

Community Meeting on Proposed Long Term Ordinance for Emergencies (reference 2020-19 draft ordinance)

Purpose Of Meeting: To Allow the Public a chance to hear what the draft ordinance is about; to ask questions about the ordinance; and to make comments and suggestions regarding changes to it. It should be an evening meeting

How Will it be Conducted: It should be done telephonically and aired on KFSK.

The meeting should be conducted by a neutral person to allow the Assembly a chance to listen to explanations and comments.

Prior to the meeting, provide an opportunity for the public to submit questions they have regarding the ordinance that would be answered during the meeting. Develop a list of Frequently Asked Questions that could be posted and handed out.

Who Should Participate: Borough Manager; Borough Attorney; PMC Administrator; Public Health Nurse; Borough Emergency Manager and the Incident Commander.

Order of Presentation:

- Introduce Topic and set the ground rules. Ground rules should be developed and advertised openly ahead of time.
- Give an explanation of the purpose of the ordinance.
- Briefly walk through the parts of the ordinance comparing the existing with the proposed and explaining the reasons for the changes. Perhaps a comparison document that is distributed before the meeting for a clearer understanding.
- Answer any questions that were received either by email, or by phone.
- Open the lines for Questions to be answered by the Panel. Time limits would need to be set as part of the meeting rules.
- Provide an Opportunity for the public to suggest changes to the ordinance. These should be in writing so it is clear what the change is and how it improves the ordinance. The proposed changes should be put into a document for consideration of the Assembly during the third reading.