# Petersburg Borough

12 South Nordic Drive
Petersburg AK, 99833

## Meeting Minutes
## Borough Assembly

**Monday, December 3, 2018** | **12:00 PM** | **Assembly Chambers**

## 1. Call To Order/Roll Call

**Mayor Jensen called the meeting to order at 12:00 noon. Member Norheim was not present during roll call but did join the meeting at 12:05 p.m.**

**Present:** 6 - Mayor Mark Jensen, Assembly Member Jeffrey Meucci, Assembly Member Jeigh Stanton Gregor, Assembly Member Kurt Wohlhueter, Assembly Member Bob Lynn and Assembly Member Taylor Norheim

**By Phone:** 1 - Assembly Member Brandi Marohl

## 2. Voluntary Pledge

**The Pledge was recited.**

## 3. Approval of Minutes

A. November 19, 2018 Regular Meeting Minutes

***Attachments:*** November 19, 2018 Assembly Meeting Minutes.PDF

**The meeting minutes of November 19, 2018 were unanimously approved.**

## 4. Amendment and Approval of Meeting Agenda

**The agenda was amended to postpone agenda items 15H, Fiscal Year 2020 Capital Projects List and 15I, Approval of the FY 2020 Budget Policies and Community Service Grant Application to a special meeting to be held Wednesday, December 12, 2018 at 4:00 p.m. The agenda was unanimously approved as amended. Note: Later in the meeting Clerk Thompson learned there was a scheduling conflict for that date in the Assembly Chambers, so the Assembly decided to add agenda items 15H and 15I to the next meeting agenda and to begin the December 17, 2018 meeting at 5:00 p.m.**

## 5. Public Hearings

**There were no public hearings.**

## 6. Bid Awards

**There were no bid awards.**

## 7. Visitors' Views Related to Agenda

Jason Werner, CFO of Petro Marine Services, introduced himself to the Assembly and said he was available for any questions they may have regarding agenda item 15E - Petro 49 Land Exchange and Potential Dolphin Project.

Cindi Lagoudakis, John Murgas, Nancy Berg, Will Ware, Anthony Taiber, Chelsea Tremblay, Cynthia Mathisen, Mindy Anderson, Ron Loesch, Bill Tremblay, Brian Lynch, Carrie Martinsen, representing themselves and their respective businesses when applicable, all spoke against sending the drafted letter in agenda item 15F to Viking Cruise Lines. John Havrilek spoke in favor of the letter. Mara Lutomski from the Chamber of Commerce read letters from Seth Scrimsher of Tonka Seafoods, Theresa and Pete Litsheim of Diamantes, Scott Hurtt of Papa Bears Pizza, Tyler Robinson, Cole Rhoden, and Sarah O'Brocta of Pacific Wings, and Peter and Sylvia Nilsen, who were not in favor of sending the letter to Viking Cruise Lines. In addition, the Assembly received written correspondence regarding this subject from Ronn Bushmann, who is opposed to a larger tourist industry, and from Joyce Cummings, Grace Wolf, Lizzy Walsh, Kathleen Trautman, and Tanya Somerville, all against sending the letter.

## 8. Visitors' Views Unrelated to Agenda

Lizzy Walsh, Director at the Clausen Museum, invited the Assembly to visit the museum. She also shared that she will provide a museum report at the December 17, 2018 Assembly meeting.

## 9. Board, Commission and Committee Reports

No reports were given.

## 10. Consent Agenda

A. 2019 Renewal of Professional Services Contract with State Lobbyist Ray Matiashowski & Associates

***Attachments:*** Professional Services Contract - State Lobbyist.PDF

With a request for a quarterly report to be provided to the Assembly from the Borough's State Lobbyist, renewal of the professional services contract with Ray Matiashowski and Associates was unanimously approved.

## 11. Report of Other Officers

A. Petersburg Medical Center Update

Phil Hofstetter, CEO of Petersburg Medical Center, provided an update on projects and activities impacting and/or taking place at the facility.

## 12. Mayor's Report

A. December 3, 2018 Mayor's Report

***Attachments:*** December 3, 2018 Mayor's Report.PDF

Mayor Jensen read his written report and gave an overview of the Alaska Municipal League Annual Conference and the Alaska Conference of Mayors he attended in Anchorage in November.

