



**Borough Manager's Report  
Assembly Meeting 4 May 2015**

- ❖ Parks & Rec. staff is preparing for Mayfest and the 4<sup>th</sup> of July. Things are coming right along despite being a bit down on staff. Congratulations to Heidi and Jaime Cabral for their new baby girl!
- ❖ Patrick Wilson with PFI has been chosen as the 4<sup>th</sup> of July's Grand Marshal (It is PFI's 50<sup>th</sup>) and the theme will be "Freedom, FROZEN in time."
- ❖ Little League and High School baseball began last week and continues to keep the Parks folks busy. Gentle reminder, this is one of those job duties the Borough will need to give up after this summer's season to help balance the budget.
- ❖ The Parks are open and the bathrooms are ready to go. We are moving a water line in Sandy Beach to make it more accessible for the Mayfest Rotary Meal. Also putting in some additional rock in front of both shelters before Mayfest as a rain drip edge, and to help keep sand out of the shelter.
- ❖ Public works helped to expand the running track at the school. While not a full distance track, it will be better for the kids to have some straight-aways instead of running in a constant circle.
- ❖ We will be using the next dry weather stretch to paint crosswalks and curbs downtown, hopefully by Mayfest.
- ❖ Public works is working with PIA and Reid Brothers to install a third vault outhouse at Green's Camp. This outhouse will be installed at the first large picnic area near the creek and was paid for by remaining RAC funds.
- ❖ Grading & rolling efforts on the streets continue as weather allows and street cleaning continues on Tuesdays and Fridays.
- ❖ Maintenance staff is helping to apply some fresh paint to the Clausen Museum. Also hope to be done by Mayfest.
- ❖ The new collection truck has been ordered but no further information is available on its likely delivery date. The department is still planning on a Sept. /Oct. rollout for customers who would like to transition to a recycling cart.
- ❖ The proposal for the cart grant has been submitted to the Curbside Value Partnership. We should know by May 15 if Petersburg was selected as a grant recipient.
- ❖ Motor pool is preparing for a small surplus auction. The old Parks & Rec van, the old SAR ambulance, old skate board ramps and high bay lighting fixtures will be offered for sealed bids.
- ❖ KNIK Construction has mobilized to the quarry and has commenced work on the airport runway aprons. They will be hauling rock from Scow Bay and therefore the airport bypass road has been closed to pedestrians until further notice.
- ❖ Chris and Karl attended the ADOT Pre-construction meeting with SECON this week. ADOT has accepted a proposed schedule with the contractor beginning work on May 12<sup>th</sup>, shutting down for the Mayfest weekend and then commencing with two crews to accomplish sewer main work on Sing Lee Alley and South Nordic prior to June 15. June 15 is the date at which the contractor will need to move any traffic disruptions to Haugen Drive or devise a traffic control plan to maintain barge line truck traffic through the busy summer processing window.
- ❖ Liz attended National Planning Conference in Seattle. Attended sessions on business development, evaluating comprehensive plans, creating great public spaces, and working with developers for affordable housing, along with other topics.

- ❖ Comprehensive plan moving forward and contractors are developing a first draft for public review. They will be in town on May 11. They will be meeting with School Board, Planning Commission, Assembly, and the Kupreanof Council.
- ❖ The Finance Dept. is getting up to speed on the new PCI credit card compliance issues that will go into effect in Oct. 2015. The new chip implanted credit cards will require new credit card swipers if the Borough wants to keep our liability to a minimum.
- ❖ Researching new property tax software, looking for something that can hold and maintain historical assessment information, print assessment notices, calculate/print tax bills, and do the cashing side of those tax bills all in one program. Online property tax bill pay would also be a nice option.
- ❖ Sandy attended the Spring Preparedness Conference and LEPCA/SERC meetings in Anchorage April 6-11 (grant required), and Ryan attended the Arson Investigation training in April. Also Sandy went to Juneau and attended: EMS Instructor rollout, Trauma class, Southeast Region EMS (SEREMS) Symposium and SEREMS Board of Directors meeting (4/20-4/21).
- ❖ The Volunteers hosted the annual Family Activity Night on April 11<sup>th</sup>. It was well attended with over 200 hundred participants. Thanks to all Fire, EMS, and SAR volunteers for doing a great job!
- ❖ Spring maintenance continues to be a focus for the Harbor staff. Grids are up and running, floats and facility grounds are getting pressure washed and treated for algae build up.
- ❖ The Middle Harbor repair project currently is being advertised for bid. PND, Staff and interested contractors attended a pre-bid meeting last week.
- ❖ The Street Light committee held their first meeting to begin the process of identifying a suitable replacement unit for “Main Street”. There was a consensus to move away from High Pressure Sodium type bulbs, and look closely at LED or Metal Halide.
- ❖ Thanks to a heads-up from a local fisherman, it was discovered that all of the new meters installed in the North Harbor after the rebuild were calibrated incorrectly, which resulted in extremely low readings. The meters have been re-calibrated as of last week, and are now reading correctly. These are electronic meters which were programmed via a software program. The program used was incorrect.
- ❖ Some radio concerns have been addressed. Primary base station still requires troubleshooting, and we still have not received a bid on the tower. We also have discovered some potential FCC licensing violations during programming of FD’s new mobile radio. Currently getting an estimate to provide a comprehensive assessment of communication equipment.
- ❖ One of our Dispatchers was potentially exposed to an unknown controlled substance after contraband was discovered in books brought in for an inmate. The substance was forwarded to the lab with a request to expedite the analysis. Preliminary lab results show no cause for concern, but formal information has not yet been received.
- ❖ The residents at the Manor will be celebrating Cinco de Mayo this year with margaritas, chips and salsa. ☺
- ❖ Medicaid kicking residents off the Waiver in order to save money. This forces us to appeal every denial and is very time consuming.
- ❖ State Licensing inspection scheduled for June.
- ❖ Due to a busy summer schedule, Reid Brothers will not start the Library hardscaping project until this fall or early Spring. They have until June 30, 2016 to complete the project.
- ❖ The Library is planning for the Summer Reading Challenge, and preparations are underway. The Library will run two programs this year; the first is a “read to me” challenge to buddy up and read together, and the second is an independent reader challenge for kids and teens. Registration starts May 18<sup>th</sup>. Great donations from the community so far for the program. Thanks to all who were able to donate.