total Estis	Total Estimated Man-hours	4	0	0	6	4	0	0	-	4	0	2.061	Coolea
Estimated	Estimated Third Party Expenses				Description	ption				Quantity	Unit Cost 1	Quantity Unit Cost Line Item Costs	
				Consumables	ples								
Misc.		Reproduction and Misc. Consumables	1 and Misc. (Consumable	S					ST	\$500	\$500	
			Sub-	Sub-Contractor Expenses	Expenses								
Boreal Controls Inc.		Bid Phase Support	pport							TS	0958	\$560	
Administrative Fee	And the second s	10% Markup on Third Party Expenses	on Third Pa	arty Expense	S					TS	\$106	\$106	\$1,166
		TOTAL T	IME AND	MATER	TIME AND MATERIALS ESTIMATE (T&M)	MATE (T	&M)						\$4,171

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		Ь	etersburg	Scow B	Petersburg Scow Bay 1 Pump Station Upgrade	Station L	pgrade						
			10)	Contrac	Contract Amendment 2	nent 2)						
	ENGINEERS, INC.		Eng	ineering !	Engineering Services Fee Proposal	ee Propos	al						
		De	sign, Per	mitting,]	Design, Permitting, Bid and Construction Phases	onstructic	n Phases						
				PND Pr Ma	PND Project No. 152017 March 7, 2019	152017 9							
		DND	PND	DND	CINA	CINI	CINd	CING	CING	DND CAD	DNID CAD	PNID CAD Line Team Cont. Teal Subsect	Tool C. Leet.
		Senior	Senior	Senior	Senior	Senior	Staff	Tech VI	Tech V	Designer	Designer	Line trem Costs	Lask Subtotal
		Engineer I	Engineer VI	Engineer III	Engineer II Engineer I Engineer V	Engineer I	Engineer V			ΝĪ	οN		
Task No.	Task No. Scope of Services	\$195.00	\$180.00	\$140.00	\$130.00	\$120.00	\$115.00	\$130.00	\$115.00	\$115.00	\$90.00		
			I	ask 5 - C	Task 5 - Construction Phase	n Phase							
5.1	Project Management: Design team coordination, meetings, correspondence, scheduling, budget controls, invoicing,												
	reports, contract management, clerical.	8			4		×		4			\$3,460	
5.2	Attend Preconstruction Conference telephonically				2		2					\$490	
5.3	Pay Request Reviews				4		4					\$980	
5.4	Respond to RFIs and DC/VRs	4			16		9			2		\$3,780	
5.5	Substitution and design modifications request reviews.	<u></u>								10			
5.6	Field decion assistance		T		0		0 ,			∞ .		\$2,585	
200	Region dolly technology and and anima Life E.13	+			7		4			4		\$1,375	
5.7	neview dany inspection reports and review with field inspector as reg'd	2			9		16					\$3,010	
5.8	Construction Inspection (two trips) with reports and punch list	2			9		30					84.620	820 300
Total Estir	Total Estimated Man-hours	18	0	0	46	0	92	0	4	14	0		
Estimated	Estimated Third Party Expenses				Description	ption				Quantity	Unit Cost	Unit Cost Line Item Costs	
				Consumables	ples								
PND Travel		Airfare - Round Trip Ticket	d Trip Tick	et						2	\$350	8700	
PND Travel		Vehicle Rental - Days of Rental	- Days of	Rental						4	\$100	\$400	
PND Travel		Lodging - Nights	hts							2	\$180	\$360	
PND Travel		Per Diem								4	\$65	\$260	
Misc.		Reproduction and Misc. Consumables	and Misc. C	onsumables						IS	\$500	\$500	
			Sub-C	Contractor	Sub-Contractor Expenses								
Boreal Controls Inc.		Construction Phase Support	hase Suppo	ort						ST	\$1,600	\$1,600	
Administrative Fee		10% Markup on Third Party Expenses	n Third Pa	rty Expenses						ST	\$382.00	\$382	\$4.202
		TOTAL TI	ME AND	MATERI	TIME AND MATERIALS ESTIMATE (T&M)	MATE (T8	cM)						\$24.502

Petersburg Scow Bay 1 Lift Station Cost Proposal for Electrical & Control Systems Engineering Services

Boreal Controls Inc. 3/6/2019

Description	Staff	Hours	Hourly Rate		Total
90% Design Submittal			nuc		
Design - New 480V service, electrical site plan, power	BCI Engineer	60	\$140	\$8,400	
& signal, control panel, communications, equipment					
selection & layout, light circuit relocation, and					
specifications.					
Total Task Labor				\$8,400	\$8,400
Bid Ready Documents					
Final design	BCI Engineer	30	\$140	\$4,200	
Total Task Labor				\$4,200	\$4,200
Bid Phase Services					
Answer bidder questions	BCI Engineer	4	\$140	\$560	
Total Task Labor				\$560	\$560
Construction Phase Services (CA/CI)					
Inspect Electrical Installation (on-site)	BCI Engineer	8	\$140	\$1,120	
Travel	BCI Engineer	6	\$80	\$480	
Total Task Labor				\$1,600	\$1,600
Expenses					
Item	Quantity	Units	Unit Price	Total	Total
Travel			11100		
Airfare - To Petersburg	1	Trips	\$450	\$450	
Per Diem	1	Days	\$250	\$250	
Car Rental	1	Days	\$75	\$75	
Total Task Expenses		ā		\$775	\$775
		108			
		PRO	JECT TOT	ΔI	\$15,535