## 13. Manager's Report

December 3, 2018 Manager's Report

***Attachments:*** Manager Report 12032018

**Manager Giesbrecht read his report into the record, a copy of which is attached and made a permanent part of these minutes.**

## 14. Unfinished Business

**None.**

## 15. New Business

**A.** Ordinance #2018-20: An Ordinance Amending Section 3.08.120(C) of the Municipal Code, Entitled "Assembly Meetings - Agenda", to Add the Pledge of Allegiance to the Agenda and to Change the Agenda Title of Visitor's Views to Persons to be Heard

***Attachments:*** Ordinance 2018-20

**Ordinance #2018-20 was unanimously approved in its first reading.**

**B.** Resolution #2018-14: A Resolution Extending the Petersburg Economic Development Council's (PEDC) Lease for the Community Cold Storage Property for Another Five (5) Years Under the Same Terms and Conditions

***Attachments:*** Resolution 2018-14
PEDC - Renewal Request Letter
Cold Storage Lease Map.PDF

**By roll call vote, Resolution #2018-14 was unanimously approved.**

**C.** Resolution #2018-15: A Resolution Setting Regular Borough Assembly Meeting Start Times to 6:00 P.M.

***Attachments:*** Resolution 2018-15

**Resolution #2018-15 failed by a vote of 5-2, Mayor Jensen and Member Meucci in favor.**

**D.** Letter of Support for Reauthorization of the Secure Rural Schools and Community Self-Determination Act

***Attachments:*** 2018 SRS Support Letter.PDF

**After requesting clarification be added that Petersburg is on an isolated island and adding NACo to the list of copied recipients, the letter of support for reauthorization of the Secure Rural Schools and Community Self Determination Act was unanimously approved.**

**E.** Petro 49 Land Exchange and Potential Dolphin Project

***Attachments:*** Petro 49 October 29, 2018 Letter.PDF
Planning Commission Report - Petro 49 Land Exchange.PDF
October 9, 2018 Planning Commission Meeting Minutes.PDF
Harbormaster Wollen Maintenance Shop Memo.PDF
Petro 49 Land Exchange Application.PDF

**Authorization was given for Manager Giesbrecht to enter into negotiations with Petro 49 for a proposed land exchange and potential dolphin project by a vote of 4-3, Mayor Jensen and Members Lynn and Marohl opposed.**

**F.** Letter to Viking Cruise Lines

***Attachments:*** Viking Cruise Letter

**Assembly approval to send the drafted letter to Viking Cruise Lines failed by a vote of 6-1, Mayor Jensen in favor.**

**G.** SEAPA Board Appointment

***Attachments:*** SEAPA Appointment Request - John E. Jensen
SEAPA Appointment Request - Robert C. Larson
SEAPA Appointment Request - Bob Lynn.PDF

**Member Bob Lynn was unanimously chosen as Petersburg's voting member of the Southeast Alaska Power Agency (SEAPA) board for 2019, and Robert Larson was unanimously chosen as Petersburg's alternate member of the SEAPA board.**

**H.** Fiscal Year 2020 Capital Projects List

***Attachments:*** FY 2020 Draft Capital Projects List.PDF
Additional Capital Project Needs List.PDF

**This agenda item was postponed to the December 17, 2018 Assembly meeting.**

I. Approval of the FY 2020 Budget Policy and Community Service Grant Application

***Attachments:*** FY 2020 Budget Policy.PDF
Manager's Addendum to Budget Policy.PDF
Community Service Grant Application

**This agenda item was postponed to the December 17, 2018 Assembly meeting.**

## 16. Communications

A. Letter to Assembly from Community Member John Havrilek

***Attachments:*** Letter to Assembly from John Havrilek.PDF

## 17. Assembly Discussion Items

A. Recognitions

**Member Wohlhueter thanked local seniors who have chosen to pay city sales tax on their purchases.**

B. Marine Passenger Fee Increase

**Member Norheim shared his thoughts of increasing the Marine Passenger Fee from $5.00 to $20.00 per person.**

C. Electing Assembly Members: At Large VS Designated Seats

**Member Meucci discussed an idea brought forward by community members Don Koenigs and John Hoag to have interested parties running for Assembly to run for a specific designated seat. Member Meucci stated the subject would be an action item on the December 17, 2018 meeting agenda.**

## 18. Executive Session

**The Assembly adjourned to Executive Session to discuss negotiations strategy for the proposed land exchange with Petro 49.**

## 19. Adjourn

**The Assembly exited the Executive Session at 3:21 p.m. The regular meeting was adjourned at 3:22 p.m.**