



STATE OF ALASKA
DEPARTMENT OF
COMMERCE
COMMUNITY AND
ECONOMIC DEVELOPMENT

Sean Parnell, Governor
Susan K. Bell, Commissioner
Scott Ruby, Director

Division of Community and Regional Affairs
Grants Section

July 27, 2012

City of Petersburg
Janet Holten, Accountant
PO Box 329
Petersburg, AK 99833

Re: FY 2013 Designated Legislative Grant Agreements

Dear Ms. Holten:

Enclosed for your files are fully executed copies of the below Legislative Grant Agreements. Please replace any copies you may have with these official documents.

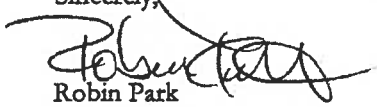
Grant Number	Project Name	Award Amount
13-DC-425	Crane Dock Upgrade	\$800,000.00
13-DC-321	Hospital Roof Replacement	\$275,000.00
13-DC-595	Commercial Dock Drive Down Facility	\$5,600,000.00
13-DC-341	Police Department Design, Planning, and Pre-Construction	\$350,000.00

Eligible project expenditures incurred on or after the grant term start date will be reimbursed. Please make certain that you understand the requirements for administration and reporting of the project see Attachment A, #4 of your grant agreement. Financial/Progress Reports must be submitted. Faxed or emailed copies will not be accepted.

The first report will cover the period of July 1, 2012 – July 31, 2012 and will be due in our office no later than August 15, 2012. Reports are required to be submitted monthly even if there are no expenditures to report. Forms have recently been updated and have been provided to you with your award packet; please utilize these forms on all designated legislative grants with our Division. Electronic versions are available upon request.

If you have any questions, please contact me via phone at (907) 465-4731 or email robin.park@alaska.gov.

Sincerely,


Robin Park

Grants Administrator II

GRANTEE COPY



RECEIVED
JUL 23 2012

Alaska Dept of Commerce
DCRA
Grants Section

DEPARTMENT OF COMMERCE, COMMUNITY, AND ECONOMIC DEVELOPMENT DIVISION OF COMMUNITY AND REGIONAL AFFAIRS

Designated Legislative Grant Program Grant Agreement

Grant Agreement Number 13-DC-595		Amount of State Funds \$5,600,000.00	
Encumbrance Number/AR/Lapse Date / 9210 / 06/30/2017		Project Title Commercial Dock Drive Down Facility	
Grantee		Department Contact Person	
Name City of Petersburg		Name Robin Park	
Street/PO Box P.O. Box 329		Title Grant Administrator II	
City/State/Zip Petersburg, AK 99833		Street/PO Box P.O. Box 110809	
Contact Person Janet Holten, Accountant		City/State/Zip Juneau, AK 99811	
Phone 907- 772-3302, ext.24	Fax 907-772-3759	Phone 907-465-4731	Fax 907-465-5867

AGREEMENT

The Alaska Department of Commerce, Community, and Economic Development, Division of Community and Regional Affairs (hereinafter 'Department') and City of Petersburg (hereinafter 'Grantee') agree as set forth herein.

Section I. The Department shall pay the Grantee for the performance of the project work under the terms outlined in this agreement. The amount of the payment is based upon project expenses incurred, which are authorized under this Agreement. In no event shall the payment exceed \$5,600,000.00.

Section II. The Grantee shall perform all of the work required by this Agreement.

Section III. The work to be performed under this agreement begins 7/1/2012 and shall be completed no later than 06/30/2017.

Section IV. The agreement consists of this page and the following:

ATTACHMENTS

Attachment A: Scope of Work

1. Project Description
2. Project Budget
3. Project Narrative
4. Project Management/Reporting
5. Forms Packet

Attachment B: Payment Method

Attachment C: Standard Provisions

APPENDICES

Appendix A: Audit Regulations

Appendix B: Audit Compliance Supplement

Appendix B2: Insurance

Appendix C: State Laws and Regulations

Appendix D: Special Requirements and Assurances for Federally Funded Projects (if applicable)

Appendix E: Site Control

Appendix F: State Fire Marshal Review

AMENDMENTS: Any fully executed amendments to this Agreement

Grantee		Department	
Signature 		Signature 	
Printed Name and Title Stephen Giesbrecht, City Manager		Printed Name and Title Jolene Julian, Grants Administrator III	
Date 		Date 	

Reviewed by:

Attachment A Scope of Work

1. Project Description

The purpose of this FY 2013 Designated Legislative Grant in the amount of \$5,600,000.00 [pursuant to the provisions of AS 37.05.315, SLA 2012, SB 160, Chapter 17, Section 1, Page 36, and Line 15] is to provide funding to City of Petersburg for use towards Commercial Dock Drive Down Facility. The objective of this project is design and construction of a marine terminal commercial dock with vehicle drive down.

This project may include, but is not limited to:

- Demolition of an existing timber fuel trestle;
- Construction of a bulkhead with earthen fill for structural backfill;
- Construction of an approach;
- Construction of multi-use staging and parking areas;
- Construction of a float system;
- Dredging;
- Installation of a vehicle transfer bridge;
- Installation of a vehicle accessible float;
- Engineering;
- Research, permitting and surveys;
- Construction management services;
- Consultant services;
- Materials and supplies; and
- Construction.

No more than five percent (5%) of the total grant award may be reimbursed for Administrative expenses for projects involving equipment purchase or repairs and no more than ten percent (10%) of the total grant award may be reimbursed for Administrative expenses for all other projects. To be reimbursed for eligible administrative costs, expenses must be reported on the Designated Legislative Grant Financial/Progress Report form.

2. Project Budget

Cost Category	Total Project Costs
Project Funds	\$5,600,000.00
Administration	\$0.00
Total Grant Funds	\$5,600,000.00

3. Budget Narrative

The Grant Funds identified above will be used to complete the project described in the above Project Description.