



**Borough Manager's Report
Assembly Meeting 16 January 2018**

- ❖ The Power & Light Superintendent search team has completed reviewing the candidates for the position, and have decided to re-advertise for the position. All internal and external applicants have been notified. It will likely be at least 45 days before we receive additional applicants and review their qualifications.
- ❖ I held the first of three community meetings to discuss ways in which the Borough can decrease costs or increase revenue. We had about 12-14 people (excluding department heads) attend the event and the Borough received approximately 20 comments. A big thank you for all who attended.

The next scheduled meeting is January 18, from 4 -6 pm in the Assembly Chambers. When we finish up the final meeting on January 27th (11 to 1) I will consolidate all the comments received, along with any emailed comments, and then prepare a basic summary of the issues along with pertinent information for the Assembly. This data could be used by the Assembly to prioritize any action you may want staff to pursue.

- ❖ Thanks to Karl and Liz, the Borough provided background and rough cost estimates for the Petersburg Access Road Project. This has been provided to our DC lobbyist for inclusion in the Trip memo under the infrastructure category.
- ❖ With mixed emotions, I want to announce the pending retirement of our Chief of Police Kelly Swihart. Him and his family will be leaving Petersburg after June 30, 2018 for the next stage of their lives closer to family in Alabama. We will miss Kelly, Mindy, Anna, Morgan, Sam and the boys, but we know how important being close to family is to them! Please take the time to thank Mindy and Kelly for their exemplary service to our community and wish them well in the future.
- ❖ With the retirement of Chief Swihart, the Borough will be starting a search for our next Chief of Police. I am proposing a search limited to Alaskan based candidates with current Alaska Police Certification. Kelly will be helping us identify qualified candidates and we hope to get them in place prior to Kelly departing this summer.
- ❖ Debbie, Mindy and I will be reviewing the Deputy Clerk's job description as part of our process to make sure the job description matches up with our current needs in the Borough. We will be considering expanded Human Resources experience, exposure to collective bargaining processes and experience in training, performance improvement plans, as well as the back up to the Borough Clerk.
- ❖ With three "Department Head" positions open (Electrical Superintendent, Police Chief and Deputy Clerk), Debbie and I will need to understand if the Assembly will want an active role in the recruitment process like we have done with the Electrical Superintendent position. We would suggest the Assembly consider discussing this at a future meeting so staff can lay out a process that meets with your approval.