



Petersburg Borough

12 South Nordic Drive
Petersburg AK, 99833

Meeting Minutes Borough Assembly

Monday, December 21, 2015

6:00 PM

Assembly Chambers

1. Call To Order/Roll Call

Mayor Jensen called the meeting to order at 6:00 p.m.

2. Voluntary Pledge

The Pledge was recited.

3. Approval of Minutes

A. December 7, 2015 Regular Meeting Minutes

Attachments: [December 7, 2015 Regular Meeting Minutes.pdf](#)

The December 7, 2015 Regular Meeting Minutes were unanimously approved.

4. Amendment and Approval of Meeting Agenda

The agenda was approved as submitted.

5. Public Hearings

None.

6. Bid Awards

No awards.

7. Visitors' Views Related to Agenda

No views were shared.

8. Visitors' Views Unrelated to Agenda

No views were shared.

9. Board, Commission and Committee Reports

No reports.

10. Consent Agenda**A. Renewal of Island Ventures, LLC Scow Bay Turnaround Lease**

Attachments: [Island Ventures LLC Lease Renewal.pdf](#)

B. Professional Services Contract with Ray Matiashowski & Associates for 2016 Lobbying Services

Attachments: [2016 Lobbying Contract - R. Matiashowski.pdf](#)

C. Approval of Liquor License Renewal Application for the Loyal Order of Moose, Petersburg Lodge #1092

Attachments: [ABC Board Letter of Liquor License Renewal.pdf](#)

D. Sons of Norway & Petersburg Little League 2016 Gaming Permit Applications

Attachments: [Sons of Norway Gaming Permit Application.pdf](#)
[Petersburg Little League Gaming Permit Application.pdf](#)

All items on the Consent Agenda were unanimously approved.

11. Report of Other Officers**A. Michelle Drew of BDO, our auditing firm, will provide a review of the FY 2015 audit and financials via telephone**

Michelle Drew, Audit Partner with BDO, reported to the Assembly the Petersburg Borough received a clean audit report, the highest report card possible from an external auditor, for FY 2015.

12. Mayor's Report**A. December 21, 2015 Mayor's Report**

Attachments: [12-21-2015 Mayor's Report.pdf](#)

Mayor Jensen read his report into the record.

13. Manager's Report**A. Report 12-21-2015**

Attachments: [Manager report 12212015](#)

Manager Giesbrecht was absent (excused) from the meeting. Clerk Thompson read his report aloud, a copy of which is attached and made a permanent part of these minutes.

14. Unfinished Business**A. Scheduling of Comprehensive Plan & Waterfront Master Plan Review and Approval Process**

Attachments: [Potential Comprehensive Plan & Waterfront Master Plan Review and Approval Process Timeline.pdf](#)

Community and Economic Director Cabrera discussed the proposed schedule for review and approval of the draft Comprehensive Plan and Waterfront Master Plan. After some discussion, the Assembly unanimously approved the proposed schedule.

15. New Business**A. Ordinance #2015-16: An Ordinance Amending the Official Zoning Map for Service Area 1 of the Petersburg Borough, to Rezone Parcel #01-007-647 at 205 South Third Street from Public Use (P-1) to Single-Family Mobile Home (SFMH)**

Attachments: [Ordinance #2015-16.pdf](#)
 [Planning Commission Report on Rezone.pdf](#)

Ordinance #2015-16 was unanimously approved in its First Reading.

B. Resolution #2015-22: A Resolution Authorizing a Sole Source Procurement From Alaska Pump & Supply, Inc, in the Amount of \$40,485

Attachments: [Resolution #2015-22.pdf](#)
 [Cotta Memo on Pumps.pdf](#)
 [Alaska Pump & Supply Quote for Pumps.pdf](#)

Resolution #2015-22 was unanimously adopted.

C. Resolution #2015-23: A Resolution Adopting An Alternative Allocation Method for the FY16 Shared Fisheries Business Tax Program and Certifying that this Allocation Method Fairly Represents the Distribution of Significant Effects of Fisheries Business Activity in FMA 18: Central Southeast

Attachments: [Resolution #2015-23.pdf](#)
 [Shared Fisheries Tax Program Description & FY16 Allocations.pdf](#)

Resolution #2015-23 was unanimously adopted.

D. Consideration of Special Use Permit

Attachments: [Severson Application for SUP.pdf](#)
 [Planning Commission Report - Severson SUP.pdf](#)
 [Special Use Permit - Severson .pdf](#)

A special use permit to construct and maintain a driveway on the Noseeum Street right-of-way at Pearl F Street was unanimously approved for Aaron & Jodi Severson.

16. Communications

No communications.

17. Assembly Discussion Items

Member Strand questioned whether the Assembly should begin working on a marijuana ordinance. Mayor Jensen stated that Member Gregor will issue a report on the progress of the Local Marijuana Regulation Advisory Committee at the January 4 meeting.

A. Recognitions

Member Lagoudakis recognized Angela Christensen and Meggan Hayes for their efforts in getting the Julebukking schedule out on Facebook and the internet.

Mayor Jensen recognized his son, Bill, for graduating from engineering school.

18. Adjourn

The meeting was adjourned at 6:47 p.m.