

Memorandum

To: Steve Giesbrecht, Borough Manager
From: Glo Wollen, Harbormaster
Date: 11/25/2013
Re: CSMI Fish Cleaning Float Design – PND Inc. Proposal

PND Engineers has prepared a fee proposal of \$21,000 for engineering services pertaining to permitting and design work of a new Fish Cleaning Float at the South Harbor Launch Ramp for the Borough to review.

The Fish Cleaning Float Design will be funded through the Chinook Salmon Mitigation Infrastructure Grant (CSMI) awarded to the Petersburg Borough in August. The original concept was provided by PND in April of 2012 and used to secure the entire CSMI Grant of \$225,800.

I recommend moving forward and giving PND notice to proceed on this portion of the project. The Borough is under a tight timeline concerning the use of this funding source, all permitting and design, construction and installation must be completed no later than 7/31/14. If you agree with this recommendation, please forward it to the Borough Assembly for consideration at their next regular meeting on November 25, 2013. Thank you